

Attachment to Resolution No. 148/2025 of the Senate of WSB Merito University in Wrocław of 6 October 2025 amending Resolution No. 116/2025 of the Senate of WSB Merito University in Wrocław of 30 June 2025 on the adoption of the rules for admission to WSB Merito University in Wrocław for undergraduate, graduate and long-cycle Master's degree programmes for the 2026/2027 academic year

**Rules for admission to WSB Merito University in Wrocław
for undergraduate, graduate and long-cycle Master's degree studies
2026/2027 academic year**

§ 1

Fields of study

1. The admission rules specify the conditions, procedure and dates for the commencement and completion of the admission process for Polish citizens and foreign nationals to studies offered by WSB Merito University in Wrocław, hereinafter referred to as the University, at the undergraduate, graduate or long-cycle Master's degree level in the following faculties and fields of study:

1) Faculty of Finance and Management in Wrocław:

- a) Economic and data analysis – full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile,
- b) Internal Security - full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile,
- c) Dietetics – full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile – enrolment for graduate studies subject to the Minister of Science and Higher Education issuing a decision granting the right to conduct such studies,
- d) Economics – full-time and part-time graduate studies with a general academic profile,
- e) Philology – full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile,
- f) Finance and Accounting – full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile,
- g) Information Technology – full-time and part-time undergraduate (engineering) and graduate studies with a practical profile,

- h) Applied Information Technology – full-time and part-time undergraduate (bachelor's) studies with a practical profile – admission subject to the Minister of Science and Higher Education issuing a decision granting the right to conduct such studies,
 - i) Management Engineering – full-time and part-time undergraduate (engineering) studies with a practical profile,
 - j) Cosmetology – full-time and part-time undergraduate (bachelor's) studies with a practical profile,
 - k) Logistics – full-time and part-time undergraduate (bachelor's and engineering) and graduate studies with a practical profile,
 - l) Marketing and sales – full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile,
 - m) Digital media and computer graphics – full-time and part-time undergraduate (bachelor's) studies with a practical profile,
 - n) Media and communication in business – full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile,
 - o) Pedagogy – full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile
 - p) Preschool and Early Childhood Pedagogy – full-time and part-time long-cycle master's degree studies with a practical profile
 - q) Law – full-time and part-time long-cycle master's degree studies with a practical profile,
 - r) Business law – full-time and part-time undergraduate (bachelor's) studies with a practical profile
 - s) Psychology – full-time and part-time long-cycle master's degree studies with a practical profile,
 - t) Psychology and Information Technology – full-time and part-time graduate studies with a practical profile,
 - u) Business Psychology – full-time and part-time undergraduate (bachelor's) studies with a practical profile,
 - v) Tourism and Leisure – full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile,
 - w) Management – full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile,
 - x) Public Health – full-time and part-time graduate studies with a practical profile;
- 2) Faculty of Economics in Opole:

- a) Administration and Internal Security – full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile,
- b) Dietetics – full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile – enrolment for graduate studies subject to the Minister of Science and Higher Education issuing a decision granting authorisation to conduct them,
- c) Finance and Accounting – full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile,
- d) Information Technology – full-time and part-time undergraduate (engineering) studies with a practical profile – enrolment subject to the Minister of Science and Higher Education issuing a decision granting authorisation to conduct such studies,
- e) Management engineering – full-time and part-time undergraduate (engineering) studies with a practical profile,
- f) Cosmetology – full-time and part-time undergraduate (bachelor's) studies with a practical profile,
- g) Logistics – full-time and part-time undergraduate studies (engineering) with a practical profile,
- h) Media and Communication in Business – full-time and part-time undergraduate (bachelor's) studies with a practical profile,
- i) Pedagogy – full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile,
- j) Preschool and Early Childhood Pedagogy – full-time and part-time long-cycle Master's degree studies with a practical profile – admission subject to the Minister of Science and Higher Education issuing a decision granting the right to conduct such studies,
- k) Business law – full-time and part-time undergraduate (bachelor's) studies with a practical profile,
- l) Psychology – full-time and part-time long-cycle master's degree studies with a practical profile,
- m) Management – full-time and part-time undergraduate (bachelor's) and graduate studies with a practical profile.

2. Undergraduate bachelor's degree studies are understood as undergraduate studies leading to a bachelor's degree. Undergraduate engineering studies are understood as undergraduate studies leading to an engineering degree.

3. The condition for launching admission for a given field of study, level and form of study at the Faculty is a resolution of the Management Board adopted pursuant to § 24(1)(4)(g) of the Statutes of WSB Merito University in Wrocław, as amended by Resolution No. 4/45/2025 of the Management Board of Centrum Rozwoju Szkół Wyższych Merito sp. z o.o. of 20 May 2025, and no later than before the start of the admission period specified in § 13(1), and in the case of obtaining the right to conduct studies in new fields or creating studies in a new field that do not require a permit - immediately after obtaining the right or creating the studies, respectively.
4. With regard to foreigners to whom the Act of 12 December 2013 on foreigners (i.e. Journal of Laws of 2024, item 769, as amended) applies, admission and enrolment to undergraduate studies, graduate studies and long-cycle master's studies shall be conducted after 30 June 2026 provided that the University is approved for the admission of foreigners for the purpose of undertaking or continuing studies by a decision of the minister responsible for internal affairs and does not lose its status as an entity approved for the admission of foreigners for the purpose of undertaking or continuing studies by a decision of the minister responsible for internal affairs to withdraw the approval.

§ 2

Definitions

1. The admission process includes registration and proceedings for admission to studies through admission (hereinafter referred to as the admission procedure), conducted on the basis of the Act of 14 June 1960 – Code of Administrative Procedure (i.e. Journal of Laws of 2024, item 572, as amended).
2. For the purposes of the admission procedure, a Candidate is a person who has submitted an application for admission to studies, understood as a request to initiate proceedings conducted on the basis of the Act of 14 June 1960 – Code of Administrative Procedure.
3. For the purposes of the admission procedure and the procedure provided for in Article 323 of the Act of 20 July 2018 – Law on Higher Education and Science

(i.e. Journal of Laws of 2024, item 1571, as amended), a foreigner is a person who does not have Polish citizenship.

4. All provisions of this act apply to WSB Merito University in Wrocław and WSB Merito University in Wrocław Branch in Opole, collectively referred to as WSB Merito University in Wrocław (hereinafter referred to as the University), unless otherwise specified in a given provision.
5. In performing the obligations arising from Article 70 of the Act of 20 July 2018 – Law on Higher Education and Science, as amended, in force until 30 June 2025, and in connection with Article 39(2) of the Act of 4 April 2025 amending certain acts to eliminate irregularities in the visa system of the Republic of Poland (Journal of Laws, item 622), if this resolution refers to the Act of 20 July 2018 – Law on Higher Education and Science, this shall be understood to mean the Act of 20 July 2018 – Law on Higher Education and Science, as amended on 1 July 2025.

§ 3

Basis for admission to undergraduate studies and long-cycle master's studies

1. The basis for admission to undergraduate studies or long-cycle master's studies are positive results in:
 - 1) the Polish maturity exam ("old matura"), i.e. until 1991, a minimum grade of 3 in each subject taken on the maturity certificate (on a grading scale of 2 to 5), and since 1991, a minimum grade of 2 in each subject on the maturity certificate (on a grading scale of 1 to 6),
 - 2) the Polish matriculation examination ("new matriculation examination" since 2005), in accordance with Article 44zzl(1) of the Act of 7 September 1991 on the education system (i.e. Journal of Laws of 2024, item 750, as amended), i.e. at least 30% of the points available in each compulsory subject in the written and oral parts and in at least one additional subject in the written part of the matriculation certificate, if a pass threshold of at least 30% of the points available was required in the year of taking the matriculation examination, subject to the conditions for passing the ma-

triculation examination resulting from the Regulation of the Minister of National Education of 19 May 2020 amending the regulation on special solutions during the period of temporary restrictions on the functioning of educational institutions in connection with the prevention, counteracting and combating of COVID-19 (Journal of Laws, item 891) with regard to the matriculation examination conducted in 2020, the Regulation of the Minister of Education and Science of 16 December 2020 amending the regulation on special measures during the period of temporary restrictions on the functioning of educational institutions in connection with the prevention, counteracting and combating of COVID-19 (Journal of Laws 2314) with regard to the matriculation examination conducted in 2021, and the Regulation of the Minister of Education and Science of 17 August 2021 amending the regulation on special measures during the period of temporary restrictions on the functioning of educational institutions in connection with the prevention, counteracting and combating of COVID-19 (Journal of Laws 1525) with regard to the matriculation examination conducted in 2022,

- 3) the Polish matriculation examination or the Polish matriculation and the examination or examinations confirming professional qualifications taken in the Polish education system,
 - 4) the Polish matriculation examination or the Polish matriculation examination and vocational examination(s) taken in the Polish education system,
 - 5) a foreign examination or foreign education, confirmed by a certificate, diploma or other document referred to in Article 69(2)(4) and (7) of the Act of 20 July 2018 – Law on Higher Education and Science.
2. In the case of admission to undergraduate studies in the field of Philology, specialisation in the English Philology, confirmation of English language proficiency is carried out by means of a placement test conducted remotely at the admission stage by the University. The result of the placement test does not affect admission to the programme.
 3. In the case of selection for undergraduate studies in the field of Philology, specialisation in the English Philology, translation specialisation, the basis for admission to education in this specialisation will involve the verification of the translation competences of the student choosing this specialisation, carried out in the course of their studies.

- The detailed grounds for admission to undergraduate studies and long-cycle master's studies in individual fields of study are specified in § 4 - 6.

§ 4

Detailed criteria for admission for undergraduate and long-cycle Master's studies

- The condition for admission to undergraduate studies and long-cycle master's studies involves the fulfilment of the requirements resulting from the Admission Rules specified for a given field of study and qualification according to the ranking list drawn up for a given field of study, subject to § 5(3).
- The qualification of a candidate for admission to studies, in conjunction with the candidate's fulfilment of all requirements set out in the Admission Rules, shall be confirmed by the University by entry on the list of students.
- Ranking lists for summer admission are drawn up on the following dates:

Ranking rounds	Deadline for submitting a complete set of documents	Qualification result no later than
I	15 April 2026	17 April 2026
II	28 April 2026	31 April 2026
III	13 May 2026	15 May 2026
IV	27 May 2026	29 May 2026
V	10 June 2026	12 June 2026
VI	24 June 2026	26 June 2026
VII	1 July 2026	3 July 2026
VIII	8 July 2026	10 July 2026
IX	15 July 2026	17 July 2026
X	22 July 2026	24 July 2026
XI	29 July 2026	31 July 2026
XII	12 August 2026	14 August 2026
XIII	26 August 2026	28 August 2026
XIV	2 September 2026	4 September 2026
XV	09.09.2026	11 September 2026

XVI	16 September 2026	18 September 2026
XVII	23 September 2026	25 September 2026
XVIII	30 September 2026	2 October 2026
XIX	7 October 2026	9 October 2026
XX	13 October 2026	14 October 2026
XXI	16 October 2026	16 October 2026

4. Ranking lists for winter admission are drawn up on the following dates:

Ranking rounds	Deadline for submitting a complete set of documents	Qualification results no later than
I	9 December 2026	11.12.2026
II	16 December 2026	18 December 2026
III	7 January 2027	8 January 2027
IV	20 January 2027	22 January 2027
V	3 December 2027	5 February 2027
VI	10 February 2027	12 February 2027
VII	17 February 2027	19 February 2027
VIII	25 February 2027	26 February 2027
IX	3 March 2027	5 October 2027
X	8 March 2027	10 March 2027
XI	11 March 2027	11 March 2027

5. Candidates will be qualified for admission to studies according to the admission index W specified in § 5, starting with the person who obtained the highest admission index W , until the admission limit for a given field of study, determined by the Senate, is filled. In the event that two or more candidates obtain the same admission index W , admission to the programme will be determined by the order in which the complete set of required documents specified in the Admission Rules was submitted.

6. Ranking rounds shall apply until the admission limit is exhausted.

§ 5

Rules for creating a ranking for the purposes of admission to undergraduate and long-cycle Master's studies

1. Qualification for undergraduate and long-cycle Master's studies is based on the admission index W calculated according to the following formula:

$$W = W_o + W_d + D$$

where:

W_o – means the result from a compulsory subject, i.e. a foreign language (in the case of specialisations in English, this is compulsory English) according to the conversion factor specified in section 2 points 1-5.

W_d – means the result from one additional subject indicated for a given field of study in § 6 according to the conversion factor specified in section 2 points 1-5, or the results of a vocational examination or examinations, or the results of an examination or examinations confirming qualifications in a profession taught at the technician level indicated for a given field of study in § 6, according to the conversion rate specified in section 2, point 9.

D – means additional points obtained in accordance with section 2 points 7 and 8.

2. For the purposes of ranking candidates qualified for admission to a given field of study, the following admission criteria shall apply:

1) Results of the matriculation examination or the matriculation examination taken in Poland:

a) new matriculation examination (matura OKE) – the basis for qualification is the results of the written examination according to the following conversion factors:

W_o : 1% at the basic level = 2 qualification points

W_o : 1% at the advanced level = 4 qualification points

W_d : 1% at the basic level = 1 qualification point

W_d : 1% at the advanced level = 2 qualification points,

b) old matura - the basis for qualification is the results of the written or oral matura exam according to the following conversion:

	Wo	Wd	Wo	Wd
Grade	Number of qualifying points on a scale of 1-6	Number of qualifying points on a scale of 1-6	Number of qualifying points on a scale of 2-5	Number of qualifying points on a scale of 2-5
6	200	120	x	x
5	180	108	200	120
4	150	90	170	102
3	100	60	80	96
2	60	36	x	x

2) International Baccalaureate (IB) or European Baccalaureate (EB) - qualifications are based on results according to the following conversion table:

IB			EB		
SL grade – standard level	Wo Number of qualification points	Wd Number of qualifying points	SL assessment – standard level	Wo Number of qualifying points	Wd Number of qualifying points
7	200	120	9.51-10.00	200	240
6	172	103	9.01-9.50	180	216
5	144	86	8.51-9.00	160	192
4	116	70	8.01-8.50	140	168
3	88	53	7.51-8.00	120	144
2	60	36	7.01-7.50	100	120
			6.51-7.00	80	96
			6.01-6.50	60	72
HL assessment – higher level	Wo Number of qualifying points	Wd Number of qualifying points	HL assessment – higher level	Wo Number of qualifying points	Wd Number of qualifying points
7	260	156	9.51-10.00	260	156
6	224	134	9.01-9.50	234	140

5	188	113	8.51-9.00	208	125
4	150	90	8.01-8.50	182	109
3	114	68	7.51-8.00	156	94
2	78	47	7.01-7.50	130	78
			6.51-7.00	104	62
			6.01-6.50	78	47

- 3) Foreign certificates or other documents entitling the holder to apply for admission to undergraduate studies and long-cycle master's studies in the country of issue are subject to individual assessment and a decision on eligibility for admission to studies, taking into account the Wo and Wd results based on the number of qualification points awarded according to individual scales for grades in subjects equivalent to the subjects referred to in paragraph 1.
- 4) For the purposes of applying point 3 for the indicated countries, the following conversion factors shall be adopted:

a) Algeria

Scale 1	Scale 2	Scale 2	Wo Number of qualifying points	Wd Number of qualifying points
18-20	Excellent	6	200	120
16-17.99	Very good	5	164	98.4
14-15.99	Good	4	134	80.4
12-13.99	Fairly good	3.5	104	62.4
10-11.99	Passable	3	74	44.4
0-9.99	Insufficient	0	0	0

b) Azerbaijan

Scale 1	Scale 2	Scale 3	Scale 4	Wo Number of points qualification	Wd Number of points qualification points
5.0	90.00-100.00	Excellent (Ə'la)	A	200	120
4.0-4.99	70.00-89.99	Good (Yaxsi)	B	160	96

3.0-3.99	60.00-69.99	Satisfactory (Kafi)	C	120	72
		Pass (Meqbul)	P	80	48
		Unsatisfactory (Qeyri-meqbul)	F	0	0

c) Belarus

Scale 1	Scale 2	Scale 3	Wo Number of qualifying points	Wd Number of qualifying points
10	Outstanding (Very outstanding)	A	200	120
9	Excellent (Outstanding)	A	180	108
8	Almost Excellent (Almost outstanding)	A-	160	96
7	Very Good (Very Good)	B+	150	90
6	Good (Good)	B	140	84
5	Almost Good (Almost Good)	B	120	72
4	Very Satisfactory (Velmi zadovolnivcha)	C	100	60
3	Satisfactory (Satisfactory)	C	60	36
2	Unsatisfactory (Нездавальняюча)	F	0	0
1	Unsatisfactory (Нездавальняюча)	F	0	0

d) Egypt

Scale 1	Scale 2	Scale 3	Wo Number of qualifying points	Wd Number of qualifying points
90.00-100.00	Excellent	A	200	120
80.00-89.99	Very Good	B	160	96
65.00-79.99	Good	B	120	72
50.00-64.99	Pass	C	80	24
0.00-49.99	Fail	F	0	0

e) Ethiopia

Scale 1	Scale 2	Wo Number of qualifying points	Wd Number of qualifying points
90-100	A	200	120
80-89	B	170	102

60-79	C	150	90
50-59	D	130	78
<50	F	0	0

f) Ireland

Scale 1	Scale 2	Scale 3	Scale 4	Wo Number of qualifying points	Wd Number of qualifying points
A	1	85.00-100.00	Excellent	200	120
B	2	70.00-84.99	Very Good	167	100
C	3	55.00-69.99	Good	133	80
D	4	40.00-54.99	Satisfactory	100	60
E	5	25.00-39.99	Weak	67	40
F	6	10.0-24.99	Fail	0	0
NG	7	0.00-9.99	No grade	0	0

Scale 5	Scale 6	Scale 7	Scale 8	Wo Number of points qualifying	Wd Number of points qualifying points
-	H1	90.00-100	1	200	120
-	H2	80.00-89.00	2	175	105
-	H3	70.00-79.00	3	150	90
-	H4	60.00-69.00	4	125	75
O1	H5	50.00-59.00	5	100	60
O2	H6	40.00-49.00	6	75	45
O3	H7	30.00-39.00	7	50	30
O4	H8	0.00-29.00	8	0	0
O5				0	0
O6				0	0
O7				0	0
O8				0	0

Scale 9	Scale 10	Wo Number of qualifying points	Wd Number of qualifying points
A1	90.00-100.00	200	120
A2	85.00-89.99	186	111
B1	80.00-84.99	171	103
B2	75.00-79.99	157	94
B3	70.00-74.99	143	86

C1	65.00-69.99	129	77
C2	60.00-64.99	114	69
C3	55.00-59.99	100	60
D1	50.00-54.99	86	51
D2	45.00-49.99	71	43
D3	40.00-44.99	57	34
E/mi	25.00-39.99	43	26
F	10.00-24.99	0	0
NG	0.00-9.99	0	0

g) Kazakhstan

Scale 1	Scale 2	Scale 3	Scale 4	Wo Number of qualify- ing points	Wd Number of qualify- ing points
5 (excellent) very good	5	MVG	A	200	120
5 (excellent) very good	5	MVG	B	170	102
4 (good) good	4	VG	C	140	84
4 (good) good	4	VG	D	110	66
3 (satisfactory) sufficient	3	G	E	80	48
2 (unsatisfactory) unsatisfactory	2	IG	F	0	0
1 (passed/credit) passed					

h) Kyrgyzstan

Scale 1	Scale 2	Wo Number of qualify- ing points	Wd Number of qualify- ing points
5	Excellent	200	120
4-4.99	Good	160	96
3-3.99	Satisfactory	120	72
2-2.99	unsatisfactory	0	0
1-1.99	Very unsatisfactory	0	0

i) Morocco

Scale 1	Scale 2	Scale 3	Wo Number of qualify- ing points	Wd Number of qualify- ing points
18-20	Very good	6	200	120
16-17.99	Very good	5	160	96
14-15.99	Good	4	140	84
12-13.99	Fairly good	3.5	120	72
10-11.99	Passable	3	100	60
0-9.99	Insufficient	0	0	0

j) Nigeria

Scale 1	Scale 2	Description	Wo Number of qualifying points	Wd Number of qualifying points
A1	75.00 - 100.00	Excellent	200	120
B2	70.00 - 74.00	Very Good	178	107
B3	65.00 - 69.00	Good	156	93
C4	60.00 - 64.00	Credit	133	80
C5	55.00 - 59.00	Credit	111	67
C6	50.00 - 54.00	Credit	89	53
D7	45.00 - 49.00	Pass	67	40
D/E8	40.00-44.00	Pass	44	27
F9	0.00 – 39.00	Fail	0	0

k) Rwanda

Scale 1	Scale 2	Wo Number of qualifying points	Wd Number of qualifying points
A (6 points)	75-100 70-74	200	120
B (5 points)	65-69	160	96
C (4 points)	60-64	120	72
D (3 points)	55-59	80	48
E (2 points)	50-54	60	36
S (auxiliary, 1 point)	0-49	0	0
F (0 points)		0	0

l) Turkey

Scale 1	Scale 2	Scale 3	Scale 4	Scale 5	Scale 6	Scale 7	Scale 8	Wo Number of qualifying points	Wd Number of qualifying points
A	5.00	85.00-100.00	Very good / Excellent (Pek iyi)	5	9-10	85-100	85-100	200	120
B	4.00-4.99	70.00-84.99	Good (Iyi)	4	7-8	65-84	70-84	160	96
C	3.00-3.99	55.00-69.99	Average / Fair (Average)	3	5-6	50-64	60-69	120	72

D	2.00-2.99	45.00-54.99	Weak / Satisfactory (Noksan)	2	-	-	50-59	80	48
E	1.00-1.99	25.00-44.99	Very weak / Unsatisfactory (Very poor)	1	0-4	0-49	0-49	0	0
F	0.00-0.99	0.00-24.99	Fail / Poor (Fail)	0				0	0

m) Ukraine

Scale 1	Scale 2	Scale 3	Wo Number of qualifying points	Wd Number of qualifying points
12	Excellent (Відмінно)	A	200	120
11	Excellent (Відмінно)	A	180	108
10	Excellent (Відмінно)	A	160	96
9	Good (Добре)	B	150	90
8	Good (Добре)	B	140	84
7	Good (Добре)	B	120	72
6	Satisfactory (Satisfactory)	C	100	60
5	Satisfactory (Satisfactory)	C	60	36
4	Satisfactory (Satisfactory)	C	50	30
3	Unsatisfactory (Незадовільно)	F	0	0
2	Unsatisfactory (Незадовільно)	F	0	0
1	Unsatisfactory (Незадовільно)	F	0	0

n) Uzbekistan

Scale 1	Scale 2	Scale 3	Wo Number of points qualifying	Wd Number of points qualifying points
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5.00	Excellent (отлично/ A'lo)	A	200	120
4.00-4.99	Good (хорошо/ Yaxshi)	B	160	96
3.00-3.99	Satisfactory (удовлетворительно / Qoniqarli)	C	120	72
2.00-2.99	Unsatisfactory / Fail (неудовлетворительно / Qoniqarsiz)	F	0	0

o) United Kingdom

Scale 1	Scale 2	Scale 3	Scale 4	Scale 5	Scale 6	Wo Number of qualifying points	Wd Number of qualifying points
9	A*/A+	6	A	A	90-100	200	120
8	A	5	B	B	80-89	178	107
7	B	4	C	C	70-79	156	93
6	C	3	D	D	60-69	133	80
5	D	2	E		50-59	111	67
4	E	1	F		40-49	89	53
3	F /U				Below 40	0	0
2	G					0	0
1						0	0

- 5) For the purposes of applying point 3 in the case of other grading scales on foreign certificates or other documents entitling the holder to apply for admission to undergraduate or long-cycle Master's degree studies in the country of issue, a percentage conversion shall be applied, according to which the highest grade in a given grading scale corresponds to 100% and:
 - a) in the case of Wo, corresponds to 200 qualification points,
 - b) in the case of Wd, corresponds to 120 qualification points.

- 6) For the purposes of applying point 3, the candidate shall submit a certificate or other document entitling them to apply for admission to undergraduate or long-cycle Master's degree studies, together with a list of subjects with assigned grades and detailed information on the grading scale used.

- 7) Participants in secondary school subject competitions and contests in subjects listed in the ranking for a given field of study shall receive an additional 70 qualification points upon submission, at the stage of registration for studies, of a certificate of participation in the competition or contest, or a matriculation certificate with a relevant annotation on exemption from the examination in a given subject, together with information of the title of winner or finalist.

- 8) Candidates who have passed a foreign language matriculation examination or matriculation examination in Poland at a bilingual level shall receive an additional 30 qualification points upon submission of their maturity certificate at the stage of registration for studies.
- 9) Candidates who, at the stage of registration for studies, submit the documents specified in § 10(3)(2-5) confirming the results of the Polish vocational examination or examinations or the results of the Polish examination or examinations confirming qualifications in a profession taught at the technician level, specified in the classification of vocational or industry professions listed in the Regulation of the Minister of National Education on the conditions to be met by a person applying for a vocational diploma or a diploma confirming professional qualifications (i.e. Journal of Laws of 2024, item 72), or documents specified in § 10(3)(6) and (7) confirming the results achieved in similar foreign examinations and assigned to a given field of study in accordance with the list contained in § 6, for the purposes of calculating qualification points, they may use the following conversion factor for the Wd result instead of the result for the additional subject specified in section 1:

$$Wd = \frac{\text{the average of the final results of vocational examinations on a vocational diploma or a diploma confirming vocational qualifications}}{\text{qualifications}} \times 1.2$$

- 10) For the purposes of applying point 9, the candidate shall submit a document entitling them to obtain qualification points at the stage of registration for studies. If the condition specified in the preceding sentence is not met, the result referred to in point 9 shall not be taken into account in the admission process.
3. Candidates who meet the following criteria are admitted to undergraduate and long-cycle Master's degree studies without the need to participate in the ranking, provided that the admission limit has not been exhausted:
- a) are winners or finalists of subject competitions conducted in a subject or subjects covered by the maturity examination or matriculation examination

in accordance with the list published annually in the announcement of the Minister of National Education, with such persons having priority in the admission process, provided that the admission limit for the selected field of study has not been exhausted,

- b) obtain an admission index W for individual fields of study higher than or equal to:

Field of study	W
Administration and Internal Security – full-time and part-time undergraduate studies (bachelor's degree)	200
Economic and data analysis – full-time and part-time undergraduate studies (bachelor's degree)	200
Internal Security – full-time and part-time undergraduate studies (bachelor's degree)	200
Dietetics – full-time and part-time undergraduate studies (bachelor's degree)	150
Philology – full-time and part-time undergraduate studies (bachelor's degree)	250
Finance and Accounting – full-time and part-time undergraduate studies (bachelor's degree)	200
Information Technology – full-time and part-time undergraduate studies (engineering)	250
Applied Information Technology – full-time and part-time undergraduate studies (bachelor's degree)	200
Management Engineering – full-time and part-time undergraduate studies (engineering)	150
Cosmetology – full-time and part-time undergraduate studies (bachelor's degree)	150
Logistics – full-time and part-time undergraduate studies (engineering)	150
Logistics – full-time and part-time undergraduate studies (bachelor's degree)	150
Marketing and Sales – full-time and part-time undergraduate studies (bachelor's degree)	200
Digital media and computer graphics – full-time and part-time undergraduate studies (bachelor's degree)	200
Media and Communication in Business – full-time and part-time undergraduate studies (bachelor's degree)	200
Pedagogy – full-time and part-time undergraduate studies (bachelor's degree)	200
Preschool and Early Childhood Pedagogy – full-time and part-time long-cycle master's degree studies	200
Law – full-time and part-time long-cycle master's degree studies	250
Business law – full-time and part-time undergraduate studies (bachelor's degree)	200
Psychology – full-time and part-time long-cycle master's degree studies	200
Business Psychology – full-time and part-time undergraduate studies (bachelor's degree)	200
Tourism and Leisure – full-time and part-time undergraduate (bachelor's) studies	150
Management – full-time and part-time undergraduate studies (bachelor's degree)	200
English-language specialisations in individual fields of undergraduate studies or long-cycle master's studies	250

4. Candidates for engineering studies who have not achieved the required percentage threshold in the mathematics section of the matriculation examination: at least 30% of the points from the advanced level mathematics exam or at least 70% of the points from the basic level mathematics exam will be referred to additional mathematics revision classes dedicated to first-year engineering students. The detailed programme of the refresher course, the rules for qualifying candidates for the refresher course, including exemptions from participation in the refresher course, the number of hours, the time of the classes and the form of their completion are regulated by the Dean's order. Winners and finalists of mathematics competitions and subject competitions in mathematics are eligible for engineering studies without the obligation to complete additional mathematics revision classes.

5. Foreign candidates referred to in § 8 sections 7 and 7a shall take an entrance examination to test their knowledge in the scope necessary to undertake studies in a specific field, level and profile referred to in § 11, conducted remotely by the University on a specified date during the admission process. The exam results constitute the Wd indicator that can be obtained by the candidate during the admission process according to the following conversion rates, with a positive result being at least 128 qualifying points:

Entrance examination result	Wd Number of qualifying points
20	320
19	299
18	277
17	256
16	235
15	213
14	192
13	171
12	149
11	128
0-10	Failed

§ 6

List of additional subjects and results of examinations or examinations confirming professional qualifications / professional examinations for the purposes of the rankings referred to in § 4 and 5

1. For the purposes of calculating the Wd result in the admission process for undergraduate studies and long-cycle master's studies in individual fields, the following additional subjects and professions taught at the technician level are taken into account:

Field of study	List of additional subjects	Name and digital symbol of the profession taught at the technician level specified in the classification of vocational or industry professions, listed in the Regulation of the Minister of Education of 28 January 2025 on the list of documents confirming qualifications in a profession required to obtain a vocational diploma or a diploma confirming professional qualifications in a profession taught at the technician level (Journal of Laws of 2025, item 169)
Administration and internal security – full-time and part-time undergraduate studies (bachelor's degree)	Geography History Polish language Mathematics Social Studies	Economics technician (331403) Commercial technician (522305) Accounting technician (431103) Automation technician (311909) IT technician (351203) Programmer technician (351406) Telecommunications Technician (352203)
Economic and Data Analysis – full-time and part-time studies undergraduate (bachelor's degree)	Physics Geography History Information Technology Polish Mathematics Social Studies	Analytical technician (311103) Economics technician (331403) Commercial technician (522305) IT technician (351203) Programmer technician (351406) Accounting Technician (431103)
Internal security – full-time and part-time undergraduate studies (bachelor's degree)	Geography History Polish Mathematics social studies	Economics technician (331403) Commercial technician (522305) Accounting technician (431103) Automation technician (311909) IT technician (351203) Programmer technician (351406) Telecommunications technician (352203)
Dietetics – full-time and part-time studies undergraduate (bachelor's degree)	Biology Chemistry Geography Polish language	Hotel technician (422402) Tourism service technician (422103) Chemical technology technician (311603) Food technology technician (314403)

	Social Studies	Rural tourism technician (515205) Rural Tourism Technician (515203) Waiter service technician (513102) Cosmetic services technician (514207) Nutrition and catering services technician (343404)
Philology – full-time and part-time studies undergraduate (bachelor's degree)	Philosophy Geography History Polish language Social Studies	-
Finance and accounting – full-time and part-time undergraduate studies (bachelor's degree)	Physics Geography History Information Technology Polish Mathematics Social Studies	Analytical technician (311103) Economics technician (331403) Commercial technician (522305) IT technician (351203) Programmer technician (351406) Accounting Technician (431103)
IT – full-time and part-time studies undergraduate (engineering)	Physics Information Technology Mathematics	Automation technician (311909) IT technician (351203) Programmer technician (351406) Telecommunications technician (352203)
Applied Information Technology - full-time and part-time undergraduate studies (bachelor's degree)	Physics Information Technology Mathematics	Automation technician (311909) IT technician (351203) Programmer technician (351406) Telecommunications technician (352203)
Management Engineering – full-time and part-time undergraduate studies (engineering)	Physics Information Technology Mathematics	Analytical technician (311103) Automation technician (311909) Railway construction technician (311220) Road construction technician (311216) Port and terminal operations technician (333106) Rail Transport Electrical Engineer (311302)

		<p>Electronics technician (311408) IT technician (351203) Logistics technician (333107) Airport operations technician (315406) Mechanical technician (311504) Mechatronics technician (311410) Motor vehicle technician (311513) Programmer technician (351406) Chemical technology technician (311603) IT technician (351103) Telecommunications technician (352203) Road transport technician (311927) Inland navigation technician (315216)</p>
<p>Cosmetology – full-time and part-time studies undergraduate (bachelor's degree)</p>	<p>Biology Chemistry Geography Polish language</p>	<p>Hotel technician (422402) Tourism service technician (422103) Tourism organisation technician (422104) Food technology technician (314403) Rural tourism technician (515205) Rural Tourism Technician (515203) Hairdressing Services Technician (514105) Cosmetic services technician (514207) Nutrition and catering services technician (343404)</p>
<p>Logistics – full-time and part-time studies undergraduate (engineering)</p>	<p>Physics Information Technology Mathematics</p>	<p>Analytical technician (311103) Automation technician (311909) Railway construction technician (311220) Road construction technician (311216) Port and terminal operations technician (333106) Rail Transport Electrical Engineer (311302) Electronics Technician (311408) IT technician (351203) Logistics technician (333107) Airport operations technician (315406) Mechanical technician (311504)</p>

		<p> Mechatronics technician (311410) Motor vehicle technician (311513) Programmer technician (351406) Chemical technology technician (311603) IT technician (351103) Telecommunications technician (352203) Railway Transport Technician (311928) Road Transport Technician (311927) Inland navigation technician (315216) </p>
<p> Logistics – full-time and part-time studies undergraduate (bachelor's degree) </p>	<p> Physics Geography History Information Technology Polish language Mathematics Social Studies </p>	<p> Analytical technician (311103) Automation technician (311909) Railway construction technician (311220) Road construction technician (311216) Port and terminal operations technician (333106) Rail transport electrical power technician (311302) Electronics technician (311408) Logistics technician (333107) Airport operations technician (315406) Mechanical technician (311504) Mechatronics technician (311410) Motor vehicle technician (311513) Chemical technology technician (311603) IT technician (351103) Telecommunications technician (352203) Railway Transport Technician (311928) Road transport technician (311927) Inland navigation technician (315216) </p>
<p> Marketing and sales - full-time and part-time under- graduate studies (bachelor's degree) </p>	<p> Geography History Information Technology Polish language Mathematics Social Studies </p>	<p> Analytical technician (311103) Economics technician (331403) Photography and multimedia technician (343105) Digital graphics and printing technician (311943) Sales technician (522305) Advertising Organisation Technician (333906) </p>

		Accounting technician (431103)
Digital media and computer graphics – full-time and part-time studies undergraduate (bachelor's degree)	Geography History Information Technology Polish language Mathematics Social Studies	Photography and multimedia technician (343105) Digital graphics and printing technician (311943) Advertising organisation technician (333906)
Media and communication in business – full-time and part-time studies undergraduate (bachelor's degree)	Geography History Information Technology Polish language Mathematics Social Studies	Photography and multimedia technician (343105) Digital graphics and printing technician (311943) Advertising organisation technician (333906)
Pedagogy – full-time and part-time studies undergraduate (bachelor's degree)	Biology Philosophy Geography History Polish language Mathematics Social Studies	-
Preschool and Early Childhood Pedagogy - full-time and part-time long-cycle master's degree studies	Biology Philosophy Geography History Polish language Mathematics Social Studies	-
Law – full-time and part-time uniform Master's degree	Philosophy Geography History Polish language	Economics technician (331403) Commercial technician (522305) Accounting technician (431103)

	Mathematics Social Studies	
Business law – full-time and part-time undergraduate studies (bachelor's degree)	Philosophy Geography History Polish language Mathematics Social Studies	Economics technician (331403) Commercial technician (522305) Accounting technician (431103)
Psychology – full-time and part-time uniform Master's degree	Biology Chemistry Philosophy Physics Geography History Information Technology Polish language Mathematics Social Studies	-
Business Psychology – full-time and part-time undergraduate studies (bachelor's degree)	Biology Chemistry Philosophy Physics Geography History Information Technology Polish language Mathematics Social Studies	Economics technician (331403) Commercial technician (522305) Accounting technician (431103)

<p>Tourism and Leisure – full-time and part-time undergraduate studies (bachelor's degree)</p>	<p>Geography History Polish language Social Studies</p>	<p>Hotel technician (422402) Tourism service technician (422103) Tourism organisation technician (422104) Food technology technician (314403) Rural tourism technician (515205) Rural Tourism Technician (515203) Hairdressing Services Technician (514105) Waiter Services Technician (513102) Cosmetic services technician (514207) Nutrition and catering services technician (343404)</p>
<p>Management – full-time and part-time studies undergraduate (bachelor's degree)</p>	<p>Geography History Information Technology Polish language Mathematics Social Studies</p>	<p>Analytical technician (311103) Economics technician (331403) Photography and multimedia technician (343105) Digital graphics and printing technician (311943) Sales technician (522305) Hospitality Technician (422402) Tourism service technician (422103) Tourism organisation technician (422104) Accounting technician (431103) Food technology technician (314403) Rural Tourism Technician (515205) Rural Tourism Technician (515203) Hairdressing technician (514105) Waiter Services Technician (513102) Cosmetic services technician (514207) Nutrition and catering services technician (343404)</p>

2. In the case of English-language specialisations in the admission process for undergraduate studies and long-cycle master's studies, for the purposes of ranking, the same additional subjects and professions taught at the technician level obtained in the Polish or foreign education system assigned to specific fields of study, which have been specified for all specialisations in a given field of study, are taken into account.

§ 7

Basis for admission to graduate studies

1. The basis for admission to graduate studies is a diploma of completion of undergraduate studies, graduate studies or long-cycle master's studies in the scientific disciplines specified in Attachment 1 to the Admission Rules assigned to a given field of graduate studies or in fields related to the field for which the Candidate/. For a field of study to be considered related, it must be assigned to a discipline listed for a given graduate programme in Attachment 1 to the Admission Rules in at least 50%, as confirmed by the learning outcomes achieved by the candidate in the studies that form the basis for admission. Other fields of study that provide learning outcomes giving a basis in the knowledge, skills and competences in the area of learning outcomes for the characteristics of the graduate field of study for which the candidate is enrolling may be recognised if at least 50% of ECTS points for subjects consistent with the study programme in the selected graduate field of study have been completed as part of the completed studies. Additional grounds for admission to graduate studies in selected fields of study are specified in paragraphs 2-4.

2. For studies in the field of Philology, a C1 level of language proficiency according to the CEFR is required, which the candidate confirms by submitting the following at the admission stage:
 - a) a document confirming completion of undergraduate- or graduate studies or long-cycle master's studies in the same language that is the subject of the field of study for which the candidate is enrolling (e.g. philology, cultural studies, applied linguistics, ethnolinguistics), whereby such a document may be a supplement to the diploma constituting the basis for admission to studies, or
 - b) a diploma confirming completion of undergraduate or graduate studies or long-cycle master's studies abroad, together with a document confirming that the language of instruction for these studies was a foreign language in the field for which the candidate is applying for admission, or
 - c) a diploma of completion of undergraduate or graduate studies or long-cycle master's studies abroad, together with a document confirming the required level of language proficiency, obtained in a country where the

official language is the foreign language that is the subject of the studies chosen by the candidate, provided that the teaching was conducted in that language, or

- d) a bilingual maturity certificate obtained in relation to an advanced level language exam or an International Baccalaureate Diploma in relation to the basic language, or
- e) a document confirming knowledge of a foreign language, in accordance with the list of documents contained in the annex to the Regulation of the Minister of Foreign Affairs of 25 January 2022 on medical examinations and documents confirming the fulfilment of certain conditions required for the award of a diplomatic degree (Journal of Laws of 2022, item 256, as amended) and the implementing provisions replacing them, issued on the basis of the Act of 21 January 2021 on the foreign service (i.e. Journal of Laws of 2024, item 1691).

If none of the conditions specified in points (a) to (e) are met, the required level of language proficiency may be confirmed by a positive result in a foreign language proficiency examination conducted remotely by the University during the admission process.

- 3. The basis for admission to the 3-semester graduate studies in Logistics and Information Technology at the Faculty of Finance and Management and Management at the Faculty of Economics in Opole involves the completion of engineering studies.
- 4. For graduate studies in the field of:
 - 1) Pedagogy, persons who have obtained a master's, bachelor's or equivalent degree in pedagogical fields may be admitted;
 - 2) Dietetics: persons who have obtained a master's degree, bachelor's degree or equivalent in dietetics or public health with a specialisation in dietetics, human nutrition, human nutrition and food assessment, food technology and nutrition or other related fields.

Graduates of other fields of study may be admitted to the programme provided that they make up for the differences in the curriculum during the course of their studies. The detailed scope of the differences in the curriculum, the rules for qualifying candidates to make up for them depending on their field of study, the number of hours, the duration of classes and the form of assessment are regulated by the Dean's order.

5. A candidate applying for admission to graduate studies who does not meet the conditions specified in section 1 in terms of the scientific disciplines specified in Attachment 1 to the Admission Rules assigned to a given graduate field of study or fields related to the field of study for which the candidate is applying submits an application to the Rector or a person authorised by the Rector, who may or may not grant admission to a given graduate programme, taking into account the learning outcomes achieved as evidenced by the diploma supplement or other documents attached to the application. This does not apply to the selection of graduate studies in the field of Philology.
6. The requirement to hold an undergraduate degree, graduate degree or long-cycle master's degree in specific disciplines or fields related to the field chosen by the candidate does not apply to persons with diplomas confirming completion of studies in foreign higher education and science systems, if these systems differ significantly from the Polish higher education and science system in terms of scientific disciplines or fields of study. In the cases referred to in the preceding sentence, diplomas shall be assessed in each case in accordance with the laws of the country in which the higher education institution or other institution that issued the diploma to be assessed operates, in order to determine the existence and scope of the right to continue education at graduate level in that country, in accordance with Article 326(1) and (2)(1) of the Act of 20 July 2018 – Law on Higher Education and Science.
7. For persons admitted to graduate studies who hold an undergraduate, graduate or long-cycle master's degree in fields unrelated to the of the chosen graduate field of study, with the exception of Philology, the University provides support to supplement knowledge, skills and competences in the area of learning outcomes in the form of supplementary courses available in multimedia form on the Moodle e-learning platform. The scope of supplementary courses and the rules for their implementation are regulated by the Dean's order.

§ 8

Common admission rules for undergraduate studies, graduate studies and long-cycle master's studies

1. Admission to studies is based on documents submitted within the deadlines specified in § 13(1) or set in accordance with § 13(2) and (3), subject to § 4(3) and (4) and (14)-(17b) of this paragraph. The documents constituting the basis for admission to undergraduate studies, graduate studies and long-cycle master's studies, including undergraduate studies and graduate studies in English, with the exception of Philology, are specified in § 10.
2. Candidates will be eligible for admission to studies until the number of places offered in a given field of study (admission limit) is exhausted, provided that the admission limit has been set by the Senate for a given field of study. The number of places means the maximum number of persons who may be admitted to a given field of study, whereby persons entered on the list of students in accordance with the Admission Rules shall be placed on the list of students for a given field of study immediately after the entry of a given candidate on the list of students.
3. A candidate who is not admitted due to the exhaustion of the number of places within the set admission limit will be placed on a reserve list. Candidates from the reserve lists will be qualified for admission to studies provided that there are vacancies.
4. A candidate who fails to complete the registration process despite repeated requests may be given the status of a person who has withdrawn their application for admission.
5. Under rules separate from those provided for in Article 69 of the Act of 20 July 2018 – Law on Higher Education and Science, foreigners may undertake and pursue studies conducted by the University pursuant to Article 323 of the Act of 20 July 2018 – Law on Higher Education and Science, on the basis of:
 - 1) international agreements, on the terms specified in those agreements;
 - 2) agreements concluded with foreign entities by the University, on the terms specified in those agreements;

- 3) a decision of the minister responsible for higher education and science;
 - 4) decisions of the director of the National Agency for Academic Exchange with regard to its scholarship holders;
 - 5) decisions of the Director of the National Science Centre on the allocation of funds for basic research in the form of a research project, internship or scholarship, qualified for funding through a competition;
 - 6) an administrative decision of the Rector of the University.
6. In relation to a foreigner who is not an EU citizen within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families (Journal of Laws of 2024 item 633, as amended), applying for admission to undergraduate studies or long-cycle master's studies on the basis of a document issued abroad, which is a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018 – Law on Higher Education and Science, the Rector of the University shall issue an administrative decision on admission to studies if the foreigner has presented, in the course of the admission process, a document certifying knowledge of the language in which education is provided in a specific field of study, at the level and profile referred to in the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018 - Law on Higher Education and Science, at the level of language proficiency determined by the university, not lower than B2.
7. In relation to a foreigner who is not an EU citizen within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families, applying for admission to undergraduate studies or long-cycle master's studies on the basis of a document issued abroad which is not a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018 – Law on Higher Education and Science, the Rector of the University shall issue an administrative decision on admission to studies if the foreigner:
- 1) has submitted during the admission process:

- a) a document issued abroad by a school or educational institution recognised by the state in whose territory or education system it operates, together with written information about this document issued by the director of NAWA confirming the right to apply for admission to studies, or
 - b) written information about this document issued by the director of NAWA confirming the right to apply for admission to studies – in the cases referred to in Article 93a of the Act of 7 September 1991 on the education system;
- 2) submitted, during the admission process, a document certifying knowledge of the language in which education is provided in a specific field, level and profile of study, as referred to in the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018 - Law on Higher Education and Science, at a level of language proficiency determined by the university, not lower than B2;
- 3) has passed the entrance examination.

7a. In relation to a foreigner who is an EU citizen within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families, applying for admission to undergraduate studies or long-cycle master's studies on the basis of a document issued abroad which is not a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018 – Law on Higher Education and Science, the Rector of the University shall issue an administrative decision on admission to studies if the foreigner:

- 1) has submitted during the admission process:
- a) a document issued abroad by a school or educational institution recognised by the state in whose territory or education system it operates, together with written information about this document issued by the director of NAWA confirming the right to apply for admission to studies, or
 - b) written information about this document issued by the director of NAWA confirming the right to apply for admission to studies – in the cases referred to in Article 93a of the Act of 7 September 1991 on the education system;

- 2) submitted, during the admission process, a document certifying knowledge of the language in which education is provided in a given field of study, level and profile, as specified in the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018 - Law on Higher Education and Science, or specified by the University in the absence of a specification in the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018 - Law on Higher Education and Science, at a level of language proficiency determined by the university, not lower than B2;
- 3) has passed the entrance examination.

8. With regard to a foreigner who is not an EU citizen within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families, applying for admission to graduate studies on the basis of a diploma issued abroad, which is a diploma entitling them to continue their education in graduate studies, referred to in Article 326(1) of the Act of 20 July 2018 – Law on Higher Education and Science, or has been recognised as equivalent to the relevant Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018 – Law on Higher Education and Science, or by way of a recognition procedure, the Rector of the University shall issue an administrative decision on admission to studies if the foreigner has presented, in the course of the admission process, a document certifying knowledge of the language in which education is provided in a specific field of study, at the level and profile referred to in the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018 - Law on Higher Education and Science, at a level of language proficiency determined by the university, not lower than B2.

9. In relation to a foreigner who is not an EU citizen within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families, applying for admission to graduate studies on the basis of a diploma issued abroad, which

is not a diploma entitling them to continue their education in graduate studies, referred to in Article 326(1) of the Act of 20 July 2018 – Law on Higher Education and Science, and has not been recognised as equivalent to the relevant Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018 – Law on Higher Education and Science, or by way of a recognition procedure, the Rector of the University shall issue an administrative decision on admission to studies if the foreigner:

- 1) has presented, during the admission process, a diploma of completion of studies issued abroad by a higher education institution recognised by the state in whose territory or higher education system it operates, together with written information about this diploma issued by the director of NAWA confirming the right to apply for admission to studies;
- 2) during the admission process, presented a document certifying knowledge of the language in which education is provided in a specific field, level and profile, as referred to in the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018 - Law on Higher Education and Science, at a level of language proficiency determined by the university, not lower than B2.

9a. In relation to a foreigner who is an EU citizen within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families, applying for admission to graduate studies on the basis of a diploma issued abroad, which is not a diploma entitling them to continue their education in graduate studies, referred to in Article 326(1) of the Act of 20 July 2018 – Law on Higher Education and Science, and has not been recognised as equivalent to the relevant Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018 – Law on Higher Education and Science, or through a recognition procedure, the Rector of the University shall issue an administrative decision on admission to studies if the foreigner:

- 1) has presented, during the admission process, a diploma of completion of studies issued abroad by a higher education institution recognised by

the state in whose territory or higher education system it operates, together with written information about this diploma issued by the director of NAWA confirming the right to apply for admission to studies;

2) during the admission process, presented a document certifying knowledge of the language in which education is provided in a specific field, level and profile, as specified in the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018 - Law on Higher Education and Science, or specified by the University in the absence of a specification in the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018 - Law on Higher Education and Science, at a level of language proficiency determined by the university, not lower than B2.

10. Admission to studies conducted by the University is based on electronic enrolment in the online registration system on the University's website www.merito.pl/wroclaw , www.merito.pl/opole (depending on the choice of Faculty).

11. At the registration stage, registered persons are required to submit a complete set of the required admission documents specified in § 10 for verification purposes. Documents may be submitted in paper form at the University or via the electronic admission system, which allows documents to be signed or authenticated in a manner that ensures the origin and integrity of the verified data in electronic form can be confirmed. In any case, the documents required for inspection must be presented by the candidate at the Admissions Office.

12. Candidates are required to have digital competences at the level obtained in secondary school (undergraduate studies and long-cycle master's studies) or in undergraduate studies (graduate studies) and meet the minimum hardware requirements (computer equipped with a camera and microphone and an internet connection) related to education using distance learning methods and techniques. The university provides candidates admitted to the programme with free access to a Microsoft 365 licence and access to VDI (Virtual Desktop Infrastructure), which enables remote use of the full resources of computer laboratories and software

used in classes within a given field of study. The university also provides access to educational resources available in courses on the Moodle e-learning platform, where materials and activities are in text and multimedia form, as well as access to a digital library (journals, books, manuals, i.e. textbooks, case studies, multimedia recordings: videos and podcasts).

13. Candidates with special needs, including persons with disabilities, are subject to the same admission procedure as all candidates applying for admission to studies. At the request of a candidate with special needs, the Admissions Office, with the support of the Office for Persons with Disabilities, hereinafter referred to as "OPD", provides individual support in the admissions process. This support consists in particular of: assistance during the admissions process (when enrolling for studies, completing and submitting admission documents, providing assistance during the foreign language proficiency exam, including ensuring the necessary adaptation of the form and manner of conducting the exam for the candidate), ensuring an adapted service station during admission for persons with special needs, including persons with disabilities. Each situation of a candidate with special needs, including persons with disabilities, in the admission process is considered by OPD individually, in accordance with the idea of equal educational opportunities and rational adaptation to the needs resulting from disability or other special needs.

14. In the case of Polish citizens and foreigners who are EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families, applying for admission to undergraduate studies or long-cycle master's studies on the basis of a document issued abroad which is a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018 - Law on Higher Education and Science, or applying for admission to graduate studies on the basis of a foreign diploma certifying completion of studies, which is a diploma entitling the holder to continue education in graduate studies, referred to in Article 326(1) of the Act of 20 July 2018 - Law on Higher Education and Science, or has been recognised as equivalent to the relevant Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act

of 20 July 2018. - Law on Higher Education and Science, or through a recognition procedure, admission to undergraduate or graduate studies in specialisations taught in English (does not apply to Philology) may be sought by persons who:

- 1) submit an International Baccalaureate Diploma; or
- 2) submit a European Baccalaureate Diploma; or
- 3) have obtained a maturity certificate from a school where the language of instruction was English; or
- 4) submit diplomas of completion of:
 - a) English philology, or
 - b) a foreign language teacher training college in English philology; or
- 5) have a document confirming completion of undergraduate, graduate, long-cycle master's or postgraduate studies conducted abroad or in the Republic of Poland - if the language of instruction was English; or
- 6) submit a document confirming that during their studies they participated in internships or studies under the Erasmus+ Programme or other studies conducted in English; or
- 7) submit one of the certificates confirming knowledge of English at least at level B1 for undergraduate studies or at level B2 for graduate studies, on the global language proficiency scale according to the "Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR) - European System for the Description of Language Education: learning, teaching, assessment (ESOKJ)" - listed in Attachment 2 to the Admission Rules; or
- 8) submit one of the documents certifying knowledge of English at a level of at least B2 listed in the Regulation of the Minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018 - Law on Higher Education and Science; or
- 9) submit a certificate of passing the English language exam at the Ministry of Foreign Affairs; or
- 10) submit a certificate confirming their knowledge of English, issued by KSAP as a result of a linguistic assessment; or
- 11) submit a document from their workplace certifying that the working language is English; or

12) have obtained a positive assessment of their knowledge of English as a result of taking a qualifying examination conducted by the University (this does not apply to candidates whose maturity examination or matriculation examination taken in Poland included English); or

13) in the case of passing the Polish

a) maturity exam, they obtained at least a good grade in English on their certificate (maturity exam conducted according to the rules in force until 2005); or

b) obtained at least 60% of the points in the extended English language exam in the maturity examination.

15. In the case of:

1) foreigners who are not EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families, applying for admission to undergraduate studies or long-cycle master's studies on the basis of a document issued abroad, which is a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018 - Law on Higher Education and Science, or applying for admission to graduate studies on the basis of a foreign diploma certifying completion of studies, which is a diploma entitling the holder to continue education in graduate studies, referred to in Article 326(1) of the Act of 20 July 2018 - Law on Higher Education and Science, or has been recognised as equivalent to the relevant Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or through a recognition procedure,

2) foreigners who are not EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families, applying for admission to undergraduate studies or long-cycle master's studies on the basis of a document issued abroad which is not a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018 - Law on Higher Education and Science, or applying for admission to

graduate studies on the basis of a foreign diploma of completion of studies which is not a diploma entitling the holder to continue education at graduate studies referred to in Article 326(1) of the Act of 20 July 2018 - Law on Higher Education and Science, and has not been recognised as equivalent to the relevant Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018 - Law on Higher Education and Science, or through a recognition procedure,

- for admission to undergraduate or graduate studies in specialisations taught in English (does not apply to Philology), may be applied for by persons who submit one of the documents certifying knowledge of English at a level of at least B2 listed in the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018 - Law on Higher Education and Science.

15a. In the case of foreigners who are EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families, applying for admission to undergraduate studies or long-cycle master's studies on the basis of a document issued abroad which is not a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018 - Law on Higher Education and Science, or applying for admission to graduate studies on the basis of a foreign diploma of completion of studies which is not a diploma entitling the holder to continue education at graduate studies referred to in Article 326(1) of the Act of 20 July 2018 - Law on Higher Education and Science, and has not been recognised as equivalent to the relevant Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or through a recognition procedure, for admission to undergraduate or graduate studies in specialisations taught in English (does not apply to Philology), may be applied for by persons who submit one of the documents certifying knowledge of English at a level of at least B2, as listed in the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018. - Law on Higher Education and Science,

or specified by the University in the absence of a specification in the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018 - Law on Higher Education and Science, in accordance with paragraph 17b.

16. In the case of foreigners who are EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families (Journal of Laws of 2024, items 633 and 1688, and of 2025, item 619), applying for admission to undergraduate studies or long-cycle master's studies on the basis of a document issued abroad, which is a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018 - Law on Higher Education and Science, or applying for admission to graduate studies on the basis of a foreign diploma of completion of studies, which is a diploma entitling the holder to continue education in graduate studies, referred to in Article 326(1) of the Act of 20 July 2018 - Law on Higher Education and Science, or has been recognised as equivalent to the relevant Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or through a recognition procedure, persons who meet one of the following conditions may apply for admission to studies conducted by the University in Polish:
- 1) complete a one-year preparatory course for studying in Polish at institutions designated by the minister responsible for higher education and science; or
 - 2) submit a certificate of proficiency in Polish issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language; or
 - 3) submit other documents certifying knowledge of Polish, e.g. a maturity certificate where Polish was the language of instruction, a diploma of completion of studies with Polish as the language of instruction, a diploma of completion of Polish philology studies; or
 - 4) submit one of the documents certifying knowledge of English at a level of at least B2 listed in the regulation of the minister responsible for

higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018 - Law on Higher Education and Science; or

- 5) submit a statement confirming their knowledge of Polish at a level sufficient to undertake studies in Polish at the University, whereby the University reserves the right to verify their knowledge of Polish at the admission stage in a manner determined by the University.

17. In the case of:

- 1) foreigners who are not EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families, applying for admission to undergraduate studies or long-cycle master's studies on the basis of a document issued abroad, which is a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018 - Law on Higher Education and Science, or applying for admission to graduate studies on the basis of a foreign diploma certifying completion of studies, which is a diploma entitling the holder to continue education in graduate studies, referred to in Article 326(1) of the Act of 20 July 2018 - Law on Higher Education and Science, or has been recognised as equivalent to the relevant Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or through a recognition procedure,
- 2) foreigners who are not EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families, applying for admission to undergraduate studies or long-cycle master's studies on the basis of a document issued abroad which is not a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018 - Law on Higher Education and Science, or applying for admission to graduate studies on the basis of a foreign diploma of completion of studies which is not a diploma entitling the holder to continue education at graduate studies referred to in Article

326(1) of the Act of 20 July 2018 - Law on Higher Education and Science, and has not been recognised as equivalent to the relevant Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or through a recognition procedure,

- Persons who submit one of the documents certifying knowledge of the Polish language at a level of at least B2, as specified in the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018, may apply for admission to studies conducted by the University in Polish. - Law on Higher Education and Science.

17a. In the case of foreigners who are EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families, applying for admission to undergraduate studies or long-cycle master's studies on the basis of a document issued abroad which is not a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018 - Law on Higher Education and Science, or applying for admission to graduate studies on the basis of a foreign diploma of completion of studies which is not a diploma entitling the holder to continue education at graduate studies referred to in Article 326(1) of the Act of 20 July 2018 - Law on Higher Education and Science, and also has not been recognised as equivalent to the relevant Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act of 20 July 2018. - Law on Higher Education and Science, or through a recognition procedure, persons who submit one of the documents certifying knowledge of the Polish language at a level of at least B2, as specified in the regulation of the minister responsible for higher education and science issued on the basis of Article 327(1) of the Act of 20 July 2018, may apply for admission to studies conducted by WSB Merito University in Wrocław in Polish. who submit one of the documents certifying knowledge of the Polish language at a level of at least B2, as specified in the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018. - Law on Higher Education

and Science, or specified by the University in the absence of a specification in the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018 - Law on Higher Education and Science, in accordance with paragraph 17b.

17b. In relation to foreigners who are EU citizens within the meaning of Article 2(3) of the Act of 14 July 2006 on the entry into, residence in and departure from the territory of the Republic of Poland of citizens of European Union Member States and members of their families (i.e. Journal of Laws of 2024 item 633, as amended), applying for admission to undergraduate studies or long-cycle master's studies on the basis of a document issued abroad which is not a document confirming the right to apply for admission to studies referred to in Article 326a(1) of the Act of 20 July 2018 - Law on Higher Education and Science (i.e. Journal of Laws of 2024, item 1571, as amended), or applying for admission to graduate studies on the basis of a foreign diploma of completion of studies which is not a diploma entitling the holder to continue education at graduate studies, referred to in Article 326(1) of the Act - Law on Higher Education and Science, and has not been recognised as equivalent to the relevant Polish diploma on the basis of an international agreement referred to in Article 327(1) of the Act - Law on Higher Education and Science, or through a recognition procedure, and are therefore subject to verification of their knowledge of the language in which the studies are conducted, at a level of language proficiency determined by the University, not lower than B2, pursuant to Article 70(5b) and Article 323(1b) or Article 70(5d) and Article 323(1d) of the Act - Law on Higher Education and Science, in a situation where they remain outside the scope of application of the regulation of the minister responsible for higher education and science issued on the basis of Article 70(5f) of the Act of 20 July 2018 - Law on Higher Education and Science, the University shall perform the obligation imposed on it in Article 70(5e) of the Act of 20 July 2018 - Law on Higher Education and Science (i.e. Journal of Laws of 2024, item 1571, as amended), applying the directly cited provision of the Act in such a way that the following are considered documents certifying knowledge of Polish or a foreign language (English) at a level of proficiency determined by the University, not lower than B2:

1) in the case of Polish:

- a) a document certifying a positive result:
- i. Polish maturity examination ("old matura"), i.e. until 1991, a minimum grade of 3 in each subject taken on the maturity certificate (on a scale of 2 to 5), and since 1991, a minimum grade of 2 in each subject taken on the maturity certificate (on a scale of 1 to 6); or
 - ii. the Polish maturity examination ("new matura" since 2005), in accordance with Article 44zzl(1) of the Act of 7 September 1991 on the education system (i.e. Journal of Laws of 2024, item 750, as amended), i.e. at least 30% of the points available in each compulsory subject in the written and oral parts and in at least one additional subject in the written part of the maturity certificate, if a pass mark of at least 30% of the points available was required in the year of the maturity examination, subject to the conditions for passing the matriculation examination resulting from the Regulation of the Minister of National Education of 19 May 2020 amending the regulation on special solutions during the period of temporary restrictions on the functioning of educational institutions in connection with the prevention, counteracting and combating of COVID-19 (Journal of Laws, item 891) with regard to the maturity examination conducted in 2020, the Regulation of the Minister of Education and Science of 16 December 2020 amending the regulation on special solutions during the period of temporary restrictions on the functioning of educational institutions in connection with the prevention, counteracting and combating COVID-19 (Journal of Laws 2314) with regard to the maturity examination conducted in 2021, and the Regulation of the Minister of Education and Science of 17 August 2021 amending the regulation on special measures during the period of temporary restrictions on the functioning of educational institutions in connection with the prevention, counteracting and combating of COVID-19 (Journal of Laws 1525) with regard to the maturity examination conducted in 2022; or
 - iii. the Polish matriculation examination or the Polish maturity examination and the examination or examinations confirming professional qualifications taken in the Polish education system; or
 - iv. the Polish matriculation examination or the Polish maturity examination and a vocational examination or examinations taken in the Polish education system; or

- b) a diploma of completion of undergraduate or graduate studies or long-cycle master's studies or postgraduate studies in the Republic of Poland; or
- c) a diploma of postgraduate studies for translators in the Polish language completed abroad; or
- d) a certificate of completion of a preparatory course for undertaking studies, referred to in Article 60(4) of the Act of 12 December 2013 on foreigners (Journal of Laws of 2024, item 769, 1222, 1688 and of 2025, items 619, 621 and 622), lasting not less than 9 months; or
- e) one of the certificates, diplomas or other documents certifying knowledge of English in the four language skills: listening comprehension, reading, speaking and writing, at the B2, C1 or C2, listed in the implementing regulation provided for in Article 70(5f) of the Act on Higher Education and Science of 9 May 2025 on the types of documents certifying knowledge of the language in which education is provided at university; or
- f) other documents certifying knowledge of the Polish language, e.g. a maturity certificate where Polish was the language of instruction, a diploma of completion of studies with Polish as the language of instruction, a diploma of completion of Polish philology studies (important: if the certificate or diploma of completion of studies does not contain such information – additionally, a supplement or certificate containing information about the language of instruction at school or university);

2) in terms of English:

- a) in the case of passing the Polish exam:
 - i. maturity certificate (matura conducted according to the rules in force until 2005) with at least a good grade in English; or
 - ii. a maturity certificate with a grade of at least 60% in the advanced English language exam in the maturity examination; or
- b) International Baccalaureate Diploma; or
- c) European Baccalaureate Diploma; or
- d) a maturity certificate obtained at a school where the language of instruction was English (important: if the certificate does not contain this information, a supplement or certificate containing information about the language of instruction must also be provided); or

- e) a document confirming completion of undergraduate, graduate, long-cycle master's or postgraduate studies conducted abroad or in the Republic of Poland - if the language of instruction was English (important: if the diploma of completion of studies or postgraduate studies does not contain such information – additionally, a diploma supplement or certificate containing information about the language of instruction); or
- f) one of the certificates confirming knowledge of English at least at level B2 on the global language proficiency scale according to the "Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR) - European System for the Description of Language Education: learning, teaching, assessment (ESOKJ)" - listed in Attachment 2 to the Admission Rules; or
- g) one of the certificates, diplomas or other documents certifying knowledge of English in the four language skills: listening comprehension, reading, speaking and writing, at the B2 level of language proficiency, C1 or C2, listed in the implementing regulation provided for in Article 70(5f) of the Act – Law on Higher Education and Science of 9 May 2025 on the types of documents certifying knowledge of the language in which education is provided at university.

18. Documents confirming the right to apply for admission to undergraduate studies or long-cycle master's studies, referred to in Article 326a(1) of the Act of 20 July 2018 - Law on Higher Education and Science, are specified in § 10(3)(6)(a)-(d).

19. Diplomas entitling the holder to continue their education in graduate studies, referred to in Article 326(1) of the Act of 20 July 2018 - Law on Higher Education and Science, are specified in § 10(10)(2).

§ 9

Admission procedure

1. The admission procedure for undergraduate studies, graduate studies and long-cycle master's studies is conducted by the Rector or a person authorised by the Rector.

2. Admission to studies through admission takes place by entering the student on the student list.
3. The University shall notify the applicant of their entry on the list of students by e-mail or by posting the information in the electronic registration system.
4. Refusal of admission to studies is made by way of an administrative decision issued by the Rector or a person authorised by the Rector. A decision refusing admission to studies may be appealed by submitting a request for reconsideration of the case to the Rector within 14 days of the date of delivery of the decision . A decision against which no request for reconsideration may be submitted is final.
5. The results of the admission process are public. The results of the admission process, in particular the list of persons admitted to studies through admission, are made available to interested parties upon request at the University's headquarters (Admission Office) by presenting the results within 7 days from the date of drawing up the list of persons admitted to studies through admission in a given admission process, as well as at any time pursuant to Article 10 of the Act of 6 September 2001 on access to public information (i.e. Journal of Laws of 2022, item 902). At the request of a candidate with special needs, the results of the admission process may also be made available in another manner agreed with the candidate.

§ 10

Documents in the admission process

1. Candidates who, at the registration stage, submit the following documents for verification by the University shall participate in the admission process:
 - 1) in the case of a Candidate applying for admission to:
 - a) undergraduate studies or long-cycle master's studies - an electronic copy or photocopy certified by the University or a notarised copy of a maturity certificate or other document or documents constituting the basis for applying for admission to the studies referred to in Article 69(2) of the Act of 20 July 2018 - Law on Higher Education and

Science, together with the originals for inspection (does not apply to notarised copies),

- b) graduate studies - an electronic copy or photocopy certified by the University or a notarised copy of the diploma of completion of studies, together with documents confirming that the requirements specified in § 7(1)-(6) have been met, originals for inspection (not applicable to notarised copies) or an electronic diploma issued in accordance with the provisions of the Act of 20 July 2018 - Law on Higher Education and Science and the executive acts to this Act or other provisions of the country issuing the diploma, if it is not Poland
- 2) a questionnaire containing personal data specified in § 15(1)(1)(b) of the Regulation of the Minister of Science and Higher Education of 27 September 2018 on studies (i.e. Journal of Laws of 2023, item 2787),
- 3) application for admission to studies,
- 4) one current colour photograph of the candidate in accordance with the requirements for issuing identity cards and passports,
- 5) proof of payment of the registration fee, entrance examination fee, adaptation fee and fees resulting from the fee regulations applicable at the stage of admission for studies (if applicable),
- 6) in the event of a change of first name or surname on any of the documents submitted during the admission process – for inspection, an identity card, marriage certificate, administrative decision on the change of first name or surname or court ruling,
- 7) in the case of candidates for graduate studies in the field of Pedagogy, a statement acknowledging that completion of these studies does not mean obtaining pedagogical preparation or qualifications to hold the position of a teacher within the meaning of the provisions of the Regulation of the Minister of Education and Science of 14 September 2023 on the detailed qualifications required of teachers (Journal of Laws of 2023, item 2102).
- 8) In the case of candidates for the fields of Dietetics and Cosmetology:
 - a) a medical certificate issued by an occupational physician or a physician authorised to perform preventive medical examinations with the right to practise in the Republic of Poland (medical certificate issued as a result of a medical examination carried out on the basis of the provisions of the Regulation of the Minister of Health of 26

August 2019 on medical examinations of candidates for secondary or higher education and for vocational qualification courses, pupils and students of these schools, students, students of vocational qualification courses and doctoral students, Journal of Laws 2019, item 1651),

- b) medical certificate for sanitary and epidemiological purposes, issued by an occupational medicine doctor - to be submitted, as an exception, to the University Career Office before the start of the internship, with a valid certificate required for the entire duration of the internship.
2. The condition specified in section 1(8)(a) shall be deemed to have been met if the candidate submits a statement in which they undertake to provide the medical certificate referred to in section 1(8)(a) no later than on the last day of admission specified in § 13(1).
 3. In accordance with paragraph 1(1)(a), candidates for undergraduate or long-cycle Master's degree studies shall submit:
 - 1) a maturity certificate or a maturity certificate and a certificate of secondary school examination results in individual subjects referred to in the provisions on the education system; or
 - 2) a maturity certificate and a diploma confirming professional qualifications in a profession taught at the technician level, as referred to in the provisions on the education system; or
 - 3) a maturity certificate and a vocational diploma in a profession taught at the technician level, as referred to in the provisions on the education system
; or
 - 4) a maturity certificate and a certificate of maturity examination results in individual subjects and a diploma confirming professional qualifications in a profession taught at the technician level, referred to in the provisions on the education system; or
 - 5) a maturity certificate and a certificate of maturity examination results in individual subjects and a vocational diploma in a profession taught

at the technician level, as referred to in the provisions on the education system; or

- 6) a certificate or other document entitling the holder to apply for admission to undergraduate studies or long-cycle master's studies in the Republic of Poland in accordance with Article 326a(1) of the Act of 20 July 2018 – Law on Higher Education and Science, or a certificate or other document referred to in Article 326a(3) of the Act of 20 July 2018 – Law on Higher Education and Science, which gives the right to apply for admission to undergraduate studies or long-cycle master's studies in the Republic of Poland, confirmed in accordance with Article 326a(4) of the Act of 20 July 2018 – Law on Higher Education and Science:
 - a) a certificate or other document issued by a school or educational institution operating within the education system of a Member State of the European Union, a Member State of the Organisation for Economic Co-operation and Development (OECD), a Member State of the European Free Trade Agreement (EFTA) – parties to the Agreement on the European Economic Area, entitling the holder to apply for admission to undergraduate and long-cycle master's degree studies in those countries, or
 - b) an IB (International Baccalaureate) diploma issued by the International Baccalaureate Organisation in Geneva, or
 - c) an EB (European Baccalaureate) diploma issued by the European School in accordance with the Convention defining the Statute of the European Schools, drawn up in Luxembourg on 21 June 1994 (Journal of Laws of 2005, item 10), or
 - d) a certificate or other document issued abroad by a school or educational institution recognised by the state in whose territory or education system it operates, covered by the provisions of an international agreement, or
 - e) a certificate or other document other than those referred to in points (a) to (d), entitling the holder to apply for admission to studies in the country in whose education system the institution that issued it operates, if the resulting right to apply for admission to undergraduate studies or long-cycle master's studies in the Republic of Poland has been confirmed by written information from the Director of NAWA about this certificate or other document confirming the right to apply

- for admission to undergraduate studies or long-cycle master's studies in the Republic of Poland, or
- 7) a certificate or other document recognised as equivalent to a Polish maturity certificate on the basis of the regulations in force until 31 March 2015.
4. In the case of documents listed in section 3 points 1-7, legible copies of each page of the document are required, both in the case of electronic copies and photocopies, together with the originals for inspection, or copies certified by a notary public. Foreign documents, with the exception of those listed in section 3(6)(b) and (c), shall only be accepted after they have been legalised or provided with an apostille. Foreign documents shall only be accepted together with certified translations into Polish made by a sworn translator or another entity authorised to make or certify translations in accordance with Polish law.
 5. In the case of a certificate or document referred to in paragraph 3(6)(e), the candidate is required to submit written information about this certificate or document issued by the director of the National Agency for Academic Exchange confirming the right to apply for admission to studies (<https://nawa.gov.pl/uznawalnosc/wydawanie-informacji-o-zagrani-cznych-dyplomach/swiadectwo-szkoly-sredniej>).
 6. In the cases referred to in Article 93a of the Act of 7 September 1991 on the education system (difficult-to-remove obstacles for refugees or persons of similar status, victims of armed conflict, natural disasters or other humanitarian crises, persons with documents issued in a country that has terminated an international agreement with the Republic of Poland on the mutual recognition of certificates or other documents issued abroad), candidates may be admitted to undergraduate studies or long-cycle master's studies if they submit written information from the director of NAWA about a document issued abroad by a school or educational institution recognised by the state in whose territory or education system it operates, confirming their eligibility to apply for admission to undergraduate or long-cycle Master's degree studies in the Republic of Poland, without the need to submit this document.

7. Final decisions of the school superintendent on:

- 1) the recognition of a certificate or other document referred to in Article 93(3) of the Act of 7 September 1991 on the education system – in relation to secondary education and the right to apply for admission to higher education,
- 2) confirmation of education or eligibility to continue education referred to in Article 93a of the Act of 7 September 1991 on the education system – in relation to secondary education and eligibility to apply for admission to higher education

- issued by 30 June 2025 or issued after 30 June 2025 in proceedings initiated and not concluded with a final decision by 30 June 2025 may be presented during the admission process for undergraduate studies or long-cycle master's studies.

8. Written information about the document issued by the director of NAWA or an administrative decision of the school superintendent competent for the place of residence of the applicant, and in the absence of a place of residence in the territory of the Republic of Poland - the school superintendent competent for the seat of the institution where the applicant intends to submit a certificate or other document issued abroad (in the case of candidates for studies conducted by the University, the competent authority is the Lower Silesian Superintendent of Education, Plac Powstańców Warszawy 1, 50-153 Wrocław, tel. (+48)71 3406336, www.kuratorium.wroclaw.pl) for recognition of the certificate or other document or for confirmation of education or eligibility to continue education. The candidate is required to submit it to the Admissions Office of the relevant Faculty of the University immediately after receiving it.

9. If the certificate or other document referred to in section 3(6)(a) and (d) entitles the holder to apply for admission to undergraduate and long-cycle Master's degree studies in a specific field of study in the country of issue, this certificate or document confirms in the Republic of Poland the right to apply for admission to the same or similar studies due to the study programme, or may be recognised as a document confirming in the Republic

of Poland the right to apply for admission to the same or similar studies due to the study programme.

10. In accordance with paragraph 1(1)(b), candidates for graduate studies shall submit for verification by the University:

- 1) a diploma of completion issued by an authorised higher education institution operating within the Polish higher education and science system; or
- 2) a legalised or apostilled diploma issued by an authorised higher education institution operating within the higher education system of a Member State of the European Union, the Organisation for Economic Co-operation and Development (OECD) or the European Free Trade Association (EFTA) - parties to the Agreement on the European Economic Area, confirming completion of three-year studies or undergraduate studies lasting at least three years, graduate studies or at least four-year uniform studies, if recognised as equivalent to a graduate diploma in the country of issue (diploma recognised under Article 326(1) of the Act of 20 July 2018 - Law on Higher Education and Science); or
- 3) a legalised or apostilled diploma confirming completion of studies abroad and giving the right to continue education at graduate level in the country whose higher education system operates the institution that issued the diploma (diploma recognised under Article 326(2) of the Act of 20 July 2018 - Law on Higher Education and Science); or
- 4) a legalised or apostilled diploma confirming completion of studies abroad, recognised as equivalent to the relevant Polish diploma and professional title on the basis of an international agreement specifying equivalence (diploma recognised on the basis of an international agreement); or
- 5) a legalised or apostilled diploma of completion of studies abroad recognised as equivalent to the relevant Polish diploma and professional title through a recognition procedure (diploma recognised as a result of recognition); or
- 6) a certificate of completion of studies at a specific level issued as a result of proceedings to confirm completion of studies at a specific level, referred to in Article 327(3) of the Act of 20 July 2018 - Law on Higher Education and Science (confirmation of completion of studies at a specific level in the absence of a diploma of completion of studies by a foreigner who has been granted refugee status or subsidiary protection, or a foreigner holding a

temporary residence permit granted in connection with the circumstance referred to in Article 159(1)(1)(c) or (d) of the Act of 12 December 2013 on foreigners, or a Polish citizen who arrived in the territory of the Republic of Poland from the territory of Ukraine in the period from 24 February 2022 to the date specified in the provisions issued on the basis of Article 2(4) of the Act of 12 March 2022 on assistance to Ukrainian citizens in connection with the armed conflict in the territory of that country (i.e. Journal of Laws 2025, item 337, as amended), or a citizen of Ukraine residing in the territory of the Republic of Poland whose stay in the territory of the Republic of Poland is considered legal pursuant to Article 2(1) of the Act of 12 March 2022 on assistance to citizens of Ukraine in connection with the armed conflict in the territory of that country).

11. The diploma referred to in paragraph 10(3) does not entitle the holder to continue their education at the graduate level in the Republic of Poland if:

- 1) the institution that issued it or the institution where the education was provided does not operate within the higher education system of any country or, within the meaning of the domestic law of the country in which that institution operates within the higher education system, was not an accredited higher education institution on the date of issue of the diploma or provided a study programme that was not accredited;
- 2) the study programme or part thereof was implemented in a manner inconsistent with the regulations of the country in which the education was provided.

12. In the case of a diploma referred to in paragraph 10(3), a candidate who is a foreigner is required to submit written information about this diploma issued by the director of NAWA confirming the right to apply for admission to studies (<https://nawa.gov.pl/uznawalnosc/wydawanie-informacji-o-zagranicznych-dyplomach/dyplom-ukonczenia-studiow>).

13. In the case of diplomas referred to in section 10 points 2 and 4, in case of doubts regarding the diploma, in particular as to the status of the university that issued it, or the compliance of the study programme with the reg-

ulations of the country in which the education was conducted, the University may request the Candidate to submit written information about the diploma issued by the director of NAWA confirming the right to apply for admission to studies.

14. For all documents listed in section 10, legible copies of each page of the document are required, both for electronic copies and photocopies, together with the originals for inspection, or copies certified by a notary public. In the case of the documents listed in section 10 points 2-5, certified translations into Polish are required, prepared by a sworn translator or another entity authorised to prepare or certify translations in accordance with Polish law.
15. In cases where the candidate applies for the recognition of a foreign degree or confirmation of completion of studies at a specific level, they are required to submit the relevant certificate to the Admissions Office of the relevant Faculty of the University immediately after receiving it.
16. Candidates applying for admission to undergraduate or graduate studies in Polish or with a specialisation in English (does not apply to Philology) shall submit, for the purpose of confirming their knowledge of the language in which the studies will be conducted, a document required in accordance with the provisions of § 8(14-17b) at the required level on the global language proficiency scale according to the Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR). 14-17b at the required level on the global language proficiency scale according to the "Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR) - European System for the Description of Language Education: learning, teaching, assessment (ESOKJ)" . Documents confirming language proficiency do not constitute a certificate, diploma or other document referred to in Article 69(2)(4) and (7) of the Act of 20 July 2018 - Law on Higher Education and Science.
17. All documents required in the admission process must be submitted in the form of legible copies of each page of the document, both in the case of electronic copies (ordinary copies) and photocopies (ordinary copies) . The condition for accepting an ordinary copy of a document is the submission of the original or a notarised copy for inspection.

18. The University Senate may agree to waive the requirement to submit legalisation or an apostille for persons arriving from a given country if the completion of this procedure by candidates encounters insurmountable or difficult obstacles, in particular those related to a state of war or civil war in that country. If necessary, prior consultation shall be held with the competent authority of the Republic of Poland, in particular the Polish diplomatic or consular mission in the country of origin of the foreign nationals, on the situation in that country.
19. The requirement to submit legalisation or an apostille shall not apply to foreigners who have been granted protection in the territory of the Republic of Poland by being granted refugee status on the basis of the Act of 13 June 2003 on granting protection to foreigners in the territory of the Republic of Poland (i.e. Journal of Laws of 2025, item 223). The requirement to submit legalisation or an apostille may be waived in relation to foreigners who have been granted protection in the territory of the Republic of Poland by granting subsidiary protection, asylum or temporary protection on the basis of the Act of 13 June 2003 on granting protection to foreigners in the territory of the Republic of Poland, if necessary after prior consultation with the competent authority of the Republic of Poland, in particular the Polish diplomatic or consular mission in the foreigner's country of origin, on the situation in that country.
20. Translations into Polish of documents submitted in the admission procedure should be prepared or certified by:
- 1) a person entered by the Minister of Justice on the list of sworn translators or
 - 2) a person registered as a sworn translator in a Member State of the European Union, a Member State of the European Free Trade Association (EFTA) - a party to the Agreement on the European Economic Area or a Member State of the Organisation for Economic Co-operation and Development (OECD), or
 - 3) a consul of the Republic of Poland competent for the country in whose territory or education system the certificate/diploma was issued, or
 - 4) a diplomatic mission or consular office accredited in the Republic of Poland of the country in whose territory or education system the certificate/diploma was issued.

§ 11

Rules for conducting the entrance examination for undergraduate and long-cycle Master's degree studies

1. Candidates who meet the language requirements for the language in which the studies are conducted are given access to a general knowledge and/or subject-specific test. Verification takes place via the Zoom or Microsoft Teams online platform, as well as using Microsoft Forms or the Moodle platform. Organisational information (link, date, login instructions and detailed rules) is sent to the candidate to the email address provided during registration for the programme. The test is conducted in the manner specified in the Dean's order and must be completed independently within the specified time. The test includes multiple-choice questions and open-ended questions. To take the test, you will need a computer with Internet access, an up-to-date browser (recommended: Google Chrome or Microsoft Edge) and a quiet place to work.
2. The use of third-party assistance, external materials and artificial intelligence is not permitted. In the event of a violation of this prohibition, the exam result will be invalidated. A specific number of points will be awarded for completing the test in accordance with § 5(5). Information about the result and further steps in the admission process will be sent to the candidate after the exam to the email address provided during the admission process.
3. Scope of the examination:

Field of study	Scope of the examination
Economic and data analysis	modern technology, digitisation, data processing
Internal security	public institutions, legal system, citizen security
Dietetics	healthy lifestyle, patient contact, prevention
Philology	linguistic and cultural competences
Finance and accounting	company success, managerial challenges, economic situation

IT	modern technology, digitisation, data processing
Management engineering	company success, managerial challenges, economic situation
Cosmetology	healthy lifestyle, patient contact, prevention
Logistics	travel, sustainable development, traffic organisation
Marketing and sales	company success, managerial challenges, economic situation
Digital media and graphics computer	media campaign, advertising, graphics, visual communication
Media and communication in business	media campaign, advertising, graphics, visual communication
Pedagogy	educational situations, interpersonal communication, emotions
Preschool and Early Childhood Pedagogy (JSM)	educational situations, interpersonal communication, emotions
Law (JSM)	public institutions, legal system, citizen safety
Business law	public institutions, legal system, citizen safety
Psychology (JSM)	educational situations, interpersonal communication, emotions
Business Psychology	educational situations, interpersonal communication, emotions
Tourism and Leisure	travel, sustainable development, traffic organisation
Management	company success, managerial challenges, economic situation

4. The entrance examination is conducted in the language of instruction of the programme chosen by the candidate.
5. The entrance examination is conducted on the dates specified in § 13(1) or determined in accordance with § 13(2) and (3) on weekdays between 8:00 a.m. and 4:00 p.m. Central European Time (GMT +01:00), UTC +01:00 Sarajevo, Skopje, Warsaw, Zagreb.
6. An Examination Board shall be appointed for the purpose of conducting the entrance examination.
7. Details regarding the conditions and procedure for conducting the entrance examination shall be specified in an order issued by the Dean of the Faculty.

§ 12

(repealed)

§ 13

Admission dates

1. Candidates may submit the documents referred to in § 10 to the Admission Offices in Wrocław or Opole during the admission period:
 - 1) summer enrolment from 26 March to 15 October 2026
 - 2) winter enrolment from 2 December 2026 to 11 March 2027.
2. The University Senate sets additional admission dates in order to enable supplementary admission for graduates who have applied for admission to undergraduate or long-cycle Master's degree studies in a given field of study for the academic year for which admission is conducted, and whose maturity examination results in a given subject or subjects have been increased as a result of the verification of the total number of points or an appeal referred to in Article 44zzz(7) of the Act of 7 September 1991 on the education system.
3. The University Senate may adopt a resolution to extend the admission deadlines.

§ 14

Fees

1. The amount of the registration fee, additional fees and tuition fees for Polish citizens and foreigners is determined by the University Senate in the fee regulations.
2. At the stage of registration for studies, the candidate shall pay the required fees in the amount specified in the fee regulations.

§ 15

Enrolment on the student register

The conditions for enrolment on the University's student list are:

- 1) completing online registration on the University website www.merito.pl/wroclaw or www.merito.pl/opole ;
- 2) submitting the documents listed in § 10;
- 3) fulfilling other requirements specified in the Admission Rules, if applicable;
- 4) signing a contract for the provision of educational services for students;
- 5) obtaining a decision pursuant to Article 323 of the Act of 20 July 2018 – Law on Higher Education and Science, if applicable.

§ 16

Final provisions

1. Candidates who submit the necessary admission documents and apply for a certificate of admission to studies for the purpose of applying for a student visa at a diplomatic or consular office of the Republic of Poland the University will issue such a certificate, but reserves the right to first request the candidate to submit, by electronic means, a message from the relevant institution confirming the date of the candidate's visit to the consular department or consulate.
2. The admission rules do not apply to admission to studies financed or co-financed by the European Social Fund.

ATTACHMENT NO. 1

List of disciplines included in the admission process for graduate studies on diplomas of completed studies constituting the basis for admission to graduate studies in the field of study for which the Candidate is enrolling in graduate studies:

Field of study	Disciplines	Scope of new disciplines in relation to existing disciplines (and fields in which no disciplines have been distinguished disciplines)
Administration and Internal security	security sciences; legal sciences; political science and administration; management and quality sciences	security studies; defence studies; law; administrative sciences; political science; public policy studies; administrative sciences; management sciences
Economic and data analysis and data analysis	economics and finance; mathematics; Information Technology	economics and business (excluding spatial economics, business and management); mathematics; Information Technology
Internal Security	security sciences; legal sciences; political science and administration;	security studies; defence studies; law; administrative sciences; political science; public policy studies; management sciences; political science;
Dietetics	health sciences; medical sciences;	health sciences; medical biology;

	agricultural sciences in the discipline of food technology and nutrition	medicine; dentistry; pharmaceutical sciences; physical culture sciences; food technology and nutrition; veterinary sciences; biology and informatics; pedagogy; psychology
Economics	economics and finance; management and quality sciences; political science and administration; socio-economic geography and spatial economy; mathematics; political science and administration; social communication sciences	economics; finance; management sciences; administrative sciences; cognitive and social communication sciences; political science; public policy studies; administrative sciences
Finance and accounting	economics and finance; management and quality sciences; political science and administration; socio-economic geography and spatial economy; mathematics	economics; finance; management sciences; administrative sciences; mathematics
Philology	linguistics; literary studies	linguistics; literary studies
Information Technology	Information Technology, technical informatics and telecommunications; mathematics	Information Technology; Information Technology (field of mathematical sciences or field of exact and natural sciences); Information Technology and information technology; mathematics
Pedagogy	pedagogy	Pedagogy

<p>Psychology and Information Technology</p>	<p>Information Technology, technical informatics and telecommunications; management sciences and quality; mathematics psychology; sociological sciences; legal sciences;</p>	<p>Information Technology; Information Technology (field of mathematics or field of exact and natural sciences); Information Technology and information technology; mathematics psychology; sociology; law;</p>
<p>Logistics</p>	<p>architecture and urban planning; automation; electronics electrical engineering; technical informatics and telecommunications; chemical engineering; civil engineering and transport; materials engineering; mechanical engineering; environmental engineering; mining and energy; economics and finance; socio-economic geography and spatial economy; safety sciences; management and quality sciences; legal sciences; Information Technology; mathematics; chemical sciences; physical sciences; earth and environmental sciences</p>	<p>architecture and urban planning; automation and robotics; electronics; electrical engineering; Information Technology; telecommunications; materials engineering; metallurgy; textiles (in terms of materials); commodity science; machine construction and operation; production engineering; mechanics; textiles (in terms of equipment); agricultural engineering; energy; mining and engineering geology; environmental engineering; environmental protection and management (agricultural sciences); mathematics; environmental protection; physics; geophysics (field of Earth sciences);); geophysics (field of physical sciences);</p>

		geography (excluding the scope of concerning socio-economic geography); geology; oceanography
Marketing and sales	management and quality sciences; economics and finance; socio-economic geography and spatial economy; political science and administration; social communication and media studies	economics; finance; management sciences; administrative sciences; cognitive and social communication sciences; political science; public policy studies;
Media and communication in business	social communication and media studies; management and quality studies	social sciences in the discipline of: - cognitive and social communication sciences; - media studies; field of economics in the discipline of management sciences
Tourism and Leisure	socio-economic geography and spatial economy; physical culture sciences; earth and environmental sciences; economics and finance; management and quality sciences	economics (in the field of spatial economy); geography (in the field of socio-economic geography); physical culture sciences; geophysics (field of Earth sciences Earth sciences); geophysics (physical sciences); geography (excluding socio-economic geography); geology; oceanography; economics; finance; management sciences
Management	management and quality sciences;	economics; finance;

	<p>economics and finance; socio-economic geography and spatial economy; political science and administration; social communication and media studies; Information Technology; technical informatics and telecommunications;</p>	<p>management sciences; administrative sciences; media studies; cognitive and social communication sciences; political science; public policy studies; Information Technology; Information Technology (mathematical sciences or natural sciences); Information Technology and information technology;</p>
Public Health	<p>health sciences; medical sciences; pharmaceutical sciences; physical education sciences; psychology; pedagogy; sociological sciences; legal sciences; management and quality sciences; political science and administration; social communication and media studies; security sciences; economics and finance; veterinary science; food technology and nutrition; earth and environmental sciences; management sciences; biological sciences</p>	<p>health sciences; medical biology; medicine; dentistry; pharmaceutical sciences; physical culture sciences; food technology and nutrition; veterinary sciences; economics (economics and business); media studies; cognitive and social communication sciences; biology and informatics; political science; public policy studies; administrative sciences; management sciences (humanities); management sciences (economic sciences); law, administrative sciences; sociology; pedagogy; psychology</p>



ATTACHMENT NO. 2

CERTIFICATES CONFIRMING KNOWLEDGE OF FOREIGN LANGUAGES

(undergraduate studies – at least level B1, graduate studies – at least level B2) ON THE GLOBAL LANGUAGE PROFICIENCY SCALE ACCORDING TO THE "COMMON EUROPEAN FRAMEWORK OF REFERENCE FOR LANGUAGES: LEARNING, TEACHING, ASSESSMENT (CEFR) – EUROPEAN SYSTEM OF LANGUAGE EDUCATION DESCRIPTION: LEARNING, TEACHING, ASSESSMENT (ESOKJ)"

1. Certificates issued by institutions affiliated with the Association of Language Testers in Europe (ALTE) – in particular the following certificates:
 - 1) Cambridge English: Preliminary (PET),
 - 2) First Certificate in English (FCE) or Cambridge English: First (FCE),
 - 3) Certificate in Advanced English (CAE),
 - 4) Certificate of Proficiency in English (CPE),
 - 5) Business English Certificate (BEC) Preliminary,
 - 6) Business English Certificate (BEC) Vantage,
 - 7) Business English Certificate (BEC) Higher,
 - 8) Certificate in English for International Business and Trade (CEIBT),
 - 9) ESOL Skills for Life – Entry Level 3 and Level 1,
 - 10) Integrated Skills in English (ISE) I and II
2. Certificates from the following institutions:
 - 1) Educational Testing Service (ETS) – in particular the following certificates:
 - a) Test of English as a Foreign Language (TOEFL),
 - b) Test of English for International Communication (TOEIC),
 - 2) European Consortium for the Certificate of Attainment in Modern Languages (ECL) – Level B1 (Elementary) and Level B2 (Intermediate),
 - 3) City & Guilds, City & Guilds Pitman Qualifications, Pitman Qualifications Institute – in particular certificates:
 - a) English for Speakers of Other Languages (ESOL) – Entry 3/Intermediate and Level 1/Upper intermediate,

- b) International English for Speakers of Other Languages (IESOL) – Level Achiever and Level Communicator,
 - c) *City & Guilds* Entry Level 3 Certificate in ESOL International (reading, writing and listening) Achiever (B1) 500/1764/0 or *City & Guilds* International ESOL (EISOL) – Level *Achiever together with City & Guilds* Entry Level Certificate in ESOL International (Spoken) Achiever (B1) 500/1772/X, also known as: City & Guilds International Spoken ESOL (ISESOL) – Level Achiever,
 - d) City & Guilds Level 1 Certificate in ESOL International (reading, writing and listening) Communicator (B2) 500/1765/2 or City & Guilds International ESOL (IESOL) - Level Communicator together with City & Guilds Level 1 Certificate in ESOL International (Spoken) Communicator (B2) 500/1775/5, also known as: City & Guilds International Spoken ESOL (ISESOL) - Level Communicator;
 - e) Spoken English Test (SET) for Business - Stage B Level Achiever and Level Communicator,
 - f) English for Business Communications (EBC) - Level 2 and Level 3,
 - g) English for Office Skills (EOS) – Level 2,
- 4) Edexcel, Pearson Language Tests, Pearson Language Assessments – in particular the following certificates:
- a) London Tests of English - Level 2 (Edexcel Entry Level Certificate in ESOL International) or Pearson Test of English General Level 2,
 - b) London Tests of English - Level 3 (Edexcel Level 1 Certificate in ESOL International) or Pearson Test of English General Level 3,
 - c) Pearson Test of English Academic,
- 5) Education Development International (EDI), London Chamber of Commerce and Industry Examinations Board – in particular the following certificates:
- a) London Chamber of Commerce and Industry Examinations (LCCI) - English for Business Level 1 (Credit) to Level 3 (Pass)
 - b) London Chamber of Commerce and Industry Examinations (LCCI) - First Certificate for Teachers of Business English (FTBE),
 - c) London Chamber of Commerce and Industry Examinations (LCCI) - English for Tourism Level 1 (Credit) to Level 2 (Distinction),
 - d) JETSET Level 4 (B1) and Level 5 (B2),

- 6) University of Cambridge ESOL Examinations or Cambridge Assessment English, British Council, IDP IELTS Australia - in particular the following certificates:
 - a) BULATS – Intermediate and Upper Intermediate,
 - b) Cambridge English Qualifications – B1 Preliminary and B2 First,
 - c) International English Language Testing System IELTS – B1 and B2,
 - d) Linguaskill – B1 and B2,
3. Aptis (General, Advanced or for Teachers) – B1 and B2.3. telc GmbH, WBT Weiterbildungs-Testsysteme GmbH – in particular certificates:
 - 1) B1 Certificate in English,
 - 2) B1 TELC School Certificate in English,
 - 3) B1 Certificate in English for Business Purposes,
 - 4) B1 Certificate in English for Hotel,
 - 5) B2 Certificate in English - advantage,
 - 6) B2 Certificate in English for Business Purposes - advantage,
 - 7) B2 Certificate in English for Technical Purposes,
 - 8) B2 Certificate in English Stage 3,
 - 9) telc English B1 and B2,
 - 10)telc English B1 Business and B2 Business,
 - 11) telc English B2 Technical
4. Certificate in English Language Skills (CELS) – Level Threshold and Level Advantage.
5. LanguageCert International ESOL:
 - 1) Exams confirming language skills at various levels, including B1 and B2.
6. Oxford Test of English:
 - 1) Exam confirming language skills at various levels, including B1 and B2.
7. International ESOL and Spoken ESOL by Trinity College London:
 - 1) Certificates at various levels of language proficiency.
8. Pearson English International Certificate (PTE General)
9. Pearson Test of English (PTE) - at various levels of language proficiency.
10. Others listed in the annex to the Regulation of the Minister of Foreign Affairs of 25 January 2022 on medical examinations and documents confirming the fulfilment of certain conditions required for the award of a diplomatic degree.

Source:

Regulation of the Prime Minister of 16 December 2009 on the manner of conducting the qualification procedure in the civil service (i.e. Journal of Laws of 2021, item 141), Regulation of the Minister of Development and Finance of 13 July 2017 on preparatory service in the Customs and Tax Service (i.e. Journal of Laws of 2025, item 811), Regulation of the Minister of Education and Science of 14 September 2023 on detailed qualifications required of teachers (Journal of Laws of 2023, item 2102), Regulation of the Minister of Foreign Affairs of 25 January 2022 on medical examinations and documents confirming the fulfilment of certain conditions required for the award of a diplomatic rank.