

Attachment to Resolution No. 112/2025 of the Senate of WSB Merito University in Wrocław of 23 June 2025 on changes in the rules of admission to WSB Merito University in Wrocław for the academic year 2025/2026 for undergraduate, graduate and long-cycle master's degree studies - valid from 1 July 2025.

**The rules of admission to WSB Merito University in Wrocław
to undergraduate, graduate and long-cycle master's degree studies
academic year 2025/2026**

§ 1

Fields of study

1. The Admission Rules specify the conditions, procedure and start and end date of the enrolment of Polish and foreign citizens for studies at WSB Merito University in Wrocław, hereinafter referred to as the University, at the level of undergraduate studies, graduate studies or long-cycle studies at individual faculties and in the following fields of study:
 - 1) WSB Merito University in Wrocław - Faculty of Finance and Management in Wrocław:
 - a) Economic and data analysis - full-time and part-time undergraduate (bachelor's degree) and graduate studies of a practical profile,
 - b) Internal Security - full-time and part-time undergraduate (bachelor's degree) and graduate studies of a practical profile,
 - c) Dietetics - full-time and part-time undergraduate (bachelor's degree) studies of a practical profile,
 - d) Economics - full-time and part-time graduate studies of a general academic profile,
 - e) Philology - full-time and part-time undergraduate (bachelor's degree) and graduate studies of a practical profile,
 - f) Finance and Accounting - full-time and part-time undergraduate (bachelor's degree) and graduate studies of a practical profile,
 - g) Information technology - full-time and part-time undergraduate (engineering) and graduate studies of a practical profile,

- h) Management engineering - full-time and part-time undergraduate (engineering) studies of a practical profile,
 - i) Cosmetology - full-time and part-time undergraduate studies (bachelor's degree) of a practical profile,
 - j) Logistics - full-time and part-time undergraduate (bachelor's and engineering) and graduate studies of a practical profile,
 - k) Marketing and sales - full-time and part-time undergraduate (bachelor's degree) and graduate studies of a practical profile,
 - l) Digital media and computer graphics - full-time and part-time undergraduate (bachelor's degree) studies of a practical profile,
 - m) Media and communication in business - full-time and part-time undergraduate (bachelor's degree) and graduate studies of a practical profile,
 - n) Pedagogy - full-time and part-time undergraduate (bachelor's degree) and graduate studies of a practical profile.
 - o) Pre-school and early school pedagogy - full-time and part-time studies of a practical profile
 - p) Law - full-time and part-time long-cycle master's degree studies with a practical profile,
 - q) Business Law - full-time and part-time undergraduate (bachelor's degree) studies of a practical profile,
 - r) Psychology - full-time and part-time single master's degree studies with a practical profile,
 - s) Psychology and information technology - full-time and part-time graduate studies of a practical profile,
 - t) Business psychology - full-time and part-time undergraduate (bachelor's) studies of a practical profile,
 - u) Tourism and leisure- full-time and part-time undergraduate (bachelor's) and graduate studies of a practical profile,
 - v) Management - full-time and part-time undergraduate (bachelor's degree) and graduate studies of a practical profile,
 - w) Public health - full-time and part-time graduate studies of a practical profile;
- 2) WSB Merito University in Wrocław Branch in Opole - Faculty of Economics in Opole;
- a) Administration and Internal Security - full-time and part-time undergraduate (bachelor's) and graduate studies of a practical profile,

- b) Dietetics - full-time and part-time undergraduate (bachelor's degree) studies of a practical profile,
- c) Finance and accounting - full-time and part-time undergraduate (bachelor's degree) and graduate studies of a practical profile,
- d) Information Technology - full-time and part-time undergraduate (engineering) studies of a practical profile - admission subject to the decision of the Minister of Science and Higher Education granting the Faculty of Economics in Opole Branch of WSB Merito University in Wrocław the right to run them,
- e) Management Engineering - full-time and part-time undergraduate (engineering) studies of a practical profile,
- f) Cosmetology - full-time and part-time first degree (bachelor's degree) studies of a practical profile,
- g) Logistics - full-time and part-time undergraduate studies (engineering) of a practical profile,
- h) Media and communication in business - full-time and part-time undergraduate (bachelor's degree) studies of a practical profile,
- i) Pedagogy - full-time and part-time undergraduate (bachelor's) and graduate studies of a practical profile,
- j) Business Law - full-time and part-time undergraduate (bachelor's degree) studies of a practical profile,
- k) Psychology - full-time and part-time long-cycle master's degree studies of a practical profile,
- l) Management - full-time and part-time undergraduate (bachelor's degree) and graduate studies of a practical profile,
- m) Pre-school and early school education pedagogy - full-time and part-time long-cycle master's degree studies of a practical profile -admission subject to the decision of the Minister of Science and Higher Education granting the Faculty of Economics in Opole Branch of WSB Merito University in Wrocław the right to run the studies.

2. Bachelor degree studies should be understood as undergraduate studies leading to the bachelor's degree. The undergraduate engineering studies should be understood as undergraduate studies leading to the title of professional engineer.

3. Commencement of admission to a given field, level and form of studies at the Faculty is subject to a resolution of the Senate adopted pursuant to § 24 item 4 letter j) of the Statute of the Merito University of Wrocław, in the wording given by the Resolution No. 4/40/2023 of the Management Board of the Merito Centre for Higher Education Development sp. z o.o. of 30 August 2023, and no later than before the date of commencement of enrolment specified in § 11, para. 1, and in the case of receiving authorization to conduct studies in a new field of study or establishment of studies in a new field of study not requiring authorization - immediately after, respectively, receiving authorization or establishment of studies.

§ 2

Definitions

1. The enrolment process includes registration and proceedings for admission to degree studies through admission (hereinafter referred to as admission proceedings), conducted on the basis of the Act of 14 June 1960. - Code of Administrative Procedure (i.e. Journal of Laws of 2024, item 572).
2. For the purposes of admission proceedings, a Candidate is a person who has submitted an application for enrolment, understood as a request to initiate proceedings conducted on the basis of the Act of 14 June 1960, Code of Administrative Proceedings. - Code of Administrative Procedure.
3. For the purposes of the admission procedure and the procedure provided for in Article 323 of the Act of 20 July 2018. - Law on Higher Education and Science (i.e. Journal of Laws 2023, item 742 as amended) a foreigner is a person who does not have Polish citizenship.
4. All provisions of this Act shall apply to WSB Merito University in Wrocław and WSB Merito University in Wrocław Branch in Opole, collectively referred to as WSB Merito University in Wrocław, unless the content of a particular provision indicates otherwise.

§ 3

The basis for admission to undergraduate and long-cycle MA studies

1. Admission to undergraduate studies or long-cycle MA studies is based on positive results:
 - 1) the Polish maturity examination ("stara matura"), i.e. until 1991 a minimum grade 3 in each subject on the maturity certificate (on a grading scale from 2 to 5), from 1991 a minimum grade 2 in each subject on the maturity certificate (on a grading scale from 1 to 6),
 - 2) Polish maturity exam ("nowa matura" since 2005), in accordance with Article 44zzl, paragraph 1 of the Act of 7 September 1991 on the educational system (i.e. Journal of Laws of 2024, item 750 as amended.), i.e. at least 30% of the points possible to be obtained from each compulsory subject in the written part and in the oral part and from at least one additional subject in the written part on the maturity certificate, if a passing threshold of at least 30% of the points possible to be obtained was required in the year of taking the maturity exam, subject to the conditions for passing the maturity exam resulting from the Regulation of the Minister of National Education of 19 May 2020. amending the regulation on special solutions in the period of temporary restriction of functioning of units of the educational system in connection with preventing, counteracting and combating COVID-19 (Dz. U. pos. 891) with regard to the maturity exam conducted in 2020, the Regulation of the Minister of Education and Science of 16 December 2020 amending the Regulation on special arrangements in the period of temporary restriction of the operation of units of the educational system in connection with the prevention, counteraction and eradication of COVID-19 (Dz. U. 2314) in relation to the matriculation examination conducted in 2021. and the Regulation of the Minister of Education and Science of 17 August 2021 amending the Regulation on special arrangements during the period of temporary restriction of the operation of units of the educational system in connection with the prevention, counteraction and eradication of COVID-19 (Dz. U. 1525) in relation to the matriculation examination conducted in 2022,
 - 3) Polish maturity examination or Polish matriculation examination and examination or examinations confirming qualifications in a profession taken in the Polish educational system,

- 4) Polish upper maturity exam or Polish upper maturity exam and vocational qualification examination(s) taken in the Polish educational system,
 - 5) foreign examination or foreign education, confirmed by a certificate, diploma or other document referred to in Article 69(2)(4) and (7) of the Act of 20 July 2018. - Law on Higher Education and Science.
2. In the case of admission to undergraduate studies in the field of Philology specialising in English Philology, confirmation of English language proficiency is made by means of a placement test conducted remotely at the admission stage by the University. The result of the placement test does not affect admission to the degree programme.
 3. In the case of selection of a translation specialisation in the undergraduate studies in the field of English Philology, the basis for admission to the studies in this specialisation will involve the verification of translation competences of the Student(s) selecting this specialisation conducted in the course of the studies.
 4. Detailed rules for admission to undergraduate studies and long-distance master's studies in individual fields of study are specified in § 4 - 6.

§ 4

Detailed admission requirements for undergraduate and long-cycle MA studies

1. In order to be admitted to undergraduate studies and long-cycle MA studies, students must fulfil the requirements laid down in the Admission rules for a given field of study and qualify according to a ranking list drawn up for a given field of study subject to § 5 section 3.
2. Candidate(s) qualifying for admission to a degree programme, in conjunction with fulfilling all requirements set out in the Rules of Admission, will be confirmed by the University with an entry on the list of students.
3. Ranking lists for summer admission are drawn up on the following dates:

Ranking rounds	Deadline for submission of complete documents	Qualification result no later than
I	09.04.2025	11.04.2025
II	25.04.2025	30.04.2025
III	14.05.2025	16.05.2025
IV	28.05.2025	30.05.2025
V	11.06.2025	13.06.2025
VI	25.06.2025	27.06.2025
VII	02.07.2025	04.07.2025
VIII	09.07.2025	11.07.2025
IX	16.07.2025	18.07.2025
X	23.07.2025	25.07.2025
XI	06.08.2025	08.08.2025
XII	20.08.2025	22.08.2025
XIII	03.09.2025	05.09.2025
XIV	10.09.2025	12.09.2025
XV	17.09.2025	19.09.2025
XVI	24.09.2025	26.09.2025
XVII	29.09.2025	01.10.2025
XVIII	02.10.2025	03.10.2025
XIX	07.10.2025	09.10.2025
XX	14.10.2025	16.10.2025
XXI	16.10.2025	17.10.2025

4. Ranking lists for winter admission are drawn up on the following dates:

Ranking rounds	Deadline for submission of complete documents	Qualification result no later than
I	09.12.2025	12.12.2025
II	18.12.2025	19.12.2025
III	08.01.2026	09.01.2026
IV	13.01.2026	15.01.2026
V	20.01.2026	22.01.2026
VI	03.02.2026	05.02.2026
VII	10.02.2026	12.02.2026
VIII	17.02.2026	19.02.2026
IX	25.02.2026	27.02.2026
X	05.03.2026	06.03.2026
XI	10.03.2026	12.03.2026

5. Candidates will be qualified for enrolment according to the admission index W specified in § 5, starting from the person who obtained the highest admission index W, until the limit of enrolment in a given field of study, determined

by the Senate, is filled. In the event that two or more Candidates achieve the same value of the admission coefficient W , the order of submission of the complete set of required documents as specified in the Admission Rules is decisive for enrolment.

6. Ranking rounds are applied until the admission limit is exhausted.

§ 5

Rules for ranking for the purposes of admission to undergraduate studies and long-cycle MA studies

1. Admission to undergraduate studies and long-cycle MA studies is based on the admission indicator W calculated according to the following formula:

$$W = W_o + W_d + D$$

where:

W_o - means the result of a compulsory subject, i.e. a foreign language (in the case of a specialisation in English, English is compulsory) according to the conversion factor set out in paragraph 2, points 1-5.

W_d - means a result from an additional subject indicated for a given field of study in §6 according to the conversion factor set out in para. 2, points 1-5 or a result from an examination or vocational examinations or results from an examination or examinations confirming qualifications in a profession taught at technical level indicated for a given field of study in §6 according to the conversion factor set out in para. 2, point 9.

D - means additional points obtained in accordance with para. 2 point 7 and 8.

2. For the purpose of ranking Candidates qualified for admission to a given field of study, the following Admission criteria are adopted:
 - 1) Results from the maturity exam or the matriculation exam passed in Poland:

- a) new maturity (OKE maturity) - qualification is based on the results of the written examination according to the following conversion factors:

Wo: 1% at basic level = 2 qualification points

Wo: 1% at extended level = 4 qualifying points

Wd: 1% at basic level = 1 qualifying point

Wd: 1% on extended level = 2 qualification points,

- b) old maturity - qualification is based on the results of the written or oral high school diploma according to the conversion factor:

	Wo	Wd	Wo	Wd
Evaluation	Number of qualifying points on a grading scale 1-6	Number of qualifying marks for a grading scale of 1-6	Number of qualifying points with a grading scale 2-5	Number of qualifying points with a grading scale 2-5
6	200	120	x	x
5	180	108	200	120
4	150	90	170	102
3	100	60	80	96
2	60	36	x	x

- 2) International Baccalaureate (IB) or European Baccalaureate (EB) - eligibility is based on results according to the conversion rate:

IB			EB		
SL grade - standard level	Wo Number of qualifying points	Wd Number of qualifying points	SL assessment - standard level	Wo Number of qualifying points	Wd Number of qualifying scores
7	200	120	9,51-10,00	200	240
6	172	103	9,01-9,50	180	216
5	144	86	8,51-9,00	160	192
4	116	70	8,01-8,50	140	168
3	88	53	7,51-8,00	120	144
2	60	36	7,01-7,50	100	120
			6,51-7,00	80	96
			6,01-6,50	60	72

HL assessment - higher level	Wo Number of qualifying scores	Wd Number of qualifying points	HL assessment - higher level	Wo Number of qualification points	Wd Number of qualifying points
7	260	156	9,51-10,00	260	156
6	224	134	9,01-9,50	234	140
5	188	113	8,51-9,00	208	125
4	150	90	8,01-8,50	182	109
3	114	68	7,51-8,00	156	94
2	78	47	7,01-7,50	130	78
			6,51-7,00	104	62
			6,01-6,50	78	47

- 3) Foreign certificates or other documents entitling the student to apply for admission to undergraduate and long-cycle master's degree studies in the country of their issuance shall be subject to individual assessment and a decision on eligibility for admission, taking into account Wo and Wd results based on the number of qualifying points awarded according to particular scales for grades in subjects equivalent to those referred to in paragraph 1.
- 4) For the purposes of applying point 3, the following conversion rates are adopted for the countries indicated:

a) Algeria

Scale 1	Scale 2	Scale 3	Wo Number of qualify- ing points	Wd Number of quali- fying points
18-20	Excellent	6	200	120
16-17,99	Très bien	5	164	98,4
14-15,99	Bien	4	134	80,4
12-13,99	Assez bien	3,5	104	62,4
10-11,99	Passable	3	74	44,4
0-9,99	Insuffisant	0	0	0

b) Azerbaijan

Scale 1	Scale 2	Scale 3	Scale 4	Wo Number of quali- fying points Qualification	Wd Number of qualifying points Wd qualification points
5.0	90.00-100.00	Excellent (Ə'la)	A	200	120
4.0-4.99	70.00-89.99	Good (Yaxsi)	B	160	96
3.0-3.99	60.00-69.99	Satisfactory (Kafi)	C	120	72
		Pass (Məqbul)	P	80	48
		Unsatisfactory (Qeyri-məqbul)	F	0	0

c) Belarus

Scale 1	Scale 2	Scale 3	Wo Number of quali- fying points	Wd Number of quali- fying points
10	Outstanding (Вельмі выдатна)	A+	200	120
9	Excellent (Выдатна)	A	180	108
8	Almost Excellent (Амаль выдатна)	A-	160	96
7	Very Good (Вельмі добра)	B+	150	90
6	Good (Добра)	B	140	84
5	Almost Good (Амаль добра)	B-	120	72
4	Very Satisfactory (Вельмі здавальняюча)	C+	100	60
3	Satisfactory (Здавальняюча)	C	60	36
2	Unsatisfactory (Нездавальняюча)	F	0	0
1	Unsatisfactory (Нездавальняюча)	F	0	0

d) Egypt

Scale 1	Scale 2	Scale 3	Wo Number of qualifying points	Wd Number of qualify- ing points
90.00-100.00	Excellent	A	200	120
80.00-89.99	Very Good	B+	160	96
65.00-79.99	Good	B	120	72
50.00-64.99	Pass	C	80	24
0.00-49.99	Fail	F	0	0

e) Ethiopia

Scale 1	Scale 2	Wo Number of quali- fying points	Wd Number of quali- fying points
90-100	A	200	120
80-89	B	170	102
60-79	C	150	90
50-59	D	130	78
<50	F	0	0

f) Kazakhstan

Scale 1	Scale 2	Scale 3	Scale 4	Wo Number of quali- fying points	Wd Number of qualify- ing points
5 (отлично) very good	5	MVG	A	200	120
5 (отлично) very good	5	MVG	B	170	102
4 (хорошо) good	4	VG	C	140	84
4 (хорошо) good	4	VG	D	110	66
3 (удовлетворительно) sufficient	3	G	E	80	48
2 (неудовлетворительно) inadequate	2	IG	F	0	0
1 (зачтено /зачет) credited					

g) Kyrgyzstan

Scale 1	Scale 2	Wo Qualifying score	Wd Number of quali- fying points
5	Эң жакшы / отлично	200	120
4-4,99	Жакшы / хорошо	160	96
3-3,99	Канаатандыарлык / удовлетворительно	120	72
2-2,99	канаатандыарлык эмес / неудовлетворительный	0	0
1-1,99	Эң канаатандыарлык эмес / очень плохо	0	0

h) Morocco

Scale 1	Scale 2	Scale 3	Wo Number of qualify- ing points	Wd Number of quali- fying points
18-20	Très bien	6	200	120
16-17,99	Very good	5	160	96
14-15,99	Bien	4	140	84
12-13,99	Assez bien	3,5	120	72
10-11,99	Passable	3	100	60
0-9,99	Insuffisant	0	0	0

i) Nigeria

Scale 1	Scale 2	Description	Wo Number of qual- ifying scores	Wd Number of qual- ifying points
A1	75,00 - 100,00	Excellent	200	120
B2	70,00 - 74,00	Very Good	178	107
B3	65,00 - 69,00	Good	156	93
C4	60,00 - 64,00	Credit	133	80
C5	55,00 - 59,00	Credit	111	67
C6	50,00 - 54,00	Credit	89	53
D7	45,00 - 49,00	Pass	67	40
D/E8	40,00-44,00	Pass	44	27
F9	0,00 - 39,00	Fail	0	0

j) Rwanda

Scale 1	Scale 2	Wo Number of qualify- ing points	Wd Number of qualify- ing points
A (6 points)	75-100 70-74	200	120
B (5 points)	65-69	160	96
C (4 points)	60-64	120	72
D (3 points)	55-59	80	48
E (2 points)	50-54	60	36
S (auxiliary, 1 point)	0-49	0	0
F (0 points)		0	0

k) Turkey

Scale 1	Scale 2	Scale 3	Scale 4	Scale 5	Scale 6	Scale 7	Scale 8	Wo Number of qual- ifying points	Wd Number of qual- ifying points
A	5.00	85.00- 100.00	Very good / Excellent (Pek iyi)	5	9-10	85-100	85-100	200	120
B	4.00- 4.99	70.00- 84.99	Good (Iyi)	4	7-8	65-84	70-84	160	96
C	3.00- 3.99	55.00- 69.99	Average / Fair (Orta)	3	5-6	50-64	60-69	120	72
D	2.00- 2.99	45.00- 54.99	Weak / Satisfac- tory (Noksan)	2	-	-	50-59	80	48
E	1.00- 1.99	25.00- 44.99	Very weak / Unsatis- factory (Pek noksan)	1	0-4	0-49	0-49	0	0
F	0.00- 0.99	0.00- 24.99	Fail / Poor (Geçmez)	0				0	0

l) Ukraine

Scale 1	Scale 2	Scale 3	Wo Number of qualifying points	Wd Number of qualifying points
12	Excellent (Відмінно)	A	200	120
11	Excellent (Відмінно)	A	180	108
10	Excellent (Відмінно)	A	160	96
9	Good (Добре)	B	150	90
8	Good (Добре)	B	140	84
7	Good (Добре)	B	120	72
6	Satisfactory (Задовільно)	C	100	60
5	Satisfactory (Задовільно)	C	60	36
4	Satisfactory (Задовільно)	C	50	30
3	Unsatisfactory (Незадовільно)	F	0	0
2	Unsatisfactory (Незадовільно)	F	0	0
1	Unsatisfactory (Незадовільно)	F	0	0

m) Uzbekistan

Scale 1	Scale 2	Scale 3	Wo Number of qualifying points Qualification	Wd Number of qualifying points Wd qualification points
5.00	Excellent (отлично/ A'lo)	A	200	120
4.00-4.99	Good (хорошо/ Yaxshi)	B	160	96
3.00-3.99	Satisfactory (удовлетворительно / Qoniqarli)	C	120	72
2.00-2.99	Unsatisfactory / Fail (неудовлетворительно / Qoniqarsiz)	F	0	0

5) For the purposes of applying point 3, in the case of other grade scales on foreign certificates or other documents entitling the student to apply for admission to undergraduate or single master's degree studies in the country of issue, the percentage conversion factor according to which the highest grade in a given grade scale equals 100% and shall be adopted accordingly:

- a) in the case of Wo corresponds to 200 qualifying points.
- b) for Wd corresponds to 120 qualification points.

6) For the purpose of applying point 3, the Candidate(s) shall submit a certificate or other document entitling the Candidate(s) to apply for admission

to undergraduate studies or long-cycle master's studies together with a list of subjects with assigned grades and detailed information on the grading scale used.

- 7) Participants of olympiads and subject competitions at secondary school level in subjects listed for the ranking for a given field of study are awarded an additional 70 qualifying points upon submission at the stage of registration for studies of a certificate of participation in the olympiad or subject competition, or a maturity certificate with a relevant entry on exemption from the examination in a given subject with information on the title of laureate or finalist obtained.
- 8) Candidates who are in possession of a maturity certificate or a matriculation examination in a foreign language taken in Poland at bilingual level are awarded an additional 30 qualifying points upon submission of their maturity certificate at the stage of enrolment.
- 9) Candidates who, at the stage of registration for studies, submit documents specified in § 10, para. 3, points 2-5 confirming the results of a Polish vocational examination or examinations or results of a Polish examination or examinations confirming qualifications in a profession taught at the technical level, specified in the classification of professions of vocational or trade education listed in the Regulation of the Minister of National Education on the conditions to be fulfilled by a person applying for a vocational diploma or a diploma confirming professional qualifications (i.e. Journal of Laws of 2024, item 72) and assigned to a given field of study in accordance with the list contained in § 6, for the purposes of calculating qualification points have the option to use the following conversion of the result in place of the result from the additional subject specified in section 1:

$$Wd = \frac{\text{the average of the final results of the vocational examinations on the vocational diploma or the diploma confirming vocational qualifications}}{\text{vocational qualifications}} \times 0,5$$

- 10) For the purposes of the application of point 9, the Candidate shall submit at the stage of registration for studies the documents entitling them to obtain qualifying points. Otherwise, the result referred to in point 9 will not be taken into account in the admission procedure.

3. Candidates who are admitted to undergraduate studies and long-cycle MA studies without the need to participate in the ranking, provided that the admission limit has not been exhausted, Candidates who:
- a) are laureates or finalists of subject olympiads conducted in a subject or subjects included in the matriculation examination or matriculation examination in accordance with the list published annually in a communication of the Minister of National Education, with such persons having priority in the admission procedure, unless the admission limit for the chosen field of study has been exhausted,
 - b) obtain an admission coefficient W for individual fields of study of a higher or equal value:

Field of study	W
Administration and internal security - full-time and part-time undergraduate (bachelor's degree) studies	200
Economic and data analysis - full-time and part-time undergraduate (bachelor's degree) studies	200
Internal security - full-time and part-time undergraduate (bachelor's degree) studies	200
Dietetics - full-time and part-time undergraduate (bachelor's degree) studies	150
Philology - full-time and part-time undergraduate (bachelor's degree) studies	250
Finance and accounting - full-time and part-time undergraduate (bachelor's degree) studies	200
Information Technology - full-time and part-time undergraduate (engineering) studies	250
Information Technology - full-time and part-time undergraduate (engineering) studies - admission subject to the decision of the Minister of Science and Higher Education granting the Faculty of Economics in Opole Branch of WSB Merito University in Wrocław the right to conduct such studies	250
Management engineering - full-time and part-time undergraduate studies (engineering)	150
Cosmetology - full-time and part-time undergraduate studies (bachelor's degree)	150
Logistics - full-time and part-time undergraduate studies (engineering)	150
Logistics - full-time and part-time undergraduate studies (bachelor's degree)	150
Marketing and sales - full-time and part-time undergraduate studies (bachelor's degree)	200
Digital media and computer graphics - full-time and part-time undergraduate (bachelor's degree) studies	200
Media and business communication - full-time and part-time undergraduate (bachelor's degree) studies	200
Pedagogy - full-time and part-time undergraduate (bachelor's degree) studies	200
Pre-primary and early school pedagogy - full-time and part-time long-cycle studies of a practical profile	200
Pre-primary and early school pedagogy - full-time and part-time long-cycle master degree studies - enrolment subject to the decision of the Minister of Science and Higher Education to authorise the Faculty of Economics in Opole, Opole Branch of WSB Merito University in Wrocław to offer such studies.	200
Law - full-time and part-time single master studies	250
Business Law - full-time and part-time undergraduate (bachelor's degree) studies	200
Psychology - full-time and part-time single master's degree studies	200

Field of study	W
Business Psychology - full-time and part-time undergraduate (bachelor's degree) studies	200
Tourism and leisure- full-time and part-time undergraduate (bachelor's degree) studies	150
Management - full-time and part-time undergraduate (bachelor's degree) studies	200
English-language specialties in specific undergraduate or long-cycle master's studies	250

4. Candidates for engineering studies, who did not achieve the required percentage threshold in the maturity examination in mathematics: at least 30% of the results in the maturity examination in mathematics at the extended level or at least 70% of the results in the maturity examination in mathematics at the basic level, will be directed to an additional revision in mathematics dedicated to first-year engineering students. The detailed programme of the revision, the rules of eligibility of Candidates for the revision, including exemptions from participation in the revision, the number of hours, the time of the course and the form of its passing are regulated by an order of the Dean of the Faculty. Candidates who are laureates and finalists of the Mathematics Olympiad and subject competitions in mathematics are eligible for engineering studies without the obligation to take the additional mathematics revision course.

5. Candidates who are foreigners, referred to in § 8, para. 5b, take an entrance exam to verify their knowledge in the scope necessary for studies in a given field, level and profile, conducted by the University remotely at a fixed date at the stage of enrolment. The scope of the subject and the manner of conducting the examination are regulated by an order of the Dean of the Faculty. The results of the examination constitute an indicator Wd possible to be obtained by the Candidate at the stage of Admission according to the following conversion factors, with a positive result being at least 128 qualifying points:

Entrance examination score	Wd Number of qualifying points
20	320
19	299
18	277
17	256
16	235
15	213
14	192
13	171
12	149
11	128
0-10	not passed

§ 6

List of additional subjects and examination results or examinations confirming professional qualifications/professional examinations for the purpose of the rankings referred to in § 4 and 5.

1. The following additional subjects and occupations taught at technical level are taken into account for the purpose of calculating the Wd score for admission to undergraduate and long-cycle master's degree studies in the various fields of study:

Field of study	List of additional subjects	Name and numerical symbol of the occupation taught at technical level specified in the classification of professions of vocational or trade education and training listed in the Regulation of the Minister of National Education on the conditions to be fulfilled by a person applying for to obtain a vocational certificate or a certificate confirming vocational qualifications (i.e. Journal of Laws of 2024, item 72)
Administration and internal security - full-time and part-time undergraduate studies (Bachelor's degree)	geography history Polish mathematics social studies	Economics technician (331403) Commercial technician (522305) Accounting technician (431103)
Economic analysis and data analysis - full-time full-time and part-time undergraduate studies (Bachelor's degree)	physics geography history Information Technology Polish mathematics social studies	Analytical technician (311103) Economic technician (331403) Commercial technician (522305) IT technician (351203) Programmer technician (351406) Accounting technician (431103)
Internal security - full-time and part-time undergraduate studies (Bachelor's degree)	geography history Polish mathematics social studies	Economics technician (331403) Commercial technician (522305) Accounting technician (431103)
Dietetics - full-time full-time and part-time undergraduate studies (Bachelor's degree)	biology chemistry geography Polish social studies	Hotel management technician (422402) Tourist services technician (422103) Chemical technology technician (311603) Food technology technician (314403) Rural tourism technician (515205) Rural tourism technician (515203) Waiter services technician (513102) Cosmetic services technician (514207) Food and beverage service technician (343404)

Philology - full-time full-time and part-time under- graduate studies (Bachelor's degree)	philosophy geography history Polish social studies	-
Finance and accounting - full- time and part-time under- graduate studies (Bachelor's degree)	physics geography history Information Technology Polish mathematics social studies	Analyst technician (311103) Economic technician (331403) Commercial technician (522305) IT technician (351203) Programmer technician (351406) Accounting technician (431103)
Information technology - full- time full-time and part-time under- graduate studies (engineering)	physics Information Technology mathematics	Automation technician (311909) IT technician (351203) Programming technician (351406)
Information technology - full- time full-time and part-time under- graduate studies (engineering) - admission subject to the decision of the Minister of Science and Higher Education granting the Faculty of Economics in Opole Branch of WSB Merito University in Wrocław the right to conduct them to conduct them	physics Information Technology mathematics	Automation technician (311909) IT technician (351203) Programmer technician (351406)

Management engineering - full-time and part-time under-graduate studies (engineering)	physics Information Technology mathematics	Analytical technician (311103) Automation technician (311909) Railway construction technician (311220) Road construction technician (311216) Port and terminal operation technician (333106) Electric rail transport technician (311302) Electronics technician (311408) IT technician (351203) Logistics technician (333107) Airport operations technician (315406) Mechanical engineering technician (311504) Mechatronics technician (311410) Automotive technician (311513) Programming technician (351406) Chemical technology technician (311603) ICT technician (351103) Road transport technician (311927) Inland shipping technician (315216)
Cosmetology - full-time full-time and part-time under-graduate studies (Bachelor's degree)	biology chemistry geography Polish	Hotel management technician (422402) Tourist services technician (422103) Food technology technician (314403) Rural tourism technician (515205) Rural tourism technician (515203) Hairdressing services technician (514105) Waiter services technician (513102) Cosmetic services technician (514207) Food and catering services technician (343404)
Logistics - full-time full-time and part-time under-graduate studies (engineering)	physics Information Technology mathematics	Analytical technician (311103) Automation technician (311909) Railway construction technician (311220) Road construction technician (311216) Port and terminal operation technician (333106) Electric rail transport technician (311302)

		<p>Electronics technician (311408)</p> <p>Information technology technician (351203)</p> <p>Logistics technician (333107)</p> <p>Airport operations technician (315406)</p> <p>Mechanical engineering technician (311504)</p> <p>Mechatronics technician (311410)</p> <p>Automotive technician (311513)</p> <p>Programming technician (351406)</p> <p>Chemical technology technician (311603)</p> <p>ICT technician (351103)</p> <p>Road transport technician (311927)</p> <p>Inland shipping technician (315216)</p>
<p>Logistics - full-time</p> <p>full-time and part-time under-graduate studies</p> <p>(Bachelor's degree)</p>	<p>physics</p> <p>geography</p> <p>history</p> <p>Information Technology</p> <p>Polish</p> <p>mathematics</p> <p>social studies</p>	<p>Analytical technician (311103)</p> <p>Automation technician (311909)</p> <p>Railway construction technician (311220)</p> <p>Road construction technician (311216)</p> <p>Port and terminal operation technician (333106)</p> <p>Electric rail transport technician (311302)</p> <p>Electronics technician (311408)</p> <p>Logistics technician (333107)</p> <p>Airport operations technician (315406)</p> <p>Mechanical engineering technician (311504)</p> <p>Mechatronics technician (311410)</p> <p>Automotive technician (311513)</p> <p>Chemical technology technician (311603)</p> <p>ICT technician (351103)</p> <p>Road transport technician (311927)</p> <p>Inland shipping technician (315216)</p>
<p>Marketing and sales -</p> <p>full-time and part-time under-graduate studies</p> <p>(Bachelor's degree)</p>	<p>geography</p> <p>history</p> <p>Information Technology</p> <p>Polish</p> <p>mathematics</p>	<p>Analyst technician (311103)</p> <p>Economic technician (331403)</p> <p>Photography and multimedia technician (343105)</p> <p>Graphic arts and digital printing technician (311943)</p> <p>Commercial technician (522305)</p>

	social studies	Advertising organisation technician (333906) Accounting technician (431103)
Digital media and computer graphics - full-time full-time and part-time under-graduate studies (Bachelor's degree)	geography history Information Technology Polish mathematics social studies	Photography and multimedia technician (343105) Graphic arts and digital printing technician (311943) Technician of advertising organisation (333906)
Media and communication in business - full-time full-time and part-time under-graduate studies (Bachelor's degree)	geography history Information Technology Polish mathematics social studies	Photo technician (343104) Photography and multimedia technician (343105) Graphic arts and digital printing technician (311943) Advertising organisation technician (333906) Advertising technician (333907)
Pedagogy - full-time full-time and part-time under-graduate studies (Bachelor's degree)	biology philosophy geography history Polish mathematics social studies	-
Pre-primary and early childhood pedagogy - full-time and part-time full-time and part-time long-cycle master's degree programme	biology philosophy geography history Polish mathematics social studies	-
Pre-primary education pre-school and early school education - full-time and part-time	biology philosophy geography history	-

full-time and part-time long-cycle master studies - admission subject to the decision of the Minister of Science and Higher Education a decision granting the Faculty of Economics at the Opole Branch of the WSB Merito University University Branch in Opole, Merito University in Wrocław to conduct them	Polish mathematics social studies	
Law - full-time full-time and part-time long-cycle Master's degree	philosophy geography history Polish mathematics social studies	Economics technician (331403) Technician trader (522305) Accounting technician (431103)
Business Law - full-time full-time and part-time undergraduate studies (Bachelor's degree)	philosophy geography history Polish mathematics social studies	Economics technician (331403) Technician trader (522305) Accounting technician (431103)
Psychology - full-time full-time and part-time long-cycle graduate studies	biology chemistry philosophy physics geography history Information Technology Polish mathematics	-

	social studies	
Psychology in business - full-time and part-time undergraduate (bachelor's degree) studies	biology chemistry philosophy physics geography history Information Technology Polish mathematics social studies	Economics technician (331403) Commercial technician (522305) Accounting technician (431103)
Tourism and leisure- full-time full-time and part-time undergraduate studies (Bachelor's degree)	geography history Polish social studies	Hotel management technician (422402) Tourist services technician (422103) Food technology technician (314403) Rural tourism technician (515205) Rural tourism technician (515203) Hairdressing services technician (514105) Waiter services technician (513102) Cosmetic services technician (514207) Food and beverage service technician (343404)
Management - full-time full-time and part-time undergraduate studies (Bachelor's degree)	geography history Information Technology Polish mathematics social studies	Analyst technician (311103) Economic technician (331403) Photography and multimedia technician (343105) Graphic arts and digital printing technician (311943) Commercial technician (522305) Hotel management technician (422402) Tourist services technician (422103) Accounting technician (431103) Food technology technician (314403) Rural tourism technician (515205)

		Rural tourism technician (515203) Hairdressing services technician (514105) Waiter services technician (513102) Cosmetic services technician (514207) Food and catering services technician (343404)
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2. In the case of English-language specialities, in the admission process for undergraduate and long-cycle studies, the same additional subjects and professions taught at the level of technician obtained in the Polish education system assigned to each specialisation are taken into account for the purpose of ranking.

§ 7

Basis for admission to graduate studies

1. The basis for admission to graduate studies is a diploma of completion of undergraduate studies, graduate studies or long-cycle master's studies in the academic disciplines specified in Attachment No. 1 to the Admission Rules assigned to a given graduate programme or in fields of study related to the field of study in which the Candidate enrolls for graduate studies. The condition for the recognition of a field of study as related is its assignment to the discipline listed next to a given graduate field of study in Attachment No. 1 to the Admission Rules in a minimum of 50%, which confirms the learning outcomes achieved by the Candidate in the studies which are the basis for admission. Recognition of other fields of study that provide the basis for the knowledge and skills and competences in the area of learning outcomes for the graduate characteristics of the field of study in which the Candidate is enrolled is possible if at least 50% of the ECTS credits for the subjects compliant with the study programme in the selected graduate field of study have been completed as part of the degree programme. Additional grounds for enrolment in graduate studies in the selected fields of study are defined in paragraphs 2 - 4.
2. The study of Philology requires a level of language proficiency C1 according to the EQF, which the Candidate confirms by submitting at the admission stage:
 - a) a document certifying the completion of a undergraduate or graduate course of study or a course of study leading to a master's degree in the same language as the candidate's chosen field of study (e.g. philology, cultural studies, applied linguistics, ethnolinguistics); such a document may be a diploma supplement to the diploma providing the basis for admission to the degree programme, or
 - b) a diploma of a graduation from a undergraduate or graduate studies abroad or from a long-cycle master's studies, together with a document confirming that the language which was used during the studies was the foreign language in which the Candidate applies for admission, or

- c) a diploma of graduation from an undergraduate or graduate study programme or from a long-cycle master's study programme abroad, together with a document confirming the required level of linguistic proficiency, obtained in a country where the official language of instruction is a foreign language which is the subject of the studies chosen by the applicant, provided that the teaching was conducted in that language, or
- d) a certificate of the maturity certificate in a bilingual class for the extended level language examination or the International Baccalaureate Diploma in the primary language, or
- e) a document confirming knowledge of a foreign language, in accordance with the list of documents contained in the annex to the Ordinance of the Minister of Foreign Affairs of 25 January 2022 on medical examinations and documents confirming the fulfilment of certain conditions required for the award of a diplomatic rank (Journal of Laws of 2022, item 256) and the executive regulations replacing them issued on the basis of the Foreign Service Act of 21 January 2021 (i.e. Journal of Laws of 2024, item 85, as amended).

If none of the conditions set out in points (a) to (e) is met, the required level of language proficiency may be confirmed by a passing grade in the foreign language proficiency qualifying examination conducted remotely by the University during the admission process.

3. The basis for admission to the 3-semester graduate studies in the field of Logistics and Information Technology and Management at the Faculty of Economics in Opole Branch of WSB Merito University in Wrocław is the completion of engineering studies.
4. The graduate studies in the field of Pedagogy can be entered by persons who have obtained the professional title of Master's degree, Bachelor's degree or equivalent in pedagogical studies. Graduates of other faculties may be admitted to the degree programme on the condition that they make up curriculum differences during their studies. Detailed scope of differences in curriculum, principles of qualification of Candidates for their completion due to the completed field of studies, dimension of hours, time of classes and the form of their completion are regulated by the regulation of the Dean of the Faculty.

5. A Candidate who applies for admission to a graduate programme, and who does not fulfil the requirements specified in para. 1 within the scope of academic disciplines specified in Attachment No. 1 to the Rules of Admission assigned to a given graduate programme or fields of study related to the field of study in which the Candidate is enrolled, shall submit an application to the Rector or a person authorised by the Rector, who shall give or withhold his/her consent to the admission to a given graduate programme, taking into account the learning outcomes achieved based on the diploma supplement or other documents attached to the application. This does not apply to the choice of graduate studies in the field of Philology.
6. The condition of having a diploma confirming the completion of undergraduate studies, graduate studies or long-cycle studies in specific disciplines or fields of study related to the field of study chosen by the Candidate does not apply to persons with diplomas confirming the completion of studies in foreign systems of higher education and science, if those systems differ significantly from the Polish system of higher education and science in terms of scientific disciplines or fields of study. In the cases referred to in the preceding sentence, the diplomas shall in each case be assessed in accordance with the legislation of the country in whose higher education system the higher education institution or other institution which issued the diploma to be assessed operates, in order to determine the existence and extent of the right to continue graduate studies in that country, in accordance with Article 326(2)(1) of the Act of 20 July 2018. - Law on Higher Education and Science.
7. For persons admitted to graduate studies with a diploma of undergraduate studies, graduate studies or long-cycle master's studies from fields of study not related to the selected graduate studies, excluding the Philology field, the University provides support to supplement knowledge, skills and competences in the area of learning outcomes in the form of supplementary courses available in multimedia form on the Moodle e-learning platform. The scope of supplementary courses and the rules of their implementation are regulated by an order of the Dean of the Faculty.

§ 8

Common Admission Rules for undergraduate studies graduate studies and long-cycle MA studies

1. Admission to degree studies is based on documents submitted within the timeframes specified in § 11 para. 1 or established in accordance with § 11 para. 2 and 3, subject to § 4 para. 3 and 4 as well as §§ 10 and 11 of this para. The documents constituting the basis for admission to undergraduate studies, graduate studies and long-cycle MA studies, including undergraduate studies and graduate studies with a specialisation in English with the exception of the field of study in Philology, shall be specified in § 10.
2. Candidates will be qualified for admission until the number of places offered in a given field of study (admission limit) is exhausted, provided that the admission limit has been set by the Senate for a given field of study. The number of places means the unlimited number of persons who may be admitted to a given field of study, with persons entered on the list of students for a given field of study in accordance with the Admission Rules being placed on the list of students as soon as a given Candidate/Student has been entered on the list of students.
3. The Candidate(s) who, due to the exhaustion of the number of places within the established admission limit, is not admitted, will be placed on the reserve list. Candidate(s) from the reserve list will be qualified for admission on the condition that there are vacant places.
4. Candidate(s) who do not complete their enrolment despite being summoned may be given the status of a dropout.
5. Under rules separate from those provided for in Article 69 of the Act of 20 July 2018. - Law on Higher Education and Science, foreigners may take up and follow studies conducted by WSB Merito University in Wrocław pursuant to Article 323 of the Act of 20 July 2018. - Law on Higher Education and Science, on the basis of:
 - 1) international agreements, in accordance with the rules set out in these agreements;

- 2) agreements concluded with foreign entities by the University, according to the rules specified in these agreements;
- 3) decisions of the minister responsible for higher education and science;
- 4) the decision of the director of the National Agency for Academic Exchange with regard to its grantees;
- 5) the decision of the Director of the NCN to award funding for the implementation of basic research in the form of a research project, internship or scholarship, qualified for funding through a competition;
- 6) an administrative decision of the Rector of the University.

5a. With regard to a foreigner who is not an EU citizen within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and exit from the territory of the Republic of Poland of nationals of the Member States of the European Union and members of their families, applying for admission to undergraduate studies or long-cycle MA studies on the basis of a document issued abroad which is a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018. - Law on Higher Education and Science, an administrative decision on enrolment shall be issued by the Rector of the University if the foreigner has presented in the course of enrolment a document certifying the knowledge of the language in which the course of study in a particular field, level and profile is conducted, as referred to in the regulation of the minister responsible for higher education and science issued pursuant to Article 70, para. 5f of the Act of 20 July 2018. - Law on Higher Education and Science, at a language proficiency level established by the higher education institution, not lower than B2.

5b. With respect to a foreigner applying for admission to a undergraduate programme or a long-cycle master's programme on the basis of a document issued abroad which is not a document confirming the right to apply for admission to a degree programme referred to in Article 326a, para. 1 of the Act of 20 July 2018. - Law on Higher Education and Science, an administrative decision on admission to studies is issued by the Rector of the University if the foreigner:

- 1) presented during the admission process:
 - (a) a document issued abroad by a school or educational institution recognised by the country on whose territory or in whose educational system

it operates, together with written information about this document issued by the director of NAWA confirming the right to apply for enrolment, or
b) a written information on this document issued by the director of NAWA confirming the entitlement to apply for admission to studies - in cases referred to in Article 93a of the Act of 7 September 1991 on the Education System;

2) has presented in the course of enrolment a document certifying their knowledge of the language of study for a degree programme in a specific field, level and profile, as stipulated in the regulation of the minister responsible for higher education and science issued pursuant to Article 70 para. 5f of the Act of 20 July 2018. - Law on Higher Education and Science, at the language proficiency level set by the university, not lower than B2;
3) has successfully passed the entrance examination.

5c. With respect to a foreigner who is not an EU citizen within the meaning of Article 2, point 3 of the Act of 14 July 2006 on the entry into, residence in and exit from the territory of the Republic of Poland of nationals of the Member States of the European Union and their family members, applying for admission to graduate studies on the basis of a degree-completion diploma issued abroad which is a diploma entitling to continue education in graduate studies referred to in Article 326, section 1 of the Act of 20 July 2018. - Law on Higher Education and Science, or has been recognised as a diploma equivalent to a corresponding Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or through a recognition procedure, an administrative decision on admission to a degree programme shall be issued by the Rector of the University if the foreigner has presented, during the admission process, a document certifying the knowledge of the language in which the degree programme in a given field, level and profile is delivered, as stipulated in the regulation of the minister responsible for higher education and science issued pursuant to Article 70, section 5f of the Act of 20 July 2018. - Law on Higher Education and Science, at the language proficiency level established by the university, not lower than B2.

5d. With respect to a foreigner applying for admission to a graduate programme on the basis of a graduation diploma issued abroad, which is not

a diploma entitling to continue education in a graduate programme as referred to in Article 326, section 1 of the Act of 20 July 2018. - Law on Higher Education and Science, and has not been recognised as a diploma equivalent to a corresponding Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or through a recognition procedure, an administrative decision on enrolment is issued by the Rector of the University if the foreigner:

1) presented in the course of enrolment a diploma of graduation issued abroad by a higher education institution recognised by the country on whose territory or in whose system of higher education they operate, together with a written information on this diploma issued by the director of NAWA confirming the right to apply for enrolment;

2) has presented in the course of enrolment a document certifying their knowledge of the language of study for a degree programme in a specific field, level and profile, as referred to in the regulation of the minister responsible for higher education and science issued pursuant to Article 70(5f) of the Act of 20 July 2018. - Law on Higher Education and Science, at a language proficiency level set by the university, not lower than B2.

6. Admission for studies conducted by WSB Merito University in Wrocław is based on enrolment made electronically in the online registration system on the University's website ,www.merito.pl/wroclawwww.merito.pl/opole (according to the choice of Faculty).
7. At the registration stage, registered persons are required to submit a set of the required enrolment documents for verification as specified in § 10. The documents can be submitted in hard copy at the University or by using the electronic enrolment system and submitting documents in an electronic system that enables the documents to be signed or authenticated in a way that ensures the possibility of confirming the origin and integrity of the verified data in electronic form. In any case, the documents required for inspection must be presented by the Candidate(s) at the Admission Office.

8. Candidates are required to have digital competences at the level obtained in secondary school (undergraduate and long-cycle master's degree) or in undergraduate studies (second degree studies) and to meet the minimum hardware requirements (computer equipped with a camera and microphone and an Internet connection) related to education using distance learning methods and techniques. The University provides the Candidates admitted to the degree programme with: free access to Microsoft 365 licences, access to VDI (Virtual Desktop Infrastructure), i.e. a virtual desktop infrastructure, which allows remote use of the full resources of the computer laboratories and software used in the classes of the course. The university also provides access to educational resources available in courses on the Moodle e-learning platform, where materials and activities are in text and multimedia form, as well as access to a digital library (journals, books, manuals, i.e. textbooks, case studies, multimedia recordings: videos and podcasts).
9. Candidate(s) with special needs, including persons with disabilities, are subject to the same Admission procedure as all Candidate(s) applying for admission. At the request of a Candidate(s) with special needs, the Admission Office, with the support of the Office for Persons with Disabilities, hereinafter referred to as "OPD", provides individual support in the admission process. The support consists in particular in: assisting during the admission process (with enrolment, filling in the admission documents and submitting these documents, providing assistance during the qualifying exam in the field of knowledge of a foreign language, including providing the necessary adaptations to the Candidate's form and manner of conducting this exam), providing an adapted service desk during the admission process for persons with special needs, including persons with disabilities. Each situation of a Candidate with special needs, including a person with a disability, within the scope of the Admission process is considered by the OPD individually, in accordance with the idea of equalisation of educational opportunities and reasonable adjustment to the needs resulting from a disability or other special needs.
10. In the case of Polish citizens and in the case of foreigners who are EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and exit from the territory of the Republic of

Poland of nationals of the Member States of the European Union and their family members (Journal of Laws of 2024. item 633 and 1688 and 2025 item 619), applying for admission to undergraduate studies or long-cycle studies on the basis of a document issued abroad, which is a document confirming the right to apply for admission to studies referred to in Article 326a, para. 1 of the Act of 20 July 2018. - Law on Higher Education and Science, or applicants for admission to graduate studies on the basis of a diploma of graduation issued abroad, which is a diploma confirming entitlement to continue education in graduate studies as referred to in Article 326(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or has been recognised as a diploma equivalent to a corresponding Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or through a recognition procedure, admission to undergraduate or graduate studies in specialisations where education is provided in English (does not apply to the Faculty of Philology) may be applied for by persons who:

- 1) submit an International Baccalaureate Diploma; or
- 2) have obtained the European Baccalaureate Diploma; or
- 3) have obtained a maturity certificate from a school where the language of instruction was English; or
- 4) submit diplomas of completion of:
 - a) a degree in English philology, or
 - b) a diploma from a teacher training college in English philology; or
- 5) have a document confirming the completion of undergraduate studies, graduate studies, long-cycle master's studies or post-graduate studies conducted abroad or in the Republic of Poland - if the language of instruction was English; or
- 6) submit a document confirming that during their studies they participated in internships or studies as part of the Erasmus+ Programme or other studies conducted in English; or
- 7) submit one of the certificates confirming their knowledge of English at least at B1 level for undergraduate studies or B2 level for graduate studies, on the scale of global proficiency according to the "Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR) - Common European Framework of Reference for

- Languages: Learning, Teaching, Assessment (CEFR)". - listed in Attachment 2 of the Rules of Admission; or
- 8) present a certificate confirming that they have passed the departmental exam in English taken at the Ministry of Foreign Affairs; or
 - 9) present a certificate of English language proficiency issued by KSAP as a result of a linguistic examination; or
 - 10) submit a document from their workplace certifying that English is the language of the working environment; or
 - 11) have obtained a positive assessment of their English language skills as a result of taking a qualifying examination conducted by the University (this does not apply to Candidates whose matriculation or maturity exam taken in Poland included English); or
 - 12) in case of passing the Polish exam:
 - a) have obtained at least a good grade in English on their certificate (maturity examination conducted according to the rules in force until 2005); or
 - b) have obtained at least 60 per cent of the points in the extended-level English exam of the maturity exam.

11. In the case of:

- 1) foreigners who are not EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and exit from the territory of the Republic of Poland of nationals of the Member States of the European Union and members of their families, applying for admission to undergraduate studies or long-cycle master's studies on the basis of a document issued abroad, which is a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or applicants for admission to graduate studies on the basis of a diploma of graduation issued abroad, which is a diploma confirming entitlement to continue education in graduate studies as referred to in Article 326(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or has been recognised as a diploma equivalent to a corresponding Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July

2018. - Law on Higher Education and Science, or through a recognition procedure,

- 2) foreigners, both those who are and those who are not EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and exit from the territory of the Republic of Poland of nationals of the Member States of the European Union and members of their families, who apply for admission to undergraduate studies or long-cycle MA studies on the basis of a document issued abroad which is not a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or who apply for admission to graduate studies on the basis of a diploma of graduation issued abroad which is not a diploma confirming entitlement to continue in graduate studies as referred to in Article 326(1) of the Act of 20 July 2018. - Law on Higher Education and Science, and has not been recognised as a diploma equivalent to a corresponding Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or through a recognition procedure,

- admission to undergraduate or graduate degree studies in specialties where education is provided in English (does not apply to the Faculty of Philology) may be applied for by persons who submit one of the documents certifying their knowledge of English at a language proficiency level of at least B2 listed in the regulation of the minister responsible for higher education and science issued pursuant to Article 70(5f) of the Act of 20 July 2018. - Law on Higher Education and Science.

12. In the case of foreigners who are EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and exit from the territory of the Republic of Poland of nationals of the Member States of the European Union and their family members (Journal of Laws of 2024, item 633 and 1688, and of 2025, item 619), applying for admission to undergraduate studies or long-cycle MA studies on the basis of a document issued abroad, which is a document confirming the right to apply for admission to studies referred to in Article 326a, para. 1 of the Act of 20 July 2018. - Law on Higher Education and Science, or applicants for admission

to graduate studies on the basis of a diploma of graduation issued abroad, which is a diploma confirming entitlement to continue education in graduate studies as referred to in Article 326(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or has been recognised as a diploma equivalent to a corresponding Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or by means of a recognition procedure, admission to studies conducted by WSB Merito University in Wrocław in the Polish language may be applied for by persons who fulfil one of the following conditions:

- 1) complete a one-year preparatory course for study in Polish in units designated by the minister responsible for higher education and science; or
- 2) submit a certificate of proficiency in Polish issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language; or
- 3) submit other documents testifying their knowledge of Polish, e.g. a certificate of graduation from a secondary school in which Polish was the language of instruction, a diploma of graduation from a university with Polish as the language of instruction, a diploma of graduation in Polish philology; or
- 4) submit a declaration of their knowledge of the Polish language at a level allowing them to undertake studies in Polish at WSB Merito University in Wrocław, while the University reserves the right to verify their knowledge of Polish at the admission stage in a manner determined by the University.

13. In the case of:

- 1) foreigners who are not EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and exit from the territory of the Republic of Poland of nationals of the Member States of the European Union and members of their families, applying for admission to undergraduate studies or long-cycle MA studies on the basis of a document issued abroad which is a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July

2018. - Law on Higher Education and Science, or applicants for admission to graduate studies on the basis of a diploma of graduation issued abroad, which is a diploma confirming entitlement to continue education in graduate studies as referred to in Article 326(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or has been recognised as a diploma equivalent to a corresponding Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or through a recognition procedure, 2) foreigners, both those who are and those who are not EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and exit from the territory of the Republic of Poland of nationals of the Member States of the European Union and members of their families, who apply for admission to undergraduate studies or long-cycle MA studies on the basis of a document issued abroad which is not a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or applying for admission to graduate studies on the basis of a foreign-issued diploma of graduation which is not a diploma entitling to continue in graduate studies as referred to in Article 326(1) of the Act of 20 July 2018. - Law on Higher Education and Science, and has not been recognised as a diploma equivalent to a corresponding Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or through a recognition procedure,

- admission to studies conducted by WSB Merito University in Wrocław in the Polish language may be applied for by persons who submit one of the documents certifying their knowledge of the Polish language at a language proficiency level of at least B2 listed in the ordinance of the minister competent for higher education and science issued pursuant to Article 70(5f) of the Act of 20 July 2018. - Law on Higher Education and Science.

14. Documents confirming the entitlement to apply for admission to undergraduate or long-cycle master's degree studies referred to in Article 326a(1) of the Act of 20 July 2018. - Law on Higher Education and Science, is specified in § 10, section 3, subsection 6, letters a) - d).

15. Diplomas entitling students to continue education in graduate studies referred to in Article 326(1) of the Act of 20 July 2018. - Law on Higher Education and Science, is defined in § 10 para. 10 item 2.

§ 9

Admission proceedings

1. The admission procedure for undergraduate studies, graduate studies and long-cycle MA studies is conducted by the Rector or a person authorised by the Rector.
2. Admission to a degree programme is effected by enrolment in the register of students.
3. The University notifies students of their enrolment by means of an e-mail message or information posted in the electronic registration system.
4. A refusal to enrol is made by an administrative decision issued by the Rector or a person authorised by the Rector. A decision refusing enrolment is subject to an application for reconsideration of the case, which should be submitted to the Rector within 14 days from the date of delivery of the decision. A decision which is no longer subject to an application for reconsideration is final.
5. The results of the Admission procedure are public. The results of the admission procedure, in particular the list of persons accepted for studies through admission, are made available to the interested parties upon request at the premises of the University (Admission Office) by means of presentation of the results within 7 days from the date of the list of persons accepted for studies through admission in a given intake, as well as at any time pursuant to Article 10 of the Act of 6 September 2001 on Access to Public Information (i.e. Journal of Laws of 2022, item 902). At the request of a Candidate(s) with special needs, the results of the Admission procedure may also be made available in another manner agreed with the Candidate(s).

§ 10

Documents in the admission procedure

1. The admission procedure is open to Candidates who submit the following documents at the registration stage for verification by the University:
 - 1) in the case of a Candidate(s) applying for admission to:
 - a) undergraduate studies or long-cycle MA studies - an electronic copy or a photocopy or a notarised copy of the secondary school certificate or other document(s) constituting the basis for applying for admission to studies referred to in Article 69(2) of the Act of 20 July 2018, certified by the University. - Law on Higher Education and Science, with originals for inspection (not applicable to notarised copies),
 - b) graduate studies - an electronic copy or a photocopy or a notarised copy of the diploma of graduation certified by the University together with documents confirming the fulfilment of the requirements specified in § 7 sections 1 - 6, originals to be inspected (not applicable to the notarised copy),
 - 2) a questionnaire containing a personal questionnaire with the data specified in § 15 para. 1 item 1 letter b) of the Regulation of the Minister of Science and Higher Education of 27 September 2018 on studies (i.e. Journal of Laws of 2023, item 2787),
 - 3) an application for admission to studies,
 - 4) one recent colour photograph of the Candidate(s) conforming to the requirements for the issuance of identity cards and passports,
 - 5) proof of payment of the registration and adaptation fee (if applicable),
 - 6) in the event of a change of name or surname on any of the documents submitted during the admission process - proof of identity card, marriage certificate, administrative decision on change of name or court decision to be submitted,
 - 7) in the case of Candidates for Dietetics and Cosmetology:
 - a) a medical certificate issued by an occupational physician or a physician authorised to perform preventive examinations with the right to practice a profession in the territory of the Republic of Poland

(medical certificate issued as a result of a medical examination conducted pursuant to the provisions of the Regulation of the Minister of Health of 26 August 2019 on medical examinations of candidates for secondary or higher schools and for qualifying vocational courses, students and listeners of such schools, students, listeners of qualifying vocational courses and doctoral students, Journal of Laws. 2019 pos. 1651)

- b) a medical certificate for sanitary and epidemiological purposes, issued by an occupational medicine doctor - to be delivered, as an exception, before the commencement of the traineeship to the University Career Office, , whereby it is required to have a valid certificate for the entire duration of the traineeship.
- 2. The condition set out in paragraph 1.7(a) is deemed to be fulfilled if the Candidate submits a declaration in which he/she undertakes to provide the medical certificate referred to in paragraph 1.7(a) no later than on the last day of admission as specified in § 11.1.
 - 3. Pursuant to paragraph 1, point 1(a), Candidates for undergraduate studies or single master's studies shall submit:
 - 1) a maturity certificate or a maturity certificate and a certificate confirming the results of the maturity examination in individual subjects referred to in the regulations on the educational system; or
 - 2) a maturity certificate and a diploma confirming professional qualifications in a profession taught at technical level, referred to in the regulations on the educational system; or
 - 3) maturity certificate and vocational diploma in a profession taught at the technical level, referred to in the law on the educational system; or
 - 4) maturity certificate and a certificate of results of the maturity examination in individual subjects, as well as a diploma confirming vocational qualifications in an occupation taught at the technician level, as referred to in the provisions on the education system; or

- 5) a maturity certificate and a certificate confirming the results of the maturity examination in individual subjects, as well as a diploma confirming vocational qualifications in an occupation taught at the technician level, as referred to in the provisions on the education system; or
- 6) a certificate or other document entitling one to apply for admission to undergraduate studies or long-cycle master's studies in the Republic of Poland in accordance with Article 326a(1) of the Act of 20 July 2018. - Law on Higher Education and Science or a certificate or other document referred to in Article 326a(3) of the Act of 20 July 2018. - Law on Higher Education and Science, which entitles the student to apply for admission to undergraduate studies or long-cycle master's studies in the Republic of Poland, confirmed in accordance with Article 326a(4) of the Act of 20 July 2018. - Law on Higher Education and Science:
 - a) a certificate and other document issued by a school or educational institution operating in the education system of a Member State of the European Union, a Member State of the Organisation for Economic Co-operation and Development (OECD), a Member State of the European Free Trade Association (EFTA) - a Party to the Agreement on the European Economic Area, entitling one to apply for admission to undergraduate studies and long-cycle studies in these countries, or
 - b) an IB (International Baccalaureate) diploma awarded by the International Baccalaureate Organization in Geneva, or
 - c) an EB (European Baccalaureate) diploma issued by a European School in accordance with the Convention on the Statute of the European Schools drawn up in Luxembourg on 21 June 1994 (Journal of Laws 2005, item 10), or
 - d) a certificate and other document issued abroad by a school or educational institution recognised by the state on whose territory or in whose educational system it operates, covered by an international agreement, or
 - e) a certificate or another document, which is not a document referred to in points (a) - (d), entitling its holder to apply for enrolment in a programme of study in the country in whose educational system the institution which issued it operates, if the entitlement arising therefrom to apply for admission to undergraduate studies or long-cycle MA studies in the Republic of Poland has been confirmed by written information

- from the Director of NAWA about that certificate or other document confirming the entitlement to apply for admission to undergraduate studies or long-cycle MA studies in the Republic of Poland, or
- 7) a certificate or another document recognised as equivalent to the Polish maturity certificate pursuant to the provisions in force until 31 March 2015.
4. In the case of the documents listed in paragraph 3 points 1-7, legible copies of each page of the document are required, both in the case of electronic copies and photocopies, together with the originals for inspection, or copies after certified by a notary public. Foreign documents, with the exception of those listed in paragraph 3(6)(b) and (c), are accepted only after they have been legalised or provided with an apostille. Foreign documents are accepted only together with their sworn translations into the Polish language prepared by a sworn translator or another entity competent to draw up or certify documents in accordance with the Polish legal regulations.
5. Written information on certificates, diplomas or other documents confirming the right to apply for admission to studies is issued by the director of NAWA (National Agency for Academic Exchange <https://nawa.gov.pl/>).
6. In cases referred to in Article 93a of the Act of 7 September 1991 on the Education System (difficult to remove obstacles for a refugee or a person with a similar status, a victim of an armed conflict, a natural disaster or another humanitarian crisis, persons with documents issued in a country that has denounced to the Republic of Poland an international agreement on the mutual recognition of certificates or other documents issued abroad.), Candidates may be admitted to undergraduate studies or long-cycle MA studies if they submit written information from the director of NAWA about a document issued abroad by a school or an educational institution recognised by the state on whose territory or in whose educational system it operates, confirming the right to apply for admission to undergraduate studies or long-cycle MA studies in the Republic of Poland, without the necessity of submitting this document.
7. Final decisions of the school superintendent on:

- 1) recognition of a certificate or other document referred to in Article 93(3) of the Act of 7 September 1991 on the educational system - as regards secondary education and entitlement to apply for admission to higher education,
- 2) confirmation of education or entitlement to continue education referred to in Article 93a of the Act of 7 September 1991 on the Education System - with regard to secondary education and entitlement to apply for admission to higher education

- issued until 30 June 2025 or issued after 30 June 2025 in proceedings initiated and not concluded by a final decision by 30 June 2025 may be presented in the course of enrolment in undergraduate or long-cycle MA studies.

8. A written document issued by the director of NAWA or an administrative decision of the school superintendent competent for the applicant's place of residence, and if the applicant does not reside in the territory of the Republic of Poland - of the school superintendent competent for the seat of the institution where the applicant intends to submit the certificate or other document issued abroad, (in the case of Candidates for studies conducted by WSB Merito University in Wrocław, the competent authority is the Lower Silesian School Superintendent, Plac Powstańców Warszawy 1, 50-153 Wrocław, tel. (+48) 71 340 63 36, www.kuratorium.wroclaw.pl) on the recognition of a certificate or other document or confirmation of education or eligibility to continue education, a candidate is obliged to submit it to the Admission Office of a given Faculty of WSB Merito University in Wrocław immediately after receiving it.

9. If a given certificate or other document referred to in para. 3 item 6 letters a) and d) entitles a candidate to apply for admission to undergraduate studies and long-cycle MA studies in a particular field of study in the country of its issue, that certificate or document confirms in the Republic of Poland the entitlement to apply for admission to the same or similar studies due to the curriculum, or may be recognised as a document confirming in the Republic of Poland the entitlement to apply for admission to the same or similar studies due to the curriculum.

10. In accordance with paragraph 1.1(b), Candidates for graduate studies shall submit for verification by the University as follows:

- 1) a diploma of graduation issued by an authorised higher education institution operating in the Polish system of higher education and science; or
- 2) a legalised or an apostille-embossed diploma issued by an authorised higher education institution operating in the higher education system of a Member State of the European Union, the Organisation for Economic Co-operation and Development (OECD) or the European Free Trade Association (EFTA) - a party to the Agreement on the European Economic Area, certifying the completion of a three-year degree programme or a undergraduate programme of at least three years' duration, a graduate programme or a long-cycle programme of at least four years' duration in case it is recognised as equivalent to a graduate degree programme in the country of issue (a diploma recognised pursuant to art. 326(1) of the Act of 20 July 2018. - Law on Higher Education and Science); or
- 3) a legalised or apostille-stamped diploma attesting to the completion of studies abroad and conferring the right to continue graduate studies in the country in whose higher education system the higher education institution that issued the diploma operates (a diploma recognised under Article 326(2) of the Act of 20 July 2018. - Law on Higher Education and Science); or
- 4) a legalised or apostille-supplied diploma of graduation from a higher education institution abroad recognised as equivalent to a relevant Polish diploma and professional title on the basis of an international agreement specifying equivalence (a diploma recognised under an international agreement); or
- 5) a legalised or an apostille-embossed diploma of a foreign graduation recognised as equivalent to the relevant Polish diploma and professional title as a result of recognition proceedings (a diploma recognised as a result of degree recognition); or
- 6) a certificate of completion of studies at a specific level issued as a result of proceedings to confirm completion of studies at a specific level referred to in Article 327(3) of the Act of 20 July 2018. - Law on Higher Education and Science (confirmation of graduation from studies at a specific level in the absence of a graduation diploma by a foreigner who has been granted refugee status or subsidiary protection, or a foreigner who has a temporary

residence permit granted due to the circumstance referred to in art. 159(1)(1)(c) or (d) of the Act on Foreigners of 12 December 2013 (i.e. Journal of Laws of 2024, item 769 as amended), or a Polish citizen who entered the territory of the Republic of Poland from the territory of Ukraine in the period from 24 February 2022 to the date specified in the provisions issued pursuant to Article 2(4) of the Act of 12 March 2022 on Assistance to Citizens of Ukraine in Connection with Armed Conflict on the Territory of that State (i.e. Journal of Laws 2024, item 167 as amended), or a citizen of Ukraine residing in the Republic of Poland whose stay in the territory of the Republic of Poland is recognised as legal pursuant to Article 2(1) of the Act of 12 March 2022 on Assistance to Citizens of Ukraine in Connection with Armed Conflict on the Territory of that State).

11. A diploma referred to in section 10, subsection 3 shall not give entitlement in the Republic of Poland to continue education or training in graduate studies if:

- 1) the institution which awarded the diploma or the institution where the course was delivered does not operate in the higher education system of any country or, within the meaning of the internal law of the country in whose higher education system the institution operates, on the date of the award of the diploma was not an accredited higher education institution or provided a study programme which was not accredited;
- 2) the programme of study, or a part thereof, was not implemented in accordance with the legislation of the country in which the course was given.

12. In the case of a diploma referred to in para. 10 item 3, a Candidate who is a foreigner is obliged to submit a written information on that diploma issued by the Director of NAWA confirming his/her eligibility to apply for admission to the studies.

13. In the case of the diplomas referred to in section 10, items 2 and 4, in the event of doubts concerning the diploma, in particular as to the status of the university which issued it or the conformity of the study programme with the regulations of the country in which the course of study was conducted, the University may call upon the Candidate(s) to submit written

information about the diploma issued by the director of NAWA confirming entitlement to apply for admission.

14. As regards all documents listed in paragraph 10, legible copies of each page of the document are required, whether electronic copies or photocopies, together with originals for inspection, or notarised copies. In the case of the documents listed in paragraph 10 points 2-5, certified translations into Polish made by a sworn translator or another entity competent to draw up or certify documents in accordance with the Polish legal regulations are required.
15. In cases where a Candidate applies for recognition of a diploma of graduation from a study abroad or confirmation of studies at a particular level, they are obliged to submit the relevant certificate to the Admission Office of a given Faculty of WSB Merito University in Wrocław immediately after receiving it.
16. Candidates for admission to undergraduate or graduate studies in Polish or with a specialisation in English (except for the Faculty of Philology) shall submit, for the purposes of confirmation of their knowledge of the language in which the studies will be conducted, at least a English (does not apply to the Faculty of Philology) shall submit, for the purpose of confirming their knowledge of the language in which the studies will be conducted, at least a B2 level for undergraduate and graduate studies on the global scale of language proficiency according to the "Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR) - Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR)", document required in accordance with the provisions of § 8 para. 10-13. Documents confirming knowledge of a language do not constitute a certificate, diploma or other document referred to in Article 69 (2) points 4- and 7 of the Act of 20 July 2018. - Law on Higher Education and Science.
17. All documents required in the admission process must be submitted in the form of legible copies of each page of the document in question, whether electronic copy (ordinary copy) or photocopy (ordinary copy). The acceptance of an ordinary copy of a document is subject to the submission of the original or a notarised copy for inspection.

18. The Senate of the University may agree to waive the requirement to submit legalisation or an apostille for persons arriving from a particular country if there are insurmountable or difficult to overcome obstacles to the fulfilment of this step by the Candidates(s), in particular those related to the state of war or civil war in that country.
19. The requirement to submit a legalisation or an apostille is not applicable to foreigners who have been granted protection on the territory of the Republic of Poland by granting the refugee status pursuant to the Act on granting protection to foreigners within the territory of the Republic of Poland of 13 June 2003 (Journal of Laws of 2025, item 223). The requirement to submit legalisation or an apostille may be waived in relation to foreigners who have been granted protection on the territory of the Republic of Poland by granting supplementary protection, asylum or temporary protection pursuant to the Act on granting protection to foreigners within the territory of the Republic of Poland of 13 June 2003, if necessary after prior consultation with the competent authority of the Republic of Poland, in particular the Polish diplomatic or consular post in the foreigner's country of origin, concerning the situation in that country.

§ 11

Admission deadlines

1. The documents referred to in § 10 can be submitted by the Candidates to the Admission Offices of WSB Merito University in Wrocław or WSB Merito University in Wrocław Opole Branch during the Admission period:
 - 1) summer admission from 27 March to 16 October 2025.
 - 2) winter admission in:
 - (a) for studies in Polish from 02 December 2025 to 11 March 2026.
 - b) for studies in English (except Philology) from 16 August 2025 to 11 March 2026.
2. The Senate of the University establishes additional Admission dates in order to enable supplementary Admission for graduates who have applied for admission to undergraduate studies or long-cycle MA studies in a given

field of study for the academic year for which Admission is conducted, and whose result of the matriculation examination in a given subject or subjects has been increased as a result of verification of the sum of points or an appeal referred to in Article 44zzz, section 7 of the Act of 7 September 1991 on the Educational System.

3. The Senate of the University may adopt a resolution to extend the admission deadlines.

§ 12

Fees

1. The amount of the admission fee, additional fees and tuition fees for Polish citizens and foreigners is determined by the Senate of the University in the fee regulations.
2. At the stage of registration for studies, a Candidate shall pay the required fees in the amount specified in the fee regulations.

§ 13

Enrolment on the list of students

The condition for being enrolled on the list of students of WSB Merito University in Wrocław is:

- 1) registering online on the website of WSB Merito University in Wrocław www.merito.pl/wroclaw or WSB Merito University in Wrocław Opole Branch www.merito.pl/opole ;
- 2) submitting the documents listed in § 10;
- 3) fulfilling other requirements specified in the Rules of Admission, if applicable;
- 4) signing the agreement on the provision of educational services to students;
- 5) obtaining a decision pursuant to Article 323 of the Act of 20 July 2018.
- Law on Higher Education and Science, if applicable.

§ 14

Final provisions

1. Candidates who submit the necessary enrolment documents and apply for a certificate of enrolment for the purposes of applying for a student visa at a diplomatic or consular post of the Republic of Poland will be issued with such a certificate by the University; however, the University reserves the right to request the Candidate(s) in advance to submit an e-mail message from the relevant post with the confirmed date of the Candidate(s)' visit to the consular department or consulate.
2. The admission rules do not apply to admission for studies financed or co-financed by the European Social Fund.

ATTACHMENT NO. 1

List of disciplines to be taken into account for admission to graduate studies in the field of study in which the Candidate is enrolled:

Field of study	Disciplines	Scope of new disciplines in relation to the existing disciplines (and fields; disciplines in which there are no disciplines)
Administration and internal security	Security sciences; legal sciences political and administrative sciences Management and quality sciences	security sciences defence sciences; law; administrative sciences political science public policy sciences; administrative sciences; management sciences
Economic and data analysis	Economics and finance; mathematics; Information Technology	Economics and business (excluding spatial economics, business and management); mathematics; Information Technology
Internal security	security sciences legal sciences political science and administration;	security sciences defence sciences; law; administrative sciences political science; public policy sciences; management sciences; political science;
Economics	Economics and finance; Management and quality sciences; Political science and administration; Socio-economic geogra-	economics; finance management sciences administrative sciences; cognition and communication sciences social; political science;

	phy and spatial management; Mathematics; political science and administration; social communication sciences	public policy sciences; administrative sciences
Finance and accounting	Economics and finance; Management and quality sciences; Political science and administration; socio-economic geography and spatial management; Mathematics	economics; finance; management sciences administrative sciences; mathematics
Philology	linguistics Literary studies	linguistics literary studies
Information Technology	Information Technology, technical informatics and telecommunications; Management science and quality; mathematics	Information Technology; Information Technology (field of mathematical sciences or field of science and natural sciences); computer science and Information Technology; mathematics
Pedagogy	pedagogy	pedagogy
Psychology and Information Technology	Information Technology technical computer science and telecommunications; Management science and quality mathematics psychology sociological sciences; legal sciences;	Information Technology; Information Technology (field of mathematical sciences or field of science and natural sciences); Computer science and information technology; mathematics psychology sociology; law;
Logistics	architecture and urban planning automation; electronics electrical engineering;	architecture and urban planning automation and robotics electronics electrical engineering

	<p>technical informatics and telecommunications; chemical engineering civil and transport engineering materials engineering; mechanical engineering; environmental engineering; mining and energy; economics and finance; socio-economic geography and spatial management; security sciences; management and quality sciences; legal sciences; Information Technology; mathematics; chemical sciences; physical sciences; earth and environmental sciences</p>	<p>Information Technology telecommunications; materials engineering; metallurgy; textiles (in the field of materials); commodity science; mechanical engineering and operation; production engineering; mechanics; textiles (in terms of equipment); agricultural engineering; power engineering; mining and engineering geology; environmental engineering; environmental protection and shaping (field of agricultural sciences); mathematics; environmental protection; physics; geophysics (branch of science earth sciences); geophysics (branch of physical sciences); geography (excluding the field of socio-economic geography); geology; oceanology</p>
Marketing and sales	<p>Management and quality sciences; economics and finance; Socio-economic geography and spatial management; political science and administration; social sciences and media</p>	<p>economics; finance management sciences administrative sciences cognitive and social communication sciences political science; public policy sciences;</p>

Media and communication in business	social communication sciences and media; Management and quality sciences	field of social sciences in the discipline: - cognition and social communication sciences; - media sciences; field of economic sciences within the discipline of management sciences
Tourism and leisure	socio-economic geography and spatial management; physical culture sciences Earth and environmental sciences; economics and finance; Management and quality sciences	Economics (in spatial economics); geography (in terms of socio-economic geography); field of physical sciences; geophysics (in the field of earth sciences earth sciences); geophysics (branch of physical sciences); Geography (excluding the field of socio-economic geography); geology; oceanology; economics; finance; management science
Management	Management and quality sciences; economics and finance; socio-economic geography and spatial management; political science and administration; social sciences and media	economics; finance management sciences administrative sciences cognitive and social communication sciences political science; public policy sciences; administrative sciences
Public health	health sciences; medical sciences pharmaceutical sciences physical culture sciences psychology pedagogy;	health sciences; medical biology; medicine; dentistry; pharmaceutical sciences; physical culture sciences

	<p>sociological sciences; legal sciences; management and quality sciences political and administrative sciences social communication sciences and media; security sciences; economics and finance; veterinary science; food technology food and nutrition; earth and environmental sciences; management sciences; Life sciences</p>	<p>food and nutrition technology; veterinary sciences; economics; (economics and business); media sciences; cognition and social communication sciences; biology and information science; political science; public policy sciences administrative sciences; Management sciences (humanities discipline); Management sciences (field of economic sciences); law; administrative sciences; sociology; pedagogy; psychology</p>
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ATTACHMENT 2

CERTIFICATES CONFIRMING FOREIGN LANGUAGE SKILLS

(undergraduate studies - at least B1 level, graduate studies - at least B2 level)
- at least level B2) on the 'COMMON EUROPEAN FRAMEWORK OF REFERENCE
FOR LANGUAGES: LEARNING, TEACHING, ASSESSMENT (CEFR) EUROPEAN
COMMON FRAMEWORK OF REFERENCE FOR LANGUAGES'

1. Certificates issued by institutions affiliated to the Association of Language Testers in Europe (ALTE) - in particular certificates:
 - 1) Cambridge English: Preliminary (PET),
 - 2) First Certificate in English (FCE) or Cambridge English: First (FCE),
 - 3) Certificate in Advanced English (CAE),
 - 4) Certificate of Proficiency in English (CPE),
 - 5) Business English Certificate (BEC) Preliminary,
 - 6) Business English Certificate (BEC) Vantage,
 - 7) Business English Certificate (BEC) Higher,
 - 8) Certificate in English for International Business and Trade (CEIBT),
 - 9) ESOL Skills for Life - Entry Level 3 and Level 1,
 - 10) Integrated Skills in English (ISE) I and II
2. Certificates from the following institutions:
 - 1) Educational Testing Service (ETS) - in particular the certificates:
 - a) Test of English as a Foreign Language (TOEFL),
 - b) Test of English for International Communication (TOEIC),
 - 2) European Consortium for the Certificate of Attainment in Modern Languages (ECL) - Level B1 (Elementary) and Level B2 (Intermediate),
 - 3) City & Guilds, City & Guilds Pitman Qualifications, Pitman Qualifications Institute - in particular certificates:
 - a) English for Speakers of Other Languages (ESOL) - Entry 3/Intermediate and Level 1/Upper intermediate,
 - b) International English for Speakers of Other Languages (IESOL) - Level Achiever and Level Communicator,
 - c) *City & Guilds* Entry Level 3 Certificate in ESOL International (reading, writing and listening) Achiever (B1) 500/1764/0 or *City & Guilds* International ESOL (EISOL) - Level Achiever *together with* City &

- Guilds Entry Level Certificate in ESOL International (Spoken) Achiever (B1) 500/1772/X, also known as City & Guilds International Spoken ESOL (ISESOL) - Level Achiever,
- d) City & Guilds Level 1 Certificate in ESOL International (reading, writing and listening) Communicator (B2) 500/1765/2 or City & Guilds International ESOL (IESOL) - Level Communicator together with City & Guilds Level 1 Certificate in ESOL International (Spoken) Communicator (B2) 500/1775/5, also known as: City & Guilds International Spoken ESOL (ISESOL) - Level Communicator;
 - e) Spoken English Test (SET) for Business - Stage B Level Achiever and Level Communicator,
 - f) English for Business Communications (EBC) - Level 2 and Level 3,
 - g) English for Office Skills (EOS) - Level 2,
- 4) Edexcel, Pearson Language Tests, Pearson Language Assessments - in particular certificates:
- a) London Tests of English - Level 2 (Edexcel Entry Level Certificate in ESOL International) or Pearson Test of English General Level 2,
 - b) London Tests of English - Level 3 (Edexcel Level 1 Certificate in ESOL International) or Pearson Test of English General Level 3,
 - c) Pearson Test of English Academic,
- 5) Education Development International (EDI), London Chamber of Commerce and Industry Examinations Board - in particular certificates:
- a) London Chamber of Commerce and Industry Examinations (LCCI) - English for Business Level 1 (Credit) to Level 3 (Pass).
 - b) London Chamber of Commerce and Industry Examinations (LCCI) - First Certificate for Teachers of Business English (FTBE),
 - c) London Chamber of Commerce and Industry Examinations (LCCI) - English for Tourism Level 1 (Credit) to Level 2 (Distinction),
 - d) JETSET Level 4 (B1) and Level 5 (B2),
- 6) University of Cambridge ESOL Examinations or Cambridge Assessment English, British Council, IDP IELTS Australia - in particular certificates:
- a) BULATS - Intermediate and Upper intermediate,
 - b) Cambridge English Qualifications - B1 Preliminary and B2 First,
 - c) International English Language Testing System IELTS - B1 and B2,
 - d) Linguaskill - B1 and B2,
3. Aptis (General, Advanced or for Teachers) - B1 and B2.3. telc GmbH, WBT Weiterbildungs-Testsysteme GmbH - in particular certificates:

- 1) B1 Certificate in English,
 - 2) B1 TELC School Certificate in English,
 - 3) B1 Certificate in English for Business Purposes,
 - 4) B1 Certificate in English for Hotel,
 - 5) B2 Certificate in English - advantage,
 - 6) B2 Certificate in English for Business Purposes - advantage,
 - 7) B2 Certificate in English for Technical Purposes,
 - 8) B2 Certificate in English Stage 3,
 - 9) telc English B1 and B2,
 - 10) telc English B1 Business and B2 Business,
 - 11) telc English B2 Technical
4. Certificate in English Language Skills (CELS) - Level Threshold and Level Van-tage.
 5. LanguageCert International ESOL:
 - 1) Examinations for language skills at various levels, including B1 and B2.
 6. Oxford Test of English:
 - 1) Examinations to prove language skills at various levels, including B1 and B2.
 7. International ESOL and Spoken ESOL by Trinity College London:
 - 1) Certificates at various levels of language ability.
 8. Pearson English International Certificate (PTE General)
 9. Pearson Test of English (PTE) - at various levels of language skills.
 10. Others listed in the Annex to the Ordinance of the Minister of Foreign Affairs of 25 January 2022 on medical examinations and documents confirming the fulfilment of certain conditions required for the award of a diplomatic rank (Journal of Laws of 2022, item 256).

Source:

Regulation of the Prime Minister of 16 December 2009 on the procedure for conducting the qualification process in the civil service (consolidated text: Journal of Laws of 2021, item 141); Regulation of the Minister of Development and Finance of 13 July 2017 on the preparatory service in the Customs and Tax Service (Journal of Laws of 2022, item 1241); Regulation of the Minister of National Education of 1 August 2017 on the detailed qualifications required of teachers (consolidated text: Journal of Laws of 2022, item 2116); Regulation of the Minister of

Education and Science of 14 September 2023 on the detailed qualifications required of teachers (Journal of Laws of 2023, item 2102);

Regulation of the Minister of Foreign Affairs of 25 January 2022 on medical examinations and documents confirming fulfilment of certain requirements for the conferment of a diplomatic rank (Journal of Laws of 2022, item 256).