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REGULATIONS FOR AWARDING SCHOLARSHIPS TO COVER TRAVEL AND ACCOMMODATION COSTS FOR FOREIGN NATIONALS PARTICIPATING IN THE SPINAKER PROJECT – „LEADER IN CRISIS SITUATIONS”

GENERAL PROVISIONS

§1

1. These Regulations define the rules for awarding scholarships to cover travel and accommodation costs for foreign students qualified to participate in the Intensive International Education Programs (IMPK), implemented by WSB Merito University in Wrocław as part of the SPINAKER project of the Polish National Agency for Academic Exchange (BPI/SPI/2024/1/00006/KW/00001), financed by the European Union from the European Funds for Social Development 2021-2027 (FERS).

§2

1. The scholarship to cover travel and accommodation costs for foreign students shall be paid after the participant arrives in Poland, on the basis of:
 - 1.1. The provisions of these Regulations.
 - 1.2. A correctly submitted scholarship application in the NAWA IT system.
 - 1.3. Confirmation of the participant's presence in the Program (attendance list).
2. The scholarship is a form of support for Project Participants (students) who have been successfully recruited to the IMPK in accordance with the project's Recruitment Regulations and who have participated in the IMPK with an attendance rate of at least 80%.
3. The principles of equal opportunities, non-discrimination, and accessibility are ensured at all stages: recruitment, awarding, and payment of scholarships.

§3

1. Terms used in these Regulations mean:
 - 1.1. Participant – a foreign student qualified for the IMPK under this project.
 - 1.2. Organizer – WSB Merito University in Wrocław, implementing the project.
 - 1.3. IMPK – an Intensive International Education Program implemented within the SPINAKER project.



RULES FOR AWARDING THE SCHOLARSHIP

§4

1. The scholarship is a lump-sum payment and is awarded once.

§5

1. The Organizer awards the scholarship:
 - 1.1. Only to persons who hold the status of a foreign student and participate in one of the three IMPK editions at the dates and location specified by the Organizer.
 - 1.2. After the participant submits the participant form (application) in the NAWA IT system (this form also constitutes confirmation of participation in the project, the provision of personal data, and acceptance of the GDPR clause).

§6

1. The maximum support amounts for a single participant are:
 - 1.1. Scholarship – 75 PLN for each day of participation (i.e., 525 PLN for 7 days).
 - 1.2. Lump sum for maintenance and accommodation – 300 PLN for each day (i.e., 2100 PLN for 7 days).
 - 1.3. Lump sum for travel costs – 1500 PLN, or 2000 PLN, or 3000 PLN (depending on the participant's country of origin, in accordance with NAWA rules).
2. The division into country categories used to determine the lump-sum amounts for travel to or from Poland, including the assignment to specific groups and the corresponding rates, is specified in Annex No. 1 to these Regulations, prepared on the basis of the NAWA Beneficiary's Handbook (Chapter 6.9 "Lump Sums for Travel Costs").
3. Awarded amounts are not subject to negotiation.

§7

1. The scholarship is paid directly to the scholarship holder, in Polish zlotys (PLN), by bank transfer to the bank account provided by the Participant, in one instalment, after confirmation that the Participant has achieved at least 80% attendance in the classes delivered within the IMPK, based on attendance lists maintained by the Organizer.
2. The Organizer is not responsible for currency conversion costs.

§8

2. Information regarding the scholarship award is sent by email to the address indicated in the recruitment documents.



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LOSS OF THE RIGHT TO THE SCHOLARSHIP

§9

1. The right to the scholarship applies only to the period of actual physical participation in the IMPK.
2. Maintaining the right to the scholarship requires achieving at least 80% attendance in the classes/days specified in the IMPK schedule.
3. Attendance is established based on attendance lists maintained by the Organizer.
4. In the event of resignation or interruption of participation in the IMPK, the participant loses the right to the scholarship.

In the event of the loss of the right to the scholarship, in particular in the case of resignation from the IMPK, interruption of participation in the Program, or failure to achieve the required attendance rate, the Participant shall be obliged to return the full amount of the scholarship received, including the first and the second instalment of the scholarship, regardless of the timing of their payment, under the terms and within the deadline specified in the scholarship agreement or in the repayment request issued by the Organizer.

5. The Participant is responsible for ensuring that the bank account provided for the payment of the scholarship accepts SWIFT transfers in Polish zlotys (PLN). The Organizer shall not be responsible for any costs, delays, or failed transfers resulting from the Participant's bank not accepting such transfers.

FINAL PROVISIONS

§10

1. These Regulations apply to scholarships in the NAWA SPINAKER project financed from FERS.
2. In matters not regulated herein, the rules specified by the Polish National Agency for Academic Exchange (NAWA) for the SPINAKER program apply.

§11

1. These Regulations enter into force on 16.03.2026 and apply to all three Intensive International Education Programs (IMPK) implemented within the project.

§12

1. In the event of changes in NAWA guidelines or regulations regarding program implementation, these Regulations may be adjusted to ensure compliance with applicable regulations.



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2. Participants will be promptly informed of any changes via email.

§13

1. Detailed organizational information (dates, schedule, venue, logistics) will be provided to qualified participants by email to the address provided during recruitment.
2. Any questions regarding the rules for awarding and paying the scholarship may be directed to the Organizer at: katarzyna.wasiluk-cieluch@wroclaw.merito.pl.



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Annex No. 1 to the Scholarship Regulations

This Annex specifies the division into country categories used to determine the amount of the lump sum for travel costs to or from Poland for participants of the Intensive International Education Programs (IMPK) implemented under the SPINAKER project.

The country categories and the corresponding lump-sum rates have been established on the basis of Table 6.9.15 “Lump sums for travel costs in the case of mobility from or to Poland”, included in the NAWA Beneficiary’s Handbook, Chapter 6.9, and apply to all participants who meet the conditions set out in the Regulations.

Country	Rate in PLN
Austria, Bosnia and Herzegovina, Croatia, Czech Republic, Denmark, Estonia, Finland, Latvia, Moldova, Germany, Romania, Serbia, Slovakia, Slovenia, Sweden, Ukraine, Hungary	1500
Albania, Andorra, Belgium, Bulgaria, Montenegro, France, Greece, the Netherlands, Ireland, Kosovo, Liechtenstein, Luxembourg, Macedonia, Malta, Monaco, Norway, Russia, San Marino, Switzerland, Tunisia, Turkey, Vatican City, United Kingdom, Italy, Faroe Islands	2000
Algeria, Saudi Arabia, Armenia, Azerbaijan, Bahrain, Cyprus, Egypt, Georgia, Spain, Iraq, Iran, Iceland, Israel, Jordan, Qatar, Kazakhstan, Kuwait, Lebanon, Libya, Morocco, Palestine, Portugal, Syria, Tajikistan, Turkmenistan, Uzbekistan	3000