



WSB University in Gdańsk

Study in Poland

time to study, time to work, time to live

BACHELOR'S DEGREE PROGRAMMES

ENGINEERING DEGREE PROGRAMMES

MASTER'S DEGREE PROGRAMMES

The program is co-financed from the Social Fund under the Operational Program Knowledge, Education and Development, a non-competition project entitled Increasing the competence of the academic staff and services of the institution in receiving people from abroad – Welcome to Poland.

www.wsb.pl/english



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Contents

- 1 Rector's Welcome
- 2 WSB University in Gdańsk - Overview
- 4 Studies at WSB - the best investment
- 5 Educational Offer
- 6 International Relations Department
- 7 Part 1: University Organisation
- 9 Part 2: Matters worth knowing
- 10 Part 3: Extranet and Moodle
- 10 Part 4: Course of studies
- 12 Induction Days
- 13 Exchange students
- 16 Academic savoir-vivre
- 17 Accommodation
- 18 Welcome to Poland!
- 20 10 top places to visit in Poland
- 22 Life in Tricity
- 25 Safety and regulations





Rector's Welcome

Ladies and Gentlemen,

Choosing a university is one of the most important decisions in one's life. It has an elementary impact on one's future professional career and satisfaction from the knowledge one has acquired. Therefore, the decision should be taken with utmost prudence.

I am confident that the educational programme of WSB in Gdańsk shall satisfy such decisions. We have been developing the shape of our educational programme on the basis of many years of work market observation.

Our University owes its leading position to the highly qualified teaching staff, to the professionals in the administrative team and to modern teaching methods. Educating highest class professionals that will be respected and will hold a good reputation on the work market has been and always will be the priority of WSB. You are, hereby, cordially invited to study at WSB University in Gdańsk.

Jan Wiśniewski

Associate Professor, Ph.D. Hab.
Rector of WSB University in Gdańsk

Our Key Assets



Trust big university

WSB with its 70,000 students is one of the largest non-state universities in Poland.



Work and study

We value your time – our students find it easy to combine their studies with work thanks to a well-designed schedule. Our internship programmes make it possible for students to acquire professional experience while at university.



Practical knowledge and skills

Our curricula are tailored to employers' needs and expectations. Project based courses teach you good teamwork and communication skills.



Investment in future career

High quality teaching guarantees personal and professional development. Doctorally and professionally qualified faculty members.

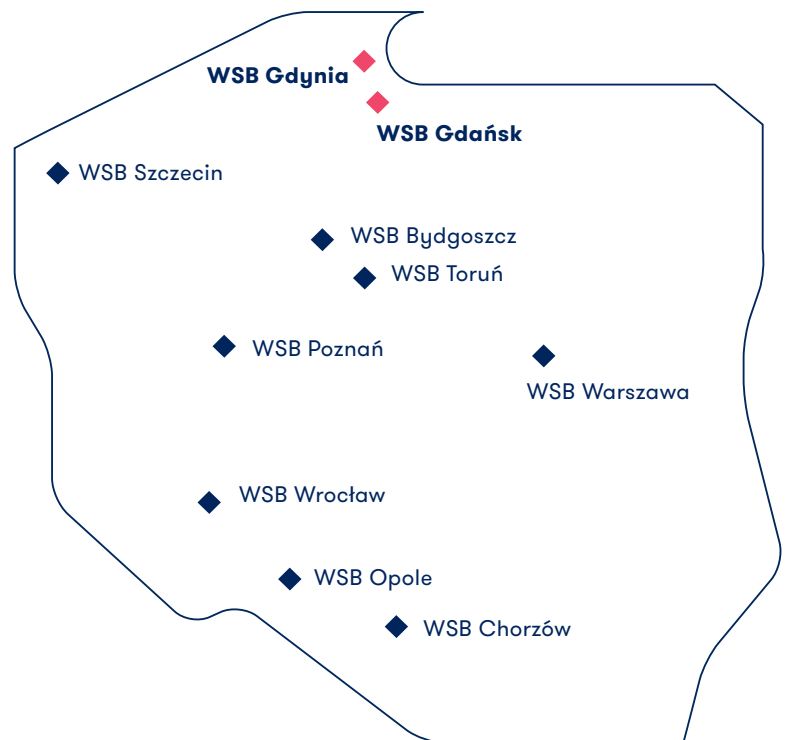
WSB University in Gdańsk

- Overview



The WSB University in Gdańsk is part of Poland's largest educational group incorporating 10 higher education institutions countrywide. Since its foundation 20 years ago, the University has consistently ranked among the region's leading private institutions of higher education. Its vision statement commits it to employing state-of-the-art teaching methodology and to developing practicable skills that are key requisites in the workplace.

The WSB University in Gdańsk runs full-time as well as part-time degree programmes. You can choose from a wide array of first-cycle (Bachelor's and Engineer's), second-cycle (Master's) and longcycle (Master's) programmes, MBA programs, and postgraduate courses.



On the campus in Gdańsk you will find:

buildings (A and B)	7500 m ² of the total area in the buildings	45 lecture halls	18 teaching labs including 2 engineering labs and a trading lab
4 student zones, 2 canteens	photocopying facility	graphic design workshop and a photo lab	2.5 hectares of green area

In 2010, the University established new faculty called **WSB University in Gdańsk, Faculty of Economics and Management in Gdynia.**

Although the faculty is part of WSB University in Gdańsk it is also independent academic unit with its own dean, teaching staff and departments.

Gdańsk Campus

WSB University in Gdańsk Campus, located at 238A, in Grunwaldzka street, near the centre of Wrzeszcz (a district of Gdańsk), is easily accessible by various means of public transport.

The University comprises two buildings housing lecture halls, labs, a library and administration offices. There is a cinema complex and a theatre nearby, and you may use a library, do the shopping in nearby shopping centre, and visit a restaurant or a club.



Gdynia Campus

The WSB University in Gdańsk, Faculty of Economics and Management in Gdynia is located in a building at 35/37, Slaska street. Municipal railway network stop and railway stations as well as a bus depot are located nearby. At your disposal, you have two student zones, a library, a bar, and labs and lecture halls. There are public libraries, cinemas, shopping centres, cafes, and restaurants near the University.

On the campus in Gdynia you will find:

3000 m² of the total area

a photo lab

20 lecture halls,
6 teaching labs and
engineering labs

a canteen

2 student zones



Studies at WSB – the best investment

- What you learn is applicable in practice. The offer of faculties and specialisations is created on the basis of the job market needs and curricula are created following the consultations with the most competent persons – the experts employed in a particular field. They know best what skills have to be acquired by the graduates applying for a the position of one’s dreams.
- What you learn is useful! Some classes are based on case studies and they have a form of workshops – students solve real life problems appearing in companies. This is your way of acquiring skills that you will be expected to have by your future employers.
- The knowledge received in classes may be developed by participation in scientific clubs and during internships, work practice organised by the University and study visits to the most important companies and institutions of the region.

Preparing our study offer, we always try to match it with the expectations of our prospective students and the job market.

The candidates may select the most convenient form of education. Having selected either the Bachelor’s degree studies or the engineering course, the students have three possibilities of studying to choose from – full-time course, part-time course and studying online (novelty). We are aware that while learning, our students take up their professional activity; therefore, our offer has been prepared to match their education with other duties.

Irena Bach-Dąbrowska, Ph.D. Eng.

Dean of Finance and Management Faculty in
Gdańsk

- WSB University Language Centre in Gdańsk provides the possibility to learn foreign languages at all levels of fluency. We teach general and business language, we run specialist courses focused on vocabulary and language skills related to the specificity of a given industry. We will prepare you to the LCCI exams at all levels of your language level. With your knowledge of a foreign language proven by a certificate you are sure to increase your chances in the job market.

Educational Offer

The university's rich product portfolio includes:

- First cycle (Bachelor's) programmes 6-semester and 7-semester engineering studies
- Second cycle (Master's) programmes
- PhD studies,
- Online studies,
- Postgraduate courses,
- Master of Business Administration – MBA,
- Language courses,
- Professional training courses.

Language of instruction

The language of instruction at WSB University is Polish, unless stated otherwise.

The courses delivered in English are listed below:

Bachelor's degree

Finance and Accounting	Accounting and Corporate Finance International Financial Services
Information Technology	Software Development – Engineering studies
Management	International Business

Masters's degree

Finance and Accounting	Corporate Finance Management
Logistics	International Logistics
Management	International Business Management IT Project Management

International possibilities

One of the most important paths of the development of WSB University in Gdańsk is international cooperation in many areas of activity:

- for many years, the students have been undertaking their studies and internships abroad as part of Erasmus+ programme
- year to year, more and more students arrive to WSB University in Gdańsk to study either in Polish or to take up faculties or specialisations taught entirely in English
- we have been cooperating with foreign partners as regards the implementation of well tested teaching methods applied in the most prestigious universities in the world
- WSB University in Gdańsk students may receive their degree at foreign universities
- we organise week-long marketing workshops for foreign students
- once a month we host our foreign students at theme gatherings called "Meeting with culture".

We are anxious that all our staff at WSB University in Gdańsk are open to the world and to you and this is why we have been executing projects aimed at adjusting our University to serve foreign students and teachers. Within those projects, we have been learning English and training in cross-cultural communication.

International Relations Department



As a student, I had an opportunity to take part in the Erasmus+ programme. The participation in the programme is a chance to get a comprehensive insight into the culture, tradition, customs and language of a particular country. The Erasmus+ programme at WSB University in Gdańsk offers you not only a chance to study at one of the best non-public universities in Poland but it also comes as a great opportunity to visit and to experience Trójmiasto: historical Gdańsk, fun-loving Sopot and modernistic Gdynia.

Aleksandra Hedrych

International Relations Department, Erasmus+ Students Coordinator

The main objective of the International Relations Department is to initiate and coordinate cooperation with higher education institutions and business organizations abroad. We organize and support student and faculty/staff exchange within bilateral partnership agreements and the Erasmus+ Programme. We offer assistance for WSB University in Gdańsk students wishing to study abroad by providing them with the information about learning possibilities, grants, scholarships and international educational systems as well as support during their stay abroad.

We offer advice and support for international students by administering exchange visits, providing practical information, arranging study programmes, helping in finding accommodation, organizing Polish courses and assisting students in everyday life in Poland.

We support faculty and staff both from WSB University in Gdańsk and partner institutions who wish to deliver lectures, conduct classes and participate in international projects, aimed at developing "European Dimension".

We also deal with organizing work placements and training abroad for students in the framework of Erasmus+.



Studying abroad means not only acquiring knowledge during everyday lectures and internships, but also learning a new culture and a foreign language. Starting study courses in another country gives you an opportunity to take part in student exchange within the framework of various mobility programmes. In Poland, the most popular is Erasmus+, thanks to which students can realise some of their courses at one of the European partner universities. Within the Erasmus+ programme, WSB University in Gdańsk currently cooperates with over 30 European universities. In this cooperation, we admit foreign students and we send Polish students for semester and yearly exchange courses.



Time of being a student is magic time. This is the time we spend acquiring new knowledge but also the time when we develop and consolidate our views and our personal attitudes towards the world. How to develop our personalities in the best way? It must be through experience and contact with other people. Study programmes abroad offer you a chance to meet other people and other cultures, to see things through the prism of multi-culturalism and our diversity, in which there is beauty and strength. Seize that opportunity.

Anna Modrzejewska

Head of International Relations Department

Part 1:

University Organisation

Authorities

Rector:

represents the academic society of the university and is the supervisor of all the students and the staff. Rector also coordinates the scientific and research activity of the university.

Chancellor:

manages the university administration and economy and is responsible for the issues related to its organisation.

Vice-Chancellor:

is responsible for the university development and organisation and supports the work of the Chancellor.

Dean:

manages the faculty and represents it outside. He/She takes decisions, as authorised, concerning its operation, manages the work of the Faculty Council, supervises the operation of the organisational units within the faculty and decides on issues related to students.

Vice Dean:

Vice Deans are deputies of the Dean in matters related to the faculty. The scope of their duties is stipulated in the organisational regulations and in accordance with their empowerment. These are persons appointed to increase the level of your education.

Remember!

Dean and Vice Deans are available while on duty. You may announce your request to see them using the tab in Extranet called: Contacts/duty hours of the University Authorities.

University administration

WSB University in Gdańsk is a dual faculty University with a very developed administration. The Faculty of Finance and Management is located in Gdańsk, on the Grunwaldzka street; The Faculty of Economics and Management is located in Gdynia, on the Ślqska street. There are many organisational units responsible for various area (some of them are common for both departments; some operate independently for each of them). Below, you will find descriptions of those offices that are most important from your perspective.

Dean's Office

The office is the place where you can deal with such student matters as collecting confirmation of your student status and either validating or prolonging the validity of your student's ID as well as submitting your diploma thesis.

Remember!

In Gdańsk, all your applications (including those concerning the scholarship) may be posted into a mailbox located on the ground floor of building A, opposite the photocopying point. Most matters may be arranged either by phone or an email saving your time you would spend coming to the university.

Students' Financial Service Office

The office deals with the financial matters of our students. Here, you can submit payment applications, receive the tuition fee invoice or a statement of its amount, change your payment declaration or change your debt into instalments.

Career Office

Career Office deals with the organisation of compulsory student's practice, internships as well as supporting students and graduates in their successful debut and operation on the job market.

Department of Didactics

This is a department that plans classes, examination dates, getting credits and attending lecturer consultations.

Remember!

This is not a service department therefore any questions regarding the above-mentioned matters should be addressed to the Faculty Office. We would appreciate your understanding to take some time to acquire the information of your interest.

The Library

Next to a wide variety of scientific publications, the Library offers the students access to specialist databases and an impressive numbers of periodicals. The Library's resources keep increasing and the accumulating collection of books reflects the business profile of the University.

The Library Staff are keen to provide information on the library resources and how to use them online.

Remember!

Before visiting any of the University departments make sure it is open! Current business hours of each department may be found in Extranet, by clicking the tab called Contacts/Duty hours.



Study Field Managers, i.e. those who can tell you the most

Study Field Manager is a function we have created to increase the quality of education. Each field of study has its own “Guardian Angel” – Study Field Manager. This person monitors, among other things, the curriculum. This is also your mentor whom you can address to report on problems or propose initiatives related to a given field of study.

What does a Study Field Manager deal with?

- introduces duty hours during which he/she can help you solve your current problems arising during your studies,
- analyses your opinions about the University (your assessment of classes, instructors and Brand Attributes Survey),
- tries to make the field of study more attractive, acquiring business partners and organising study visits to companies,
- introduces changes having considered your opinions,
- cooperates with the didactic staff as well as students and graduates to verify and improve curricula.

Our Study Field Managers create and nourish the relationships with employers to:

- check the needs of the job market as regards desirable skills and competences of the graduates,
- invite lecturers-practitioners to cooperate with our university,
- introduce practical forms of instruction,
- introduce competence certificate that may be obtained during the course of one’s studies,
- prepare attractive programmes of work practice and internships,
- organise study visits and classes within the premises of a business partner.

Part 2:

Matters worth knowing

Student Card/Register No.

Student Card includes the Register Number (valid to the culmination of your studies) and proves your University status. It is recommended that you remember your Register Number because we will ask you about it every time you come to us or call us in matters of importance. You will also log in to Extranet using the number.

The Card entitles you to discounts and confirms the fact of you being the student of our University. It is also the library card. You can collect your student card at the beginning of your studies, having paid the card issue charge and the first part of your tuition fee.

The card's validity is prolonged following each semester but please remember to have all your financial obligations to the university settled. The card prolonged in winter semester is valid until March 31, and in summer semester until October 31.

Academic year

Life at university runs according to a different calendar and starts on October 01 and ends on September 30.

The academic year is divided into two semesters – winter semester (October 01 – February 13) and summer semester (February 14 – September 30).

Academic year timetable

Approved by the Rector for the whole academic year just before its beginning (but not later than by August 31), the timetable specifies dates of classes (including session dates for part-time students), examination dates, days free from classes (the so-called Rector's days), holiday breaks, half-term breaks and holidays, final project submission and defence dates.

The detailed timetables for particular groups of students are published minimum one week before their classes begin.

The timetable is available in Extranet under the tab called Study course organisation.

Classes

Except for lectures, all classes are compulsory. A student's absence from the compulsory classes should be substantiated at the classes that take place immediately after the reason for absence ceased to exist.

ECTS

Apart from receiving grades, you will also accumulate ECTS credits indispensable for your completion of your studies. You need to accumulate 180 credits in first-degree studies (6 semesters), 210 credits in engineering studies (7 semesters), 120 credits in second-degree studies (4 semesters), 300 credits in long-cycle Master's degree studies (10 semesters). Should a subject comprise tutorials and classes, the ECTS credits are accumulated once the whole course has been credited.

Personal data protection

You might have heard this expression in various situations where you were to provide your personal data. Our university approaches the safety of your personal data with utmost seriousness. As a person of age, a student is the only person authorised to obtain his/her personal information. In practice this means that if your parent/spouse/partner/child/friend comes to us and wishes to learn some information about your person, in accordance with the Law on Personal Data Protection we will not be able to provide any such detailed information.

Certificate of student status

Apart from your valid student card, some institutions or offices may require an additional confirmation of your student status. In such case, you may receive your student status certificate in the faculty office on the spot so there is no need to order it beforehand. Please, remember that the student certificates for the new academic year are issued from October 01.

Year prefect

This is an intermediary between the group of students and the University. The prefect should be elected and announce his function in the faculty office at the beginning of the course. In most cases, one prefect represents one field of study but there is also a possibility of electing a prefect for tutorial groups. First of all, the duty of the prefect is to bring student cards to the faculty office in order to prolong their validity.

Part 3: Extranet and Moodle

Extranet is an internal online platform that makes the University accessible to you 24/7.

You should log into the Extranet at least once a week to read the messages from the university – thus, you will be up to date with such significant events as the selection of a supervisor or enrolling for elective subjects.

What can be found in Extranet?

- study plan,
- current information from all departments of the university,
- information on all your requests and scholarship applications,
- current curricula, rules and regulations, document layouts and application forms,
- information on your payments,
- information on dean duty hours and instructor consultations.

Moodle is an e-learning platform where teachers and students exchange notes, messages of interest and materials from classes. You may find a lot of useful information there that will help you in your education. The platform may be used to send your projects and homework to your instructors as well as do the tests that need to be taken to obtain final credits in a given subject.

Remember!

The staff of such administrative offices as Faculty Office have no access to the Moodle platform therefore all questions must be addressed directly to the lecturers responsible for particular courses.

Part 4: Course of studies

E-courses

In your curriculum, you will find subject covered by e-learning either in part or as a whole. This means that classes will not take place within the university walls but in Moodle. The incredible advantage of this solution is the possibility of studying in any place at any time. Should such classes appear in your plan, check the requirements to be met to get the credit and make sure that you are aware of any time constraints related to the performance of particular tasks. Examples of such courses that have their compulsory form in Moodle include BHP (Occupational Safety) and PE (Physical Education).

Examination Session Summary

Following each semester, the examination session is cleared. First we wait until the instructors provide you with grades in the electronic forms (they can do it within 14 days from the date of the examination) and then we calculate your credits.

Continuous session and examinations

Examination session is an important period in a student's life – this is the time to get credits and take exams. At our university this continues for the whole year.

Sounds scary? Only on the outside. In fact, owing to the so-called continuous session, your getting credits and your examinations are distributed over longer time which means that you will be able to take them in a systematic manner without huge amounts of study material piling up in a short time. The first date of your exam always falls on the date of the last class and the examination retake date is at the discretion of your instructor. You may take examinations related to classes and tutorials separately. In practice, it means that you do not have to have the credits in the tutorials to take the examination.

Extended session

If due to an illness, you were not able to attend the last class and you missed your chance to take the exam, wait for the date of a retake. If you are not successful during the retake, you may then apply for a replacement exam or assessment extension. The duration of the extension and the deadlines for the submission of your application are stipulated in the Deans directive.

Remember!

Your application must be accompanied by doctor's certificate of your inability to take the exam at the first term. You will arrange the reassessment dates individually, in agreement with your instructor.

Remember!

The detailed information on the exam dates appears in the study plan. ECTS credits in failed subjects. Following the first semester the failed credits must not exceed 18 ECST, and 20 ECTS in the next semesters. After summarising the session you may be referred to retake a subject or a semester or you will proceed to the next semester with a clear account.

The lists of students referred to retake the subject and/or the semester are published in Extranet in the tab [*Warunki zaliczenia semestru*] Semester Completion Terms and the dates are: by October 31 for the summer semester and by March 31 for the winter semester.

Repeating the subject

If you have not exceeded the limit of failed credits, you will continue your education in the next semester and additionally you will cover the failed subjects from the previous semesters by repeating the subjects. In a session specially dedicated to those subjects, you will be able to take an exam on two occasions. Repeating a subject is chargeable and failing to take the exam at a designated time does not lead to the annulment of the charge. In case of repeated subjects, the dates of retake exams are not seen in the study plan (such as is the case in continuous session), in the tab called Sessions Timetable [*Terminarz Sesji*].

Repeating a semester

If you have exceeded the allowable number of failed credits, you may not continue your education in the next semester. You will be again enlisted for the semester that you have failed to repeat it and cover all the failed subjects. Repeating the semester is chargeable.

Individual Education Programme

You may apply to study along the IEP following the first year of studies (for first-degree students and long-cycle master's studies) if your average grade is 4.5 and following the first semester (second-degree students) if they graduated from the Bachelor's degree studies with very good mark. IEP may also be granted for other reasons indicated and substantiated by the student (e.g. studying at another faculty). The IEP is granted for one semester.

Remember!

Any irregularities in the grades you have received should be clarified directly with the instructor as soon as possible.

Remember!

Failing the repeated subject on allocated dates is not the end of the world. At the end of the semester, your credits will be summed up and if the limit of failed credits has not been exceeded, you will be enlisted for the next semester and the subject will be repeated again.

Dean's leave

If there is a situation in your life may render the continuation of your study impossible, do not give up. You can apply for dean's leave (for one semester or two). While on leave, you may exercise your student's rights and your student's card is valid.



Induction Days

Going abroad to study is quite a challenge. You are in for many surprises and new situations to face. There is nothing to worry about because we will help you.

The International Relations Department has prepared Induction Days for you and during that week, we will assist you in the following matters:

- **Studies in Poland** – we will help you understand what studying in Poland looks like, what is a lecture [*wykład*], a foreign language course [*lektorat*], tutorials [*ćwiczenia*], mid-term/end-term test [*kolokwium*] or constructive assessment [*wejściówka*], etc.
- **Making your stay in Poland legal** – we will invite a representative of the Office for Foreigners who will present in detail what your duties are to make your stay in Poland legal and what your rights as a university student are.
- **Safety** – we will organise a meeting with a policeman who will tell you what should be done if you face danger and how to be protected against it.
- **Work, internships during studies** – the WSB Career Office will explain everything to you; whether you may work during your studies, how to apply for internship or work; it will help you write a CV or covering letter and it will introduce you to our business partners.
- **Insurance and bank account** – these matters have also been prepared for you; there is no need for you to arrange the matters yourself.
- **WSB University in Gdańsk** – we will give you a guided tour around all our departments telling you what can be arranged where and who is who
- **Students clubs** – we will familiarise you with our students' clubs where you will be able to develop your passions and interests.

Bank account for foreigners

For the next few years, you are going to live in Poland. This will be your place of education but also of spending your free time. We have thought about



making the financial matters easy for you. Bank Pekao SA, our partner bank, has prepared an optimal bank account offer. Check it, write to us, should you have any questions concerning the offer, and we will surely help you.

During the Induction Days that are going to take place in September, students of the first year (and other students, as well) will have the opportunity to talk to an employee of Bank Pekao SA, and open an account.

Insurance for foreigners

Taking out a health insurance policy is mandatory when one wishes to study at our University and to obtain student's visa. Health insurance policy should cover the period of one's studies in Poland and will guarantee a safe stay in the territory of our country.

What are your alternatives?

You can take out a private health insurance policy in your country – make sure that the policy is going to be valid in Poland and is optimal for you.

You can make the best of the possibility of getting a health insurance policy offered by the trusted Insurer of WSB University in Gdańsk – this offer has been prepared with foreign students in mind and it covers the costs of medical treatment in the territory of the Republic of Poland, personal accident insurance [NNW] and civil liability insurance [OC].

You can enter into a voluntary health insurance agreement with National Health Fund (NFZ) – detailed information can be accessed at: www.nfz-gdansk.pl.

Exchange students

If your university has a bilateral agreement with WSB University in Gdańsk (under the Erasmus+ Programme or another exchange agreement), you can apply through the Student Exchange Office of your Institution. The first thing to do is to contact the coordinator at your home university.

At WSB University the languages of instruction are Polish and English. Information about the degree programmes taught entirely in English can be found on our website.

We require a minimum of B1 level of English (students who want to study in English) and/or B1 level of Polish (students who want to study in Polish) according to the Common European Framework of Reference for Languages (CEFR). We do not require any official language certificates but trust our partner universities to check their nominated students' level of language competence.

Steps to apply

We should first receive a message of official nomination from your home institution stating that you have been selected.

Then you are requested to complete:

- Application Form
- Learning Agreement based on subjects selected from our study programme and signed by two representatives at your home university (departmental and institutional coordinators) and stamped with the university seal
- Transcript of Records (in English only) which details all your home university results prior applying for study abroad
- A recent photograph (35X40mm, max 5MB, in jpeg, jpg, bmp or pjpeg) – for your student's ID card
- copy of EHIC (European Health Insurance Card) or/and private insurance.

The above documents should be scanned and send by mail to our International Relations Department.

From the beginning of July, as soon as application forms are processed, the International Relations Department will send the incoming students an acceptance letter and practical information via e-mail.

Hard copies of the acceptance letters will be sent only to students that have to apply for a visa.

Deadlines for the application:

30 June – for fall semester or full academic year

30 November – for spring semester.

During the exchange period

Orientation Week

Orientation Week is organized by the International Relations Department just before the start of the semester. Each Orientation Week begins with a welcome meeting during which students meet the governance of the University, International Relations Department and other departments. During the week, different events are organized each day, from sightseeing and lectures about Polish culture to integration games and parties.

Registering at the WSB

The first thing that you need to do when you arrive at the university is registration at the International Relations Department (IRD), in al. Grunwaldzka 238a, building B, room 316.

During registration, you will receive a confirmation of stay, an official document that confirms the dates of your arrival and departure at the university. You should bring this document with you to the IRD at the end of your mobility when you will be checking-out from the university. Based on the confirmation of stay, your home university will calculate the effective duration of your mobility.

After you have checked-in, it is advisable to contact your departmental coordinator to discuss your study plan and to sign your Learning Agreement, if it has not been signed before your arrival.

Student ID Card

A student ID card confirms your student status at WSB University in Gdańsk. You will need the card to access university libraries and to benefit from discount on public transport. Student ID cards for exchange students are issued by the Dean's Office.

Extranet

Extranet is an internal online platform that makes the university accessible to you 24/7. You should log into the Extranet at least once a week to read the messages from the university – thus, you will be up to date with such significant events as the selection of a supervisor or enrolling for elective subjects.

You can check your plan of studies and see the faculty staff roster.

IRD will provide you with your login and password to your account.

Library

WSB Campus, Building B, room B100 (1st floor)
al. Grunwaldzka 238A, 80-266 Gdańsk

You are welcome to use the services of our library. To create a library account you just have to show up with your student ID and fill out a short form. Once the librarian enters your information into the database, you may start borrowing books (as well as using e-resources remotely).

During the induction day you will be provided by IRD with detailed information on how to use the Library resources.

Extending the duration of the mobility

If you have applied for the winter semester but you would like to extend your stay for the whole academic year, then you should contact your home Erasmus+ coordinator and your departmental Erasmus+ coordinator at the WSB. Your home Erasmus+ coordinator should notify the International Relations Department that you are also nominated for the summer semester. Afterwards, IRD will officially extend your stay.

Changes to learning agreement (LA)

- You have **2 weeks** after your classes have started to modify your LA.
- Ask your university coordinator and WSB coordinator, by email, if you can make changes to LA.
- You have to prepare the document **Changes to LA**. Remember to read the Annex before you modify your LA and bring it to IRD.
- We will send a scan to your university and to you. We will wait for your university signature.

Grading system

Grading system at WSB University in Gdańsk, exams and courses are assessed according to the following scale: *Zaliczenie* (non-graded pass) and *Niezaliczenie* (fail).

At WSB not all classes are assessed by a written or oral examination. Some lecturers require students to perform other forms of activity to pass their classes exams, for example to actively participate in classes or to prepare a presentation. If the given subject is not assessed by an exam, the following grades may be awarded:

- *ZAL - zaliczenie* – student has passed their classes, no grade has been awarded, as it was not required by the lecturer,
- *ZAL z oceną* – pass with a grade – student has passed the classes exam and has been awarded a grade as it has been required by the lecturer,
- *NZAL - niezaliczenie* – student has not passed the classes exam, no grade has been awarded.

Grades in Poland	Grades in the ECTS
5.0 (very good)	A (excellent)
4.5 (good plus)	B (very good)
4.0 (good)	C (good)
3.5 (satisfactory plus)	D (satisfactory)
3.0 (satisfactory)	E (sufficient)
2.0 (fail)	F (fail)

ECTS

ECTS points are awarded to students for completion of a subject prescribed in the study programme when a student fulfilled requirements concerning acquiring of the assumed learning outcomes. One ECTS point corresponds to learning outcomes that require from a student on average 25-30 hours of work, while the number of student's hours of work includes classes organized by the university according to the study programme, as well as student's individual work.

Exams

Exams will take place during the last classes in a semester. If you fail the exam the first time, you may retake it on the day individually appointed by the lecturers.

After you have passed an exam the grade will be recorded by the academic teacher in your Extranet account. If you have failed an exam, you will not receive ECTS points for the respective subject.



Plagiarism

Some academic teachers may ask students to submit written papers during the academic year. Therefore, please keep in mind that plagiarism is strictly forbidden at the WSB and results in fail. The following things are considered as plagiarism:

- turning in someone else's work as your own
- copying words or ideas from someone else without giving credit
- failing to put a quotation in quotation marks
- giving incorrect information about the source of a quotation
- changing words but copying the sentence structure of a source without giving credit
- copying so many words or ideas from a source that it makes up the majority of your work, whether you give credit or not.

Detected cases of plagiarism initiate an investigation that may result in bringing of the case to the Disciplinary Committee requesting the start of disciplinary proceeding and punishment of the student.

Before departure

Check-out

Before departing from WSB, after you have sat all your exams, you have to check out at the International Relations Department. During check-out, the IRD staff will confirm your departure date on the confirmation of stay, on the basis of this document your home university will be able to calculate the duration of your mobility. If you need any specific documents from your home university to be signed and stamped, then you should bring them with you.

You can check-out even if not all of your grades are recorded in Extranet.

Before you leave Gdańsk, remember to return all the books that you have borrowed from libraries.

Transcript of Records

At the end of the exchange period, students receive at the IRD their transcript of records in English. The transcript of records contains your personal data, a list of exams that you have sat and grades and ECTS points that you have obtained. The transcript contains a university grading scale related to ECTS grading system.

Check your grades regularly in Extranet and notify the IRD as soon as all of them are recorded. Upon your request, the transcript of records will be sent to you or your home university via e-mail and/or by post. If any grades are missing in Extranet, then contact the academic teacher responsible for the respective subject.

Academic savoir-vivre

During classes

Below, please find a few principles of behaviour that are worth remembering:

- Switch off your mobile phone or at least switch it to the silent mode. Other electronic devices should be switched off, too.
- Be punctual. If for an important reason, you cannot be on time for classes or you need to leave earlier, do it discreetly without disturbing the teachers or other students.
- Avoid eating during classes; consume your drinks discreetly, without disturbing others.

A list of ways of addressing the teaching staff:

Doctor – addressing PhD Instructors

Professor – addressing:

- Professors
- Associate Professors
- Professor PhD

Mr/Ms – addressing Masters.

Remember!

Contacting the administrative departments of the University apply similar principles. Of course, your mails should not be excessively formal but we would appreciate your following the principles above.

Correspondence with the teachers

- Avoid using email addresses like @kiss.pl
- Be specific in the title line as to the subject of your mail; avoid comments of urgency as “urgent!”, “important!”, “a question”.
- Even if short, your mail should begin with salutation “Good morning”, “Good afternoon” and avoid “Hello”; addressing your instructor use his/her scientific title Dear Doctor, Dear Professor. State your matter in detail. Finish with the greeting line, e.g. “Respectfully yours” and sign your mail with your name and surname, also providing you data identifying you as a student – registration number, faculty, semester etc.
- Do not use emoticons.
- Do not hassle your instructor with a barrage of messages regarding the same subject – give him/her time to provide you with an answer.
- We use scientific titles of Instructors at our university life.

Useful Polish vocabulary

Hello/Hi!	Cześć!
Good morning	Dzień dobry
Good evening	Dobry wieczór
Good night	Dobranoc
I'm sorry/Excuse me	Przepraszam
Thank You/Thanks!	Dziękuję/Dzięki!
Please	Proszę
Yes	Tak
No	Nie
How are you?	Co słychać?
I'm fine	W porządku
I don't speak Polish	Nie mówię po polsku
I don't understand	Nie rozumiem
Could I have this?	Poproszę to
What time is it?	Która godzina?
Would you like...?	Chciałbyś/chciałabyś...?

Accommodation

WSB University in Gdańsk does not have its own dormitories although there are alternatives to find accommodation for your stay in Poland.

There are dormitories of other universities in Tricity, such as Gdańsk University of Technology, University of Gdańsk, Academy of Fine Arts in Gdańsk, Medical University of Gdańsk or Gdynia Maritime University. Priority of accommodation there belongs to these universities' students although you can ask if there are any free rooms left after the 1st of October.

You can rent private rooms or flats in Gdańsk, Gdynia and Sopot. Here is the list of some of the most popular websites with offers of apartments to rent:

- ogloszenia.trojmiasto.pl
- erasmusu.com
- olx.pl/nieruchomosci/stancje-pokoje/Gdansk
- gratka.pl
- gumtree.pl

You can also contact some of professional real estate agencies, such as:

- www.partnerzy.pl
- www.metrohouse.pl
- www.tyszkiewicz.pl
- www.zaleski.pl
- www.ober-haus.pl

WSB University in Gdańsk cooperates with Npunkt Nieruchomości (www.npunkt.pl) where you can speak

directly to Mr Zygmunt Żmuda Trzebiatowski who is responsible for contacts with our students.

Below there is a list of hostels or private accommodations which we cooperate with:

- Dom Studencki, Polna 55 Street, Sopot, mob. +48 533 44 44 99, e-mail: pawelek.kalata@gmail.com
- Hostelino, Krasickiego 11 Street, Sopot, www.hostelino-sopot.pl/home
- Hostel SEJFHOUSE, Mieczysława Karłowicza 86 Street, Gdańsk, www.sejfhouse.pl
- 2 private apartments in the Old Town of Gdańsk, Ogarna and Straganiarska Street, mob. +48 503 057 142
- Szkolne Schronisko Młodzieżowe w Gdańsku, www.ssm.gda.pl.

We can also add you to the Facebook Group Erasmus in Gdańsk - WSB where you can ask other Erasmus+ students how and where they found their accommodation and their opinions about it.

Another Facebook Page where you can seek for some information concerning accommodation in Tricity is www.facebook.com/groups/WSBaccommodation.



Welcome to Poland!

The Republic of Poland is located in Central Europe. It is bordered by Germany to the west, the Czech Republic and Slovakia to the south, Lithuania, Belarus and Ukraine to the east and Russia and the Baltic Sea to the north.

Poland is comparable in size to Germany or Italy with a population of more than 38.5 million occupying an area of about 312,000 square kilometres.

Poland's landscape is much diversified. The Carpathian and the Sudety Mountains stretch along its southern borders. Lowlands and undulating hills occupy the central part of the country. The northern regions of Poland, including the Pomerania and Masuria are gently undulated, relatively well forested and covered in hundreds of lakes and ending with the sandy beaches of the Baltic Sea coast.

Poland's national emblem is a white eagle with a golden crown on a red background. The national flag is white and red.

The people of Poland use the Polish Language. Its capital and its largest city is Warsaw that has a population in excess of 1,700,000 and is located on the longest Polish river, the Vistula.

The major Polish cities are Warsaw, Kraków, Gdańsk, Katowice, Łódź, Poznań, Szczecin, and Wrocław.

Administratively, Poland is divided into provinces (Voivodeships) of which there are sixteen that are then further subdivided into counties and municipalities.

Poland ranks among the most influential and remarkable countries in Central and Eastern Europe with its stable democracy, truly fascinating history, great cultural heritage and several areas of outstanding natural beauty.

Poland in numbers

Area	312 685 km ²
Population	38.5 million
Density/sq km	124 (km ²)
Capital and largest city	Warsaw
Administrative division	16 provinces (voivodeships)
President	Andrzej Duda
Prime Minister	Mateusz Morawiecki
Parliament	The Sejm – 460 Members, The Senate – 100 Members
Currency	1 Złoty (PLN) = 100 Groszy (1 € = aprox. 4 PLN)
Time	GMT+1h
Religion	87.58% Roman Catholic, 7.10% Undeclared, 1.28% Other faiths, 2.41% Irreligious, 1.63% Not stated
Official language	Polish
Nationalities	Poles 98.5%, Ukrainians 0.6%, Germans 0.5%, others 0.4%
Life expectancy	Men – 72 years, Women – 81 years
GDP	14 581 USD per capita, PPP - dollar
Urbanization	61%
Average monthly salary	1000 USD
Unemployment	5.6%
Literacy	99%
Tourism	23 million
Border countries	Germany (467 km), Czech Republic (790 km), Slovakia (538 km), Ukraine (529 km), Belarus (416 km), Russia (210 km), Lithuania (103 km), Baltic coastline (788 km)
Foreign students	Over 72 000

Tricity

Tricity, an unusual urban assembly of three towns: Gdańsk, Gdynia and Sopot. Gdańsk is bourgeois and solid, Gdynia is youthful and full of investment zeal, and Sopot, squeezed in between the two cities, is relaxed and liberal, as a health resort should be. The Tricity Area of Gdańsk, Sopot, and Gdynia highlight some of Poland's best features. These cities give visitors a taste of Poland's natural beauty, arts and culture, interesting history, enterprising spirit, and impressive beaches all in one place.

Gdańsk



Gdańsk is one of the oldest and most beautiful towns in our country. It takes the sixth position in the size and the number of its inhabitants in Poland – over 460 thousand people live here. The town is beautifully located on the Bay of Gdańsk, on the southern coast of the Baltic Sea. It is a dynamically developing economic and scientific centre and a destination for thousands of tourists who come here every year. Gdańsk enchants its visitors with its architecture, magnificent tenement houses and medieval monuments. Numerous charming cafes and restaurants in the Old Town and cultural events that are organised exclusively in Gdańsk create the unique atmosphere of the city.

Inhabitants of Gdańsk, as well as its visitors, may enjoy numerous theatre performances, philharmonic or operetta concerts. Those who value active relaxation most may find many places for walking, cycling, rowing or practicing other sports.

Gdynia



Gdynia is a distinctive, special place. Constructed in the 1920s, it was the background of a freshly built modern harbour. To this day, the harbour area with its long promenade is the most characteristic part of the city. It is here that the historical ships are docked: the ORP *Błyskawica*, a 1930s destroyer, which is the oldest preserved ship of this class in the world, and the famous sailing frigate *Dar Pomorza* [Gift of Pomerania]. The Naval Museum proudly shows the history of the Polish navy, while the Gdynia Aquarium allows you to discover fascinating secrets of underwater life.

Sopot



Sopot is a luxurious seaside resort town, a venue for mass events and a trendy shopping area. Its most recognizable symbol is its pier. Jutting out 560 yards into the sea, it is the longest wooden pier in Europe. At its end, the concentration of iodine is twice the amount recorded on the shoreline, which means that walks along the pier are good for your health. More than a hundred vessels can be moored along the pier at any given time. Plac Zdrojowy, the town's central square, is the extension of the pier on land. The lighthouse towering over the square offers a panoramic view of the area, while the nearby outdoor concert hall is alive with music all summer. In winter, the square becomes an ice-skating rink.

Monte Casino street, "Monciak" in the local language, is the main boardwalk of the coastal health resort, with shops, bars and pubs adding to this most important tourist artery of Sopot. The street leads down to the above-mentioned pier therefore particularly in the summer season, it is crowded with tourists and... celebrities. The boardwalk thrives with life at night with parties continuing until early morning hours. The atmosphere of "Monciak" cannot be compared to any other party high street of Polish towns or cities.

10 top places to visit in Poland

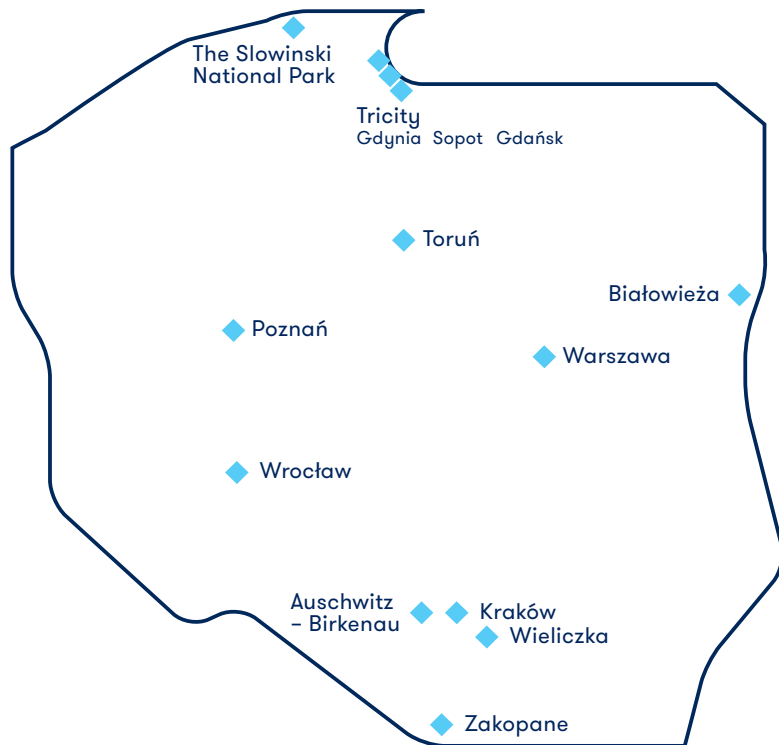
Warszawa

The capital of Poland is a meeting place for politicians, economists and artists of all nationalities. Warsaw's 1,7 million inhabitants are known for their sense of humour and hard-working tradition. The scenic Old Town and its Market Square, with its mansard-roofed houses, attract artists and tourists.



Kraków

Once the royal residence, by far, the most visited city in Poland today. The Old Town surrounded by the green belt of the Planty Park, the Jagiellonian University and the Royal Castle Wawel: these Kraków sights are the most strongly associated with Poland.



Wrocław

Wrocław is the capital city of Lower Silesia province that has been overlooking the waters of the Oder River for over a thousand years.

The city is unique for its 12 islands and 112 bridges. Bearing the traces of the Czech, German and Polish rule, the present-day city of Wrocław is a true European melting pot.



Zakopane

Called a winter capital of Poland, Zakopane is located at the foot of Tatra Mountains, near to the Tatra National Park. It offers many attractions all year round. In summer, it is very popular with hill walkers and mountain climbers and in winter with winter sports enthusiasts.

Białowieża Forest

The Białowieża Forest is a symbol of Poland's natural wealth and diversity. The international experts recognized its unique value and the Białowieża National Park was included on UNESCO's World Heritage List as well as on UNESCO's List of World Biosphere Reserves.



The „Wieliczka” Salt Mine

It remembers the times of princes and kings. It amazed Copernicus, Goethe, Chopin, and today attracts over 1,000,000 visitors from around the world. The „Wieliczka” Salt Mine, a historic monument entered on the UNESCO list, a tourist attraction, a health resort, a sanctuary, a venue for cultural and sports events.

Auschwitz – Birkenau

The Auschwitz-Birkenau Museum and Memorial are visited by great numbers of pilgrims. Many heads of state on official visits to Poland have come here to pay homage to the victims of Nazi genocide and visit the scene of martyrdom of millions of people during World War II.

The Słowiński National Park

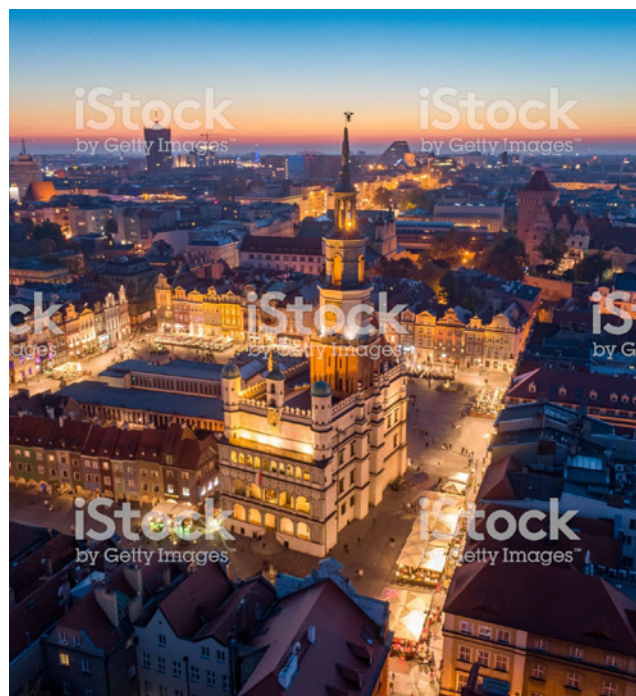
Along the Baltic Coast of Northern Poland, in the Pomerania Region is the Slowinski National Park. It was founded to preserve beauty of the seaside coastline including lakes system, peat bogs, meadows and woods. However, the most important it is to protect the most exceptional in Europe belt of moving dunes.

Toruń

The Old and the New Town in Toruń, with the Teutonic Castle, were included in the UNESCO list of the most important historic sites of world cultural heritage in 1997.

Poznań

Poznań is the historical capital of Greater Poland — a region in central-western Poland. It carries many ages of tradition, reaching back to the 10th century, and the beginnings of the Polish nation. In 2019 Poznan was voted fifth best city on the Best European Travel Destinations list.



Life in Tricity

Costs of living

One-room flat	1200-1500 PLN
Milk	2-3 PLN
A loaf of bread	2-3 PLN
Apples (1 kg)	2-4 PLN
Water (1.5 liter bottle)	1-3 PLN
Meal, Inexpensive Restaurant	15-30 PLN
McMeal at McDonald's	15-20 PLN
Meal for 2 People, Mid-range Restaurant, Three-course	70-120 PLN
Cappuccino (regular)	6-10 PLN
Domestic Beer (0.5 liter draught) in a pub	7-10 PLN
Cinema ticket	15-30 PLN
Club entry	10-30 PLN

Transportation

The Tricity has a well-developed public transport system:

Local Rail

The SKM rail network – known in Polish as Szybka Kolej Miejska or „Fast Urban Railway” serves the Tricity. It operates many routes in the area, acting partly as a commuter rail connecting the outer-lying towns and villages with each other and the central cities of Gdańsk, Gdynia and Sopot. Partly it is a sort of metro or light rail service in the urban core centred around the three main cities, with frequency of trains running every 6 minutes during peak time on the main common section between Gdańsk and Gdynia to 30 minutes at the farthest ends.

Intercity Rail

The area is well connected to the rest of the Pomerania region, as well as Poland and the rest of Europe. The Przewozy Regionalne network provides a regional rail service connecting the cities and towns of the Pomerania. Gdańsk Główny and Gdynia Główna serve as major rail hubs for the area. These stations (and several others) offer inter-city connections to other cities in Poland and in other countries, operated by Polish State Railways under the PKP Intercity brand. Most of the stations that are served by regional and inter-city rail are also part of the above-mentioned SKM network.

Buses

The variety and a number of connections make the travel around the Tri-City and surrounding areas very easy. One of the most popular means of transport in the Pomerania province is the public bus. There are a great number of bus lines and they cover every district of the three cities of the metropolis. In Gdynia, except normal buses, there are also Trolleybuses.

Trams

The entire network is located within the administrative borders of the city of Gdańsk. The tracks are separated from road traffic at 85% of their length. There are 11 lines with a total line length of 116.7 kilometres.

Trolleybuses

The Gdynia trolleybus system serves the city of Gdynia, Poland. The system was opened on 18 September 1943. It consists of 12 lines (numbered from 20 to 31). One stretch with two lines (21 and 31) extend to the neighbouring city of Sopot. As of 2007, its fleet consisted of 86 12-metre-long trolleybuses. The system is operated by the Przedsiębiorstwo Komunikacji Trolejbusowej (Trolleybus Transport Company, PKT) working under the commission of Zarząd Komunikacji Miejskiej (Public Transport Bureau, ZKM). Every year, the trolleybuses travel over four million kilometres and transport c. 350 million passengers. PKT does not limit itself to fulfilling its services; it also cares for technical progress. Gdynia mechanics constructed the first low-floored trolleybus and created a tri-directional trolleybus junction.

Airport

Gdańsk Lech Wałęsa Airport is one of the three main international Polish airports. Its position is associated with a well-developed network of domestic and international transport connections provided in response to the growing demand for business and tourist travel. The Gdańsk Airport is located a mere 10 km from the centre of Gdańsk, about the same distance from the centre of Sopot and 23 km from the centre of Gdynia.

Getting to airport by bus:

- to/from Gdańsk Wrzeszcz – line 110
- to/from Gdańsk – line 210
- to/from Gdańsk Wrzeszcz/ Gdańsk Central Train Station – night line N3
- to/from Gdynia Central Train Station – line 4A

Ferries

Ferryboats connections with Gdynia, Sopot, Gdańsk:

Gdynia-Karlskrona-Gdynia (Stena Line)

Gdynia-Hanko (Finnlines)-freight service only

Gdańsk-Nynashamn-Gdańsk (Polferries)

Mevo Metropolitan Bicycle

It is the most modern system of urban bicycles in Europe, adapted to the needs of all of us. It consists of 4080 bicycles, which are the perfect complement of public transportation.

The citizens and tourists of Gdańsk, Gdynia, Sopot, Tczew, Puck, Reda, Rumia, Kartusy, Sierakowice, Somonin, Stężycza, Władysławowo, Żuków, and Pruszcz Gdański, during their everyday communication are able to use bikes equipped with conveniences such as the assisting electric motor, GPS modules or electric lock. Bicycle rental is intuitive: we do this in three simple steps with the use of a smartphone or a card.

For more information check: www.rowermevo.pl/en.

“Quick” electric scooters

Using a mobile app one may rent an electric scooter. Renting is easy and simple and the scooter may be left at any location of your choice.

For more information check: www.quick-app.eu.

Traficar – short time car rental service

The Traficar system is simple. You only pay for the usage time and the kilometres you travel. The cost of fuel and parking charges are already included in the cost of the service.

For more information check: www.traficar.pl.

Taxis

There are about 50 licensed taxi corporations in Tricity, including three available through mobile applications: Uber, Bolt and FREE NOW.

Tickets

Most tickets can be bought online (*Mobilet* or *Skycash*), in ticket machines located at public communication stops, from drivers of public transportation vehicles and on stations. In Gdańsk and Gdynia one may purchase a City Card – a contactless card that stores information on tickets bought by you online or that can be topped up. One of the most convenient alternatives is *Bilet Metropolitalny* [Metropolitan Ticket] valid for all operator of the public transportation in Tricity.

If you get lost or you are unable to find the best route for you *Jakdojade*, a mobile application for a smartphone, will find the shortest and fastest route for you to get you from any place to your destination, indicating the right bus or tram line, the time necessary to catch the connecting transport or to reach a particular stop on foot.

Events

Juwenalia – is an annual higher education students’ holiday in Poland, usually celebrated in May, before the summer exams. Juwenalia start with a triumphant parade of colourfully dressed students. The participants march from a college’s campus to the City’s main street, where in a symbolic gesture, the mayor of a city hands keys to the city’s gates to the students. The three days are free from lectures and filled with concerts, parties, sports events as well as beer drinking.

The Open’er Festival – is a music festival, which takes place in Gdynia. It is considered one of the biggest and most popular annual music festivals held in Poland. The next edition is planned for 1-4th of July 2020.

The Gdynia Film Festival – is one of the biggest and most important film events in Poland. It has taken place every year since 1974 and it is usually organized in September.

St. Dominic’s Fair - together with Weihnachtmarkt and Oktoberfest, is one of the biggest trade and cultural open-air events in Europe, organized in the Main City – the representative part of Gdańsk. With 750 years of successful tradition, the history of the Fair goes back to the year 1260, when it was established by the decree of Pope Alexander IV. It takes place for 3 weeks in July and August.

Gdańsk Christmas Fair is perceived as one of the most beautiful fairs in Poland. Its fairytale like atmosphere of Yule charms the residents of Gdańsk and tourists alike who enjoy spending their time among the Christmas Fair stands. It is beautiful and tasty. You will find a merry-go-round, stands with delicious food and with Christmas decorations. You may see light animation with 3D elements, meet Santa and merry elves.

Polish cuisine

Polish cuisine is rich in meat, especially pork, chicken and beef, in addition to a wide range of vegetables, spices, and herbs. It is also characteristic in its use of various kinds of noodles as well as cereals and grains. In general, Polish cuisine is hearty and heavy in its use of butter, cream, eggs and extensive seasoning. The traditional dishes are often demanding in preparation. Many Poles allow themselves a generous amount of time to serve and enjoy their festive meals, especially Christmas Eve supper (*Wigilia*) or Easter breakfast, which could take a number of days to prepare in their entirety.

Among the well-known Polish national dishes are *bigos* (stew of cabbage and meat), *pierogi* (Polish dumplings), *kielbasa* (Polish sausage), *kotlet schabowy* (breaded pork cutlet), *gołąbki* (cabbage rolls stuffed with minced meat), *zrazy* (meat roulade), *zupa ogórkowa* (sour cucumber soup), *zupa grzybowa* (mushroom soup), *rosół* (chicken meat soup), *żurek* (fermented cereal soup), *barszcz* (borscht), *kaszanka* (blood sausage), *oscypek* (smoked cheese), pickled cucumbers and cabbage and also a wide range of delicious desserts such as *pączki* (Polish doughnuts), *makowiec* (poppy seed cake), *sernik* (cheesecake), *szarlotka* (Polish apple pie) and *piernik* (gingerbread).

Restaurants

Tricity is abound with catering facilities from local cheap milk bars to the most sophisticated and luxurious gourmet restaurants.

Below you will find a selection of places to have a tasty meal:

- *Pierogarnia Mandu* – offers traditional Polish *pierogi*
ul. Kaprów 19D, 80-316 Gdańsk
ul. Elżbietańska 4/8, 80-894 Gdańsk
- Stacja Food Hall [Complex] – over 20 unique catering concepts, 3 bars, as many as 5 different zones and meeting space for 600 people located on one floor
Galeria Metropolia, ul. Jana Kilińskiego 4, 80-452 Gdańsk
- Mąka i Kawa [Flour and Coffee] – one of the best pizzerias in Tricity
ul. Świętojanska 65, 81-391 Gdynia
Galeria Metropolia, ul. Jana Kilińskiego 4, 80-452 Gdańsk
- Bar Mleczny Domowy – homemade food with prices from 5 PLN!
ul. Morska 97, 81-222 Gdynia
- Pyra Bar – inspired by the truly underground potential of the potato with great traditional Polish potato pancakes
ul. Garbary 6/7, 80-827 Gdańsk
Skwer Kościuszki 24, 81-370 Gdynia.

Theaters

- Teatr Wybrzeże, ul. Świętego Ducha 2
80-834 Gdańsk [City Theatre in Gdańsk]
- Teatr Muzyczny im. Danuty Baduszkowej
pl. Grunwaldzki 1, 81-372 Gdynia [Musical Theatre]
- Teatr Miejski im. Witolda Gombrowicza
ul. gen. Józefa Bema 26, 81-381 Gdynia [City Theatre in Gdynia]
- Gdański Teatr Szekspirowski
ul. Wojciecha Bogusławskiego 1, 80-818 Gdańsk
[Shakespeare Theatre]
- Opera Bałtycka w Gdańsku
al. Zwycięstwa 15, 80-219 Gdańsk [Baltic Opera]
- Polska Filharmonia Bałtycka im. Fryderyka Chopina w Gdańsku
ul. Ołowianka 1, 80-751 Gdańsk [Polish Baltic Philharmonics].

Museums

- Muzeum Emigracji
ul. Polska 1, 81-339 Gdynia [Museum of Emigration]
- Muzeum II Wojny Światowej
ul. Władysława Bartoszewskiego 1, 80-862 Gdańsk
[WWII Museum]
- Muzeum Gdańska
ul. Długa 46/47, 80-831 Gdańsk [Museum of Gdańsk]
- Muzeum Narodowe w Gdańsku
ul. Toruńska 1, 80-822 Gdańsk [National Museum in Gdańsk]
- Centrum Nauki EXPERYMENT w Gdyni
al. Zwycięstwa 96/98, 81-451 Gdynia [Science Centre “Experiment”].

Public holidays – non-working days

Date	English Name
January 1	New Year's Day
January 6	Epiphany
Sunday in Spring(movable)	Easter Sunday
Monday following Easter Sunday	Easter Monday
May 1	May Day
May 3	Constitution Day
7 th Sunday after Easter	Pentecost Sunday
9 th Thursday after Easter	Corpus Christi
August 15	Assumption of the Blessed Virgin Mary
November 1	All Saints' Day
November 11	Independence Day
December 25	Christmas Day
December 26	Second Day of Christmastide

ZOO

- Gdański Ogród Zoologiczny
ul. Karwieńska 3, 80-328 Gdańsk [Zoological Garden]

Temples

- Oliwa Cathedral
ul. Biskupa Edmunda Nowickiego 5, 80-330 Gdańsk,
- St. Mary's Church
ul. Podkramarska 5, 80-834, Gdańsk,
- New Synagogue in Gdańsk-Wrzeszcz
ul. Partyzantów 7, 80-244 Gdańsk,
- Mosque in Gdańsk
ul. Abrahama 17A, 80-980 Gdańsk,
- Orthodox Church after St Nicholas w Gdańsku
ul. Traugutta 45, 80-221 Gdańsk.

Safety and regulations

Drinking in public places

In Poland, it is prohibited to drink alcohol in public places, with the exceptions of properly licensed designated places, such as bars, restaurants, open-air cafe gardens, etc. It is also forbidden to drink alcohol on the beach!

Smoking

In Poland, it is prohibited to smoke cigarettes and electronic cigarettes in public places, such as restaurants, bars, pubs, trains, buses, hospitals, schools, universities, train stations and even bus stops.

In Poland, possession of any kind of drugs is forbidden!!!

Drinking & driving

In Poland, the legal limit of blood alcohol content is 20 milligrams per 100 millilitres of blood. Driving while under the influence of alcohol (between 20 mg and 50 mg) is an offence punishable by a fine. Driving while being above the 50 mg limit is a serious offence that leads to criminal conviction and possible seizure of the vehicle. Offenders face a possibility of immediate arrest and up to two years' imprisonment.

Headlights

All vehicles are required to use headlights 24/7 all year round.

Seatbelts

The use of seat belts is compulsory for front and rear-seat passengers

Speed limits

50 km/h in built-up areas

90 km/h outside built-up areas

100 km/h on A-class roads

130 km/h on motorways

If you drive 50 km/h faster than the limit in built-up area and the Police catches you, you will lose your driving license!!!

Emergency numbers in Poland

112 Emergency number (use for any kind of emergency when you are calling from a cell phone)

999 Ambulance

998 Fire department

997 Police

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